Agenda
7:00 p.m. – Wednesday, August 10, 2022
202 B
Development Services Building
5 County Complex Court
Prince William, Virginia 22192

1. Call to Order
2. Roll Call/Quorum
3. Procedural Matters – Approve Request to Participate Remotely Through Electronic Communication Means (If Needed)
4. Approval of Agenda
5. Approval of February 9, 2022 Brief and Resolutions
6. Citizens’ & Visitors’ Time
7. Chairman's Time
8. Vice Chairman's Time
9. Staff Time
10. Announcements
11. Old Business
12. New Business
13. Next Meeting and Adjournment
Brief & Resolutions
February 2022
BRIEF

Development Services Building
Conference Room 202 B

February 9, 2022
Regular Meeting

In Attendance
Chairman Long participated virtually; Members Garcia, Howard, Namaha-Ono, Washington
Quorum present.
Justin Patton – Staff Liaison; Toni Brzyski – Board Secretary

Call to Order
By Vice Chairman Namaha-Ono 7:15 p.m.

RES 22-001
Approve the agenda for the February 9, 2022 meeting as amended – APPROVED - MOTION CARRIED [VOTING RECORD: Motion Howard, Washington; Ayes by acclamation; Nays None; Absent from Vote Long; Absent from meeting None]

RES 22-002
Approve the request by member, Elizabeth Long to participate in the meeting through electronic communication means - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Garcia, Howard; Ayes-by-acclamation; Nays-None; Absent from vote Long; Absent from meeting None]

Procedures
Vice Chairman Namaha-Ono turned the gavel over to Chairman Long.

RES 22-003
Approve the November 10, 2021 meeting brief and resolutions as presented – APPROVED - MOTION CARRIED [VOTING RECORD: Motion Howard, Garcia; Ayes by acclamation; Nays None; Absent from Vote None; Absent from meeting None]

Citizens’ & Visitors’ Time – None

Election of Officers
RES 22-004
Elect Michael Garcia II as Chairman of the Architectural Review Board for calendar year 2022 - APPROVED – MOTION CARRIED [VOTING RECORD: Motion Howard, Long; Ayes Garcia, Howard, Long, Namaha-Ono, Washington; Nays None; Absent from Vote None; Absent from Meeting None]

RES 22-005
Elect Nichii Namaha-Ono as Vice Chairman of the Architectural Review Board for calendar year 2022 - APPROVED – MOTION CARRIED [VOTING RECORD: Motion
Howard, Washington; Ayes Garcia, Howard, Long, Namaha-Ono, Washington; Nays None; Absent from Vote None; Absent from Meeting None]

**Procedures**

Chairman Long turned the gavel over to newly elected Chairman Garcia.

**Chairman’s Time**

None

**Vice Chairman’s Time**

Vice Chairman Namaha-Ono noted that the Redistricting Plan recently adopted by the Board of County Supervisors has resulted in a change to her Magisterial District. She was living, and representing the Neabsco District, however, she is now living in the Occoquan District. Ms. Namaha-Ono asked whether this means the District she represents has changed? Ms. Brzyski will contact the Clerk to the Board for a response.

**Staff Time**

Toni Brzyski distributed handbooks for the Architectural Review Board to all members.

**Internship Project** – Justin Patton noted he is working on creating the internship including the scope, hourly wage, number of hours, etc.

**Training Video** – Members watched a tape provided by Mr. Patton on Due Process. Mr. Patton also provided a handout about Due Process.

**Old Business**

None

**Announcements**

None

**New Business**

**Budget** - Member Long asked whether the Board is on track with its budget and whether more funding could be available next fiscal year. Staff suggested a written request to the Planning Director at the beginning of the new fiscal year (2023) for fiscal year 2024 or a written request for out of turn funding for a specific project.

**Next Meeting**

It was determined that the next meeting of the Architectural Review Board will be on Wednesday, April 6, 2022.

**Adjournment**

8:25 p.m.
ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: HOWARD
SECOND: WASHINGTON

RE: APPROVE THE AGENDA FOR THE FEBRUARY 9, 2022 MEETING AS AMENDED

ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board considered the agenda presented at its February 9, 2022 meeting; and

WHEREAS, the Architectural Review Board added to approve the request by Member Elizabeth Long to participate remotely through electronic communication means to the agenda;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby approve the agenda for its February 9, 2022 meeting as amended.

Votes:
Ayes: by acclamation
Nays: None
Absent from Vote: Long
Absent from Meeting: None
MOTION CARRIED

ATT EST: ____________________________________________
Secretary to the Board
MOTION: GARCIA
SECOND: HOWARD
RE: APPROVE THE REQUEST BY MEMBER ELIZABETH LONG TO PARTICIPATE REMOTELY THROUGH ELECTRONIC COMMUNICATION MEANS

ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board (ARB Board) adopted a policy in its bylaws pursuant to Section 2.2-3708.2, VA Code Ann., to allow for remote participation by Members of the ARB Board; and

WHEREAS, in accordance with the ARB Board’s policy, Elizabeth Long notified the Chair that the Member is requesting permission from the ARB Board to electronically participate at the ARB Board’s February 9, 2022 meeting; and

WHEREAS, the Member certified that (check A or B):

A. X the Member is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents the Member’s physical attendance; OR

B. _____ the Member is unable to attend the meeting due to the following specifically identified personal matter: ____________________________;

AND the Member has not already participated electronically due to a personal reason for more than one meeting this calendar year, (Section (B) shall be limited to two meetings each calendar year); and

WHEREAS, the remote location from which the Member plans to electronically participate is her home; and this remote location will/will not (circle one) be open to the public (need not be open to the public); and

WHEREAS, the Member verifies that the Member’s participation in any closed session of the meeting shall remain confidential and not be disclosed to any unauthorized persons or entities; and

WHEREAS, pursuant to the ARB Board’s policy, a request for electronic participation from a remote location shall be approved unless participation violates the ARB Board’s policy or any provisions of the Virginia Freedom of Information Act;
NOW, THEREFORE, BE IT RESOLVED that the Prince William County Architectural Review Board hereby approves the request by Elizabeth Long to participate in the meeting through electronic communication means in accordance with the Architectural Review Board's policy; a quorum of the Architectural Review Board was physically assembled at one primary or central meeting location; and arrangements were made for the voice of the Member to be heard by all persons at the primary or central meeting location.

Votes:
Ayes: by acclamation
Nays: None
Absent from Vote: Long
Absent from Meeting: None
MOTION CARRIED

ATTEST: __________________________________________
       Secretary to the Board
ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: HOWARD
SECOND: GARCIA

RE: APPROVE THE NOVEMBER 10, 2021 MEETING BRIEF AND RESOLUTIONS AS PRESENTED

ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board considered its November 10, 2021 meeting brief and resolutions; and

WHEREAS, the Architectural Review Board provided no corrections;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby approve its November 10, 2021 meeting brief and resolutions as presented.

Votes:
Ayes: by acclamation
Nays: None
Absent from Vote: None
Absent from Meeting: None
MOTION CARRIED

ATTEST: ____________________________________________
Secretary to the Board
ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: HOWARD

SECOND: LONG

RE: ELECT MICHAEL GARCIA II AS CHAIRMAN OF THE ARCHITECTURAL REVIEW BOARD FOR CALENDAR YEAR 2022

ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board Bylaws require election of a chairman and a vice chairman annually at the first meeting of the calendar year; and

WHEREAS, this is the Architectural Review Board's first meeting of the 2022 calendar year; and

WHEREAS, Michael Garcia II was nominated to serve as chairman;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby elect Michael Garcia II as Chairman of the Architectural Review Board for calendar year 2022.

Votes:
Ayes: Garcia, Howard, Long, Namaha-Ono, Washington
Nays: None
Absent from Vote: None
Absent from Meeting: None
MOTION CARRIED

ATTEST:________________________________________
Secretary to the Board
ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: HOWARD
SECOND: WASHINGTON

RE: ELECT NICHII NAMAHAA-ONO AS VICE CHAIRMAN OF THE ARCHITECTURAL REVIEW BOARD FOR CALENDAR YEAR 2022

ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board Bylaws require election of a chairman and a vice chairman annually at the first meeting of the calendar year; and

WHEREAS, this is the Architectural Review Board’s first meeting of the 2022 calendar year; and

WHEREAS, Nichii Namaha-Ono was nominated to serve as vice chairman;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby elect Nichii Namaha-Ono as Vice Chairman of the Architectural Review Board for calendar year 2022.

Votes:
Ayes: Garcia, Howard, Long, Namaha-Ono, Washington
Nays: None
Absent from Vote: None
Absent from Meeting: None
MOTION CARRIED

ATTEST: __________________________________________
Secretary to the Board