



## **Executive Committee Meeting**

September 10, 2019

Room 107B, Development Services Building  
5 County Complex Court, Woodbridge, VA

**Present:** Sandra Dawson, Chair  
Raymond Beverage, Secretary  
Sarah Henry, Director, Area Agency on Aging

**Absent:** Len Postman, Vice Chair (notified Secretary)  
Nancy West, Executive Committee Member (notified Secretary)

**Visitors:** None

1. Called to order at 9:30 a.m.

2. Agenda Review:

a. Presentation by Rosemary Walker, Medicare Counselor. Virginia Insurance Counseling & Assistance Program (VICAP) and annual Medicare Enrollment update.

b. Balance of Agenda accepted.

3. Director's Time:

a. Staff Updates:

(1) Full-time Cook at Woodbridge Senior Center: tentative offer made.

(2) Part-time CRIA (Counseling, Referral, Information & Assistance) Coordinator: tentative offer made.

(3) Administrative Support Coordinator I: still reviewing job functions.

(4) Program Manager, No Wrong Door Study Implantation: awaiting more resumes.

b. Program Updates:

(1) Scam Jam: will be on October 26, 2019, and AARP will be sending out postcards announcing it.

(2) No Wrong Door Expansion (Potomac Health Foundation and DARS grant): four new partners; fifth possibly this week. Half way to the goal of ten partners. Grant period has been extended until June 2020.

(3) Adult Day Healthcare (ADHC) licensure visit was on September 9<sup>th</sup> with no violations. Sandra asked if this was unannounced and Sarah replied it occurs every September. The ADHC will be closed on October 15<sup>th</sup> for a Staff In-Service.

(4) Care Transitions with the Managed Care Organization (MCO) reimbursement has changed from \$1,200 to \$2,500 a month. This will enable more home visits.

c. Northern Virginia Aging Network meeting on September 17.

(1) Sarah will not be able to attend the meeting. She has been trying to get a meeting with PWC EMS regarding frequency of use by older adults, to include for other than emergency transports. Finally has one scheduled for the same time as NVAN. Not sure if she will send another Staff person. Item on the NVAN Agenda is for the AAAs/COAs to take five minutes each and relate what they are doing. Raymond is attending and said if Staff does not go, just send the list of items to report out on at the meeting.

(2) The Annual Legislative Breakfast is October 4<sup>th</sup> and Sarah again offered to pay the fee for Local Government Appointees. Sandra accepted the offer. Raymond was unsure at this time if he will be able to attend as he may be out of town that day.

d. PWC Fiscal Year 2021 Budget Kick Off has begun. Phase I is due shortly.

e. COA Program Calendar:

(1) Sarah wanted to verify for December the presentation by PWC Office of Criminal Justice Services and also Re-entry Program of the Regional Jail. She will coordinate for speaker.

(2) Sandra raised suggestion of canceling November Executive Committee meeting. Raymond suggested that day be used to plan out the 2020 Calendar. Sandra said we can do that at October meeting and use the November meeting if the calendar is not completed.

(3) Raymond suggested for 2020 that after we are sure who are the PWC Local Government Appointees after the election, we have one session be on the COA. Topic would include what the COA is chartered for; what the Director's view is for what the COA does; and then the Members view. This would be in addition to his previous suggestions for a session on Budget Process and the Older Americans Act after it is reauthorized by Congress.

4. Chairperson's Time: Sandra related that the Housing Board received a briefing by Paul Lynch, PWC Neighborhood Services on zoning enforcement. More Veterans Administration Supportive Housing (VASH) Vouchers have been applied for. Community Development Block Grant (VDBG) workshops had 25 people attend. There is also a new program she will report on once she gets additional information.

5. Other Items:

a. Raymond suggested Sarah ask PWC EMS about the number of transports to one of the eight dialysis centers in the County. These would be non-emergency transports and calling EMS versus paying for the service.

b. Raymond reported Virginia is now the seventh state to adopt the International Residential Code – Appendix Q for tiny houses. Exception is Virginia did not include tiny houses on wheels. It will be part of Virginia's State Uniform Building Code and will be mandatory across the State and does not require local-level code adoption. Local Governments still have authority on land use decisions.

6. Meeting adjourned at 10:30 a.m.

\* \* \* Original Signed \* \* \*

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Raymond M. Beverage, Secretary

Date: September 10, 2019