



Prince William Area Agency on Aging
5 County Complex Court, Suite 240
Woodbridge, VA 22192
703-792-6400
Fax: 703-792-4734
www.pwcgov.org/aging

PRINCE WILLIAM AREA AGENCY ON AGING CARE REGISTRY APPLICANT REFERENCE

MUST BE PRINTED IN BLACK INK OR TYPED

SECTION I

I authorize Prince William Area Agency on Aging to contact my references and previous employers to determine my qualifications for this position.

Print Applicant Name _____

Date _____

Applicant Signature _____

SECTION II

Reference for: _____
(Print Applicant name) _____

Date _____

From: _____
(Print your name) _____

1. How long have you known this applicant? _____
2. What is your relationship to the applicant? _____
3. Has the applicant ever worked for you? _____
If yes, date(s): _____ From: _____ to _____
4. What type of work did this person do for you? _____
5. Would you recommend this applicant? _____
If you would not, do you care to explain your answer? _____

6. How would you rate his/her ability to perform assigned duties?
 - a. Housekeeping Duties Excellent ____ Good ____ Fair ____ Poor ____ N/A _____

Empower, Enhance, and Enjoy Aging!

Funding for the Prince William Area Agency on Aging is received from the Administration for Community Living, the Department for Aging and Rehabilitative Services, Prince William County, and the cities of Manassas and Manassas Park. The Agency does not discriminate in admission to programs or activities or treatment of employment in programs or activities in compliance with appropriate state and federal statutes. If you feel you have been discriminated against, you have a right to file a complaint with the Agency by calling 703-792-6400.



Prince William | Manassas | Manassas Park

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- b. Meal Preparation Excellent Good Fair Poor N/A
- c. Laundry Excellent Good Fair Poor N/A
- d. Is the applicant patient and courteous?
Excellent Good Fair Poor N/A
- e. How well does the applicant handle emergencies and conflicts?
Excellent Good Fair Poor N/A
- f. How well does the applicant follow directions and respond to suggestions?
Excellent Good Fair Poor N/A
- g. How flexible is the applicant?
Excellent Good Fair Poor N/A
- h. Is the applicant punctual, reliable, and trustworthy?
Excellent Good Fair Poor N/A
- i. Are the fees charged by the applicant reasonable?
Excellent Good Fair Poor N/A

Would you recommend this applicant for our Care Registry? Yes No

Additional Comments:

Signature

Date

The Prince William Area Agency on Aging does not, in any way, certify, train, license or interview persons listed with the Care Registry. It is the responsibility of the prospective employer of a companion to determine the suitability of any person listed, and to hire, give directions and discharge a companion. (**Individuals who file with the Care Registry remain independent contractors, and are not employees of the Prince William Area Agency on Aging or Prince William County.**)

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