



## **Executive Committee Meeting**

December 10, 2019

Room 107B, Development Services Building  
5 County Complex Court, Woodbridge, VA

**Present:** Sandra Dawson, Chair  
Len Postman, Vice Chair  
Nancy West, Executive Committee Member  
Raymond Beverage, Secretary  
Sarah Henry, Director, Area Agency on Agency

**Absent:** None

**Visitors:** Dr. Guy DeWeever, Ph.D.

1. Called to order at 9:30 a.m.

2. Sarah introduced Dr. Guy DeWeever, Ph.D. who is the manager for the No Wrong Door Solution Study. He related his background and is looking forward to working on the project. A Vision Statement has been produced for the study. Dr. DeWeever departed the meeting.

### 2. Agenda Review:

a. Steve Austin, Director of the PWC Office of Criminal Justice Services, is our Guest Speaker. The services provided include: Pretrial Supervision, Local Offender Probation, and the Domestic Violence Program.

b. Sandra will be reviewing the PWC Human Services Boards, Committees, and Commissions (BCCs) 2020 Legislative Priorities & Positions.

c. Raymond noted the General Assembly Joint Finance Committee Public Hearing is on January 2, 2020, at the GMU Hylton Center. He asked if the COA should attend and provide a statement. Discussion. Raymond will raise the question at the meeting next week.

d. Sandra will also lead discussion on topics for our Calendar Year 2020 meetings. Suggestions at this time:

- January: Older Americans Act Overview & the Agency Budget
- February: Greater Prince William Community Health Assessment
- March: open at the moment
- April: Panel Discussion with the Senior Center Directors (suggested by Len)

e. Sarah will have pastries and coffee at the meeting. She asked Raymond to announce when sending out the Agenda.

f. Balance of Agenda accepted without changes.

### 3. Director's Time:

a. Sarah reported on the 32<sup>nd</sup> Annual Holiday Party by the Woodbridge Supervisor held at Woodbridge Senior Center. This is Mr. Principi's last one as Supervisor.

b. Acclimating Guy these past two weeks. Will re-evaluate the position at the eighteenth month point. There is a need for a Strategic Partnership position.

c. Staff Updates: Interviewing for the Assistant Director position this Friday (December 13<sup>th</sup>). Interviewing for the Supportive Services Manager on Monday, December 16<sup>th</sup>. No other vacancies!

d. PWC Classification & Compensation Study: Presented & approved by the BOCS on November 19<sup>th</sup>. 700 positions reduced to 200+; one classification can be for positions across multiple departments. The Area Agency on Aging is the exception. January 11, 2020, will be the adjustment date. Discussion. Sandra asked how do the employees feel and Sarah replied they are receptive to the changes. Sandra also asked if it added flexibility which it does. The process is streamlined with the Profile Build option for specific needs.

e. Upcoming Events:

- Adult Day Healthcare and Senior Centers closed December 23<sup>rd</sup> through January 1<sup>st</sup>.

- April 15, 2020 - Annual Volunteer Recognition

- May 11 & 12, 2020 - Governor's Conference on Aging

- May 13, 2020 – Transitions Expo at Potomac Mills Mall

- May 15, 2020 – Older Americans Month Picnic

### 4. Chairperson's Time:

a. Sandra related that Mr. Elijah Johnson, Asst. County Executive for Human Services, said a meeting with the Prince William General Assembly Members - as the BCCs like last year - most likely will not happen. Difficulty with scheduling.

b. From the PWC Housing Board meeting:

- Veterans Administration Supportive Housing (VASH) vouchers: PWC will be receiving 20 more bringing our total to 70 vouchers. The V.A. does the recommendation to PWC for who receives the voucher.

- Family Unification Programs: received 62 more vouchers - 23 for Foster Care; 33 for Child Protective Services; and 4 for Continuum of Care Network.

- Mainstream Housing Vouchers: received 60 which was the fifth highest allocation in the State. Persons with disabilities are included in this voucher and to qualify, it does not have to be head-of-household. It can be any family member.

- CDHI: this is community development money from the sale of the Virginia Training Center. Funds are administered by the Housing Board. Pathway Homes was awarded \$2.4million and used to purchase nine homes; six have been closed on.

- Community Development Block Grant (CDBG): 20 agencies came to the training and only 5 applied. The low available funding amount may have been part of the reason for low applications. Three did not get awards: Project Mend-A-House and Brightcare Center. Sandra did not recall the third one. The two awards: PWC received \$178,300 to bring a park ADA accessible and Streetlight Ministries received \$400,000 for a Full-time Case Manager.

- HOPWA (Housing Opportunities for People With AIDS) funding reduced.

c. Bank of America issue update: Sandra related she had called “7 on your side” and had no response. She was contacted by the Bank’s Regional Manager in Fairfax who was called by Channel 7 News. The Manager said working on it.

## 5. Other Items:

a. Len will not be at the December 17<sup>th</sup> meeting.

b. Nancy shared the Dumfries Town Council on November 19<sup>th</sup> proclaimed November as Alzheimer’s Disease Awareness Month. Norman and Nancy attended for Sarah. Nancy will have it at the meeting next week to present to Sarah.

c. Nancy attended Supervisor Caddigan’s breakfast for her Appointees last Saturday. Andrea Bailey, the incoming Potomac Supervisor, was there. Nancy has sent her a note.

d. Nancy announced she and her husband Gary have accepted an apartment within Westminster at Lake Ridge. Move-in most likely the middle of March. Sarah reminded her you do not have to live in the District you represent on the Commission.

e. Raymond referenced the “Townsquare at Dumfries” development. There are 227 apartments which all will be affordable housing with a completion date in 2020.

- Housing Vouchers will be accepted. Income and Household size will be considered when applying. For instance: a two-persons household with combined income of \$58,260 would qualify.

- Although income eligibility will now be by Census Tract, Raymond used the general example of HUD eligibility: two-person Extreme Low-Income is \$26,500; Low-Income is \$44,150; and Moderate is \$60,050.

5. Meeting adjourned at 10:45 a.m.

\* \* \* Original Signed \* \* \*

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Raymond M. Beverage, Secretary

Date: December 10, 2019