



**PRINCE WILLIAM COUNTY**  
**Department of Development Services – Land Development Division**  
**SITE DEVELOPMENT PERMIT**

I, \_\_\_\_\_, hereby certify this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ that:  
**(Print Name: Owner / Developer)**

1. An Erosion & Sediment Control Plan “Plan” was approved with the site or subdivision plan by Prince William County.
2. I am the owner/developer of the following described property; and that ***I am solely responsible*** for carrying out the Plan:

**Plan Name:** \_\_\_\_\_ **Plan No.:** \_\_\_\_\_

**Plan Approval Date:** \_\_\_\_\_ **Plan Expiration Date:** \_\_\_\_\_

3. I understand that I must notify the Department of Public Works, Environmental Services Division at 703-792-7070 at least 24 hours prior to the start of construction.
4. **I understand that I require the *signature(s)* of the Public Works’ site inspector (703-792-7070) at the bottom of this permit, indicating approval of the installed erosion control devices before proceeding with additional land disturbing (construction) activities. I further understand that this permit shall be considered null and void if this requirement is not met.**
5. I understand that initial land clearing, grading, grubbing shall be limited to the sole purpose of installation of erosion control devices as per approved plans, and in conformance with the requirements of the current “Virginia Erosion and Sediment Control Handbook”.
6. I understand that I am required to keep this Permit at project site and show it when requested by the Public Works’ inspector.
7. I understand that I require a separate permit from the Virginia Department of Transportation to work on any existing State right-of-way. (Existing State rights-of-way will include, if applicable, any additional dedicated right-of-way parallel to existing State owned/maintained roads).
8. I shall perform this work in accordance with the rules and regulations of the Virginia Department of Transportation and the County of Prince William, so far as said rules are applicable thereto. I agree to maintain all improvements in accordance with all applicable agreements, bonds, escrows, and requirements imposed by the County of Prince William and the Commonwealth of Virginia.
9. I understand that if all improvements are not completed by the Performance Bond Agreement expiration date, Prince William County may take any action permitted to it under any law and agreements or bonds and escrows entered into between the County and the owner or his agent. The County of Prince William reserves full governmental control over the subject matter of this Site Development Permit including the right and power to perform the construction as shown on the approved plans and profiles.
10. I shall be responsible for the proper installation and maintenance of the Minimum Standards (1-19) of the Virginia Erosion & Sediment Control Handbook along with the erosion and sediment control measures included in the Plan, or approved modification thereof inclusive of dust control satisfactorily until the release of siltation and erosion control escrow. I understand that mud tracking out of the project site is prohibited.

11. In the event that measures for the control of siltation and/or erosion as provided in the “Plan”, or in any approved modification thereof are not constructed and erosion and siltation results, or are constructed, but fail (through overload and/or inadequate maintenance) to perform the function for which they are intended, the Public Works inspector or his designated agent shall have the right to enter upon the property subject to such Plan and shall be entitled to take such measures or do other work as deemed necessary **at my expense** to prevent further siltation or erosion provided that the County shall first give notice in writing to me or my designated agent for the County’s intent to do so.
12. In any event there occurs siltation and/or erosion from the property covered by Site Development Permit in sufficient quantity to adversely impact downstream properties the Director of Public Works may hold the below signed (me) responsible for satisfactory restoration.
13. If the Department of Public Works takes conservation action, upon failure of the erosion and sediment control devices from the owner, it may collect the difference between the amounts of the reasonable cost of such action which exceeds the amount of the security held.
14. I certify that all contractors who engage in land disturbance activity on my behalf will comply with the provisions of Prince William County Erosion & Sediment Control Ordinance and Plan, including, but not limited to, not engaging in such activity without the existence of a Permit nor without the designation of a Responsible Land Disturber (RLD) for such activity.
15. I understand that failure to comply with the Erosion & Sediment Control Plan or any other violation of Prince William County Erosion & Sediment Control Ordinance shall cause the revocation of the Site Development Permit, including the issuance of a “stop work order”.
16. **I understand that the Validity of This Permit Coincides with the Expiration Date of the Performance Bond Agreement.**
17. I certify that I will obtain a VSMP General Construction Permit from the VA Department of Conservation and Recreation for construction activities with land disturbances two thousand five hundred (2,500) square feet or greater and all the required federal and state wetlands permits before disturbing any wetlands in the site.
18. ***I certify that I have the authority to grant and, hereby, grant Prince William County Department of Public Works, or its designated agents the right to enter the property, subject to Site Development Permit herein applied for, to inspect or monitor for compliance with the provisions of the permit on the above referenced project. I, hereby, acknowledge notice that such inspection or monitoring may take place at any time after the issuance of the Site Development Permit.***

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19. I certify that there is an appropriate contractual agreement between (if the contractor has been selected):

**Contractor Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone #:** \_\_\_\_\_

And me which establishes \_\_\_\_\_ (**Name of the Responsible Land Disturber (RLD)**) as the person carrying out the erosion and sediment control plan and/or providing erosion and sediment control facility maintenance and/or dust control when requested by the county or specified in the narrative. The signature of the above identified RLD, below, certifies the acknowledgement of responsibilities:

**RLD Signature:** \_\_\_\_\_ **Print Name:** \_\_\_\_\_  
**Certification #:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone #:** \_\_\_\_\_

**Owner/Developer/Agent\*\*:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone # & Fax #:** \_\_\_\_\_

COMMONWEALTH/STATE Of: \_\_\_\_\_

City/County Of \_\_\_\_\_, to wit:

I, \_\_\_\_\_, a Notary Public in and for County and State aforesaid, do hereby certify that \_\_\_\_\_, whose name is signed to the foregoing and annexed writing bearing date on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, has acknowledged the same before me in jurisdiction aforesaid.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
**Notary Public**

PLEASE NOTE: PERMIT FEES, ONCE PAID, ARE NOT REFUNDABLE, REGARDLESS OF WHETHER WORK HAS COMMENCED OR NOT.

**Permit Issued By:**

**Erosion Control Devices Approved By:**

\_\_\_\_\_  
**Signature/Agent for Prince William County**      **Date**

\_\_\_\_\_  
**Public Works Site Inspector**      **Date**

pc: Department of Public Works

*NOTE: Building Pads Requiring Structural/Controlled Fill That Are Being Constructed In Advance of The Issuance of The Building Permit, a Building Pad Permit Must Be Obtained From Development Services - Building Development.*

**\*\*Any person signing this document (that is not the owner of the property) must provide notarized documentation from the owner(s) and/or acceptable business documents/resolutions stating that the person signing the document is legally authorized to act on behalf of the owner.\*\***