



Planning Office

Agenda

7:00 p.m. – Wednesday, April 9, 2025
Development Services Building Room 202 B
5 County Complex Court
Prince William, Virginia 22192

1. Call to Order
2. Roll Call/Quorum
3. Procedural Matters – Approve Request to Participate Remotely Through Electronic Communication Means (If Needed)
4. Approval of Agenda
5. Approval of March 12, 2025, Brief and Resolutions
6. Citizens' & Visitors' Time
7. Staff Time
8. Members' Time/Announcements
9. Chairman's Time
10. Vice Chairman's Time
11. Old Business
 ARB Work Plan
12. New Business
13. Next Meeting and Adjournment

Brief & Resolutions

March 2025



Architectural Review Board

BRIEF

Development Services Building
Conference Room 202 B

March 12, 2025
Regular Meeting

In Attendance

Members Garcia, Hill, Landrum, Long, Washington
Eric Griffiths – Heritage Resources Specialist; Toni Brzyski – Board
Secretary; Rob Orrison – Office of Historic Preservation

Toni Brzyski distributed copies of an article in the Prince William
Times about Thoroughfare.

Call to Order

7:08 p.m.

Quorum present

RES 25-001

**Approve the agenda for the March 12, 2025, meeting as
presented – APPROVED - MOTION CARRIED** [VOTING RECORD:
Motion Long, Hill; Ayes by acclamation; Nays None; Absent from
Vote None; Absent from meeting Namaha-Ono]

RES 25-002

**Approve the November 13, 2024, meeting brief and
resolutions as presented – APPROVED - MOTION CARRIED**
[VOTING RECORD: Motion Hill, Garcia; Ayes by acclamation; Nays
None; Absent from Vote None; Absent from meeting Namaha-
Ono]

Citizens' & Visitors'
Time

None

Election of Officers

RES 25-003

**Elect Brian Landrum as Chairman of the Architectural
Review Board for calendar year 2025 – APPROVED – MOTION
CARRIED** [VOTING RECORD: Motion Long, Garcia; Ayes Garcia,
Hill, Long, Washington; Nays None; Abstain Landrum; Absent
from Vote None; Absent from meeting Namaha-Ono]

RES 25-004

**Elect Michael Garcia as Vice Chairman of the Architectural
Review Board for calendar year 2025 – APPROVED – MOTION
CARRIED** [VOTING RECORD: Motion Landrum, Hill; Ayes Garcia,
Hill, Landrum, Long, Washington; Nays None; Absent from Vote
None; Absent from meeting Namaha-Ono]

Staff Time Planning Office

Eric Griffiths provided an update on staffing in the Planning Office including the following new hires:

Assistant Planning Director – Long Range

Assistant Planning Director – Community Development

Principal Planner – Community Development

Development Services Technician – Community Development
and

Sr. Planner Community Development – To be filled

Mr. Griffiths noted the topic for the Historical Commission Intern is what the ARB was interested in if it was able to fund the position. Research Ned the Distiller House and the African American history of Buckland and Free Blacks in Prince William before the Civil War. He also noted that staff would choose the preferred intern shortly.

Mr. Griffiths provided an update on the Thoroughfare Historic District noting that the nomination is moving forward including expanding the PIF to include Leopold's Preserve and amending Dovetail's contract.

Mr. Griffiths also noted that there should be a new appointment to the Architectural Review Board, Naumaan Nasir, by the Board of County Supervisors at its April 1, 2025, meeting.

Staff Time Office of Historic Preservation (OHP)

Rob Orrison gave a presentation and talked about some of the future plans for the Buckland Historic Center which has been formed by combining the two recently purchased parcels in Buckland (Ned the Distiller and the Ashe property).

Members' Time/ Announcements

Member Long talked about training related to the Abingdon Historic District that she recently attended.

Chairman's Time

Chairman Landrum distributed handouts with notes and key takeaways from the Commission Assistance and Mentoring Program (CAMP) training he attended and recommended it to everyone as it was very helpful.

Vice Chairman's Time No report.

Old Business

ARB Work Plan – Keep on the agenda for the next meeting.

Member Hill repeated some of his thoughts from the last meeting about making the Architectural Review Board (ARB) more valuable to Buckland homeowners. Perhaps some kind of grants/micro grants program could be created to provide incentives to homeowners to perform work that is most historically accurate.

Discussion followed about how to move forward and how to increase the ARB's budget to be able to provide these incentives. Eric Griffiths suggested that outreach projects for Buckland homeowners could be something to concentrate on to make the ARB more valuable to the community.

New Business

RES 25-005

May as Historic Preservation Month – Yearly Event

Recommend the Board of County Supervisors proclaim May 2025 as Historic Preservation Month in Prince William

County, Virginia - APPROVED - MOTION CARRIED [VOTING

RECORD: Motion Landrum, Long; Ayes by acclamation; Nays None; Absent from Vote None; Absent from meeting Namaha-Ono]

Next Meeting

It was determined that the next Architectural Review Board meeting will be held at 7:00 p.m. on Wednesday, April 9, 2025. Neither staff members Eric Griffiths nor Justin Patton are available to attend the April 9th meeting.

Adjournment

8:55 p.m.

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: LONG

**March 12, 2025
Regular Meeting
Res. No. 25-001**

SECOND: HILL

**RE: APPROVE THE AGENDA FOR THE MARCH 12, 2025, MEETING AS
PRESENTED**

ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board considered the agenda presented at its March 12, 2025, meeting; and

WHEREAS, the Architectural Review Board provided no changes;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby approve the agenda for its March 12, 2025, meeting as presented.

Votes:

Ayes: by acclamation

Nays: None

Absent from Vote: None

Absent from Meeting: Namaha-Ono

MOTION CARRIED

ATTEST: _____
Secretary to the Board

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: HILL **March 12, 2025**
SECOND: GARCIA **Regular Meeting**
RE: APPROVE THE NOVEMBER 13, 2024, MEETING BRIEF AND RESOLUTIONS **Res. No. 25-002**
AS PRESENTED
ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board considered its November 13, 2024, meeting brief and resolutions; and

WHEREAS, the Architectural Review Board provided no corrections;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby approve its November 13, 2024, meeting brief and resolutions as presented.

Votes:

Ayes: by acclamation

Nays: None

Absent from Vote: None

Absent from Meeting: Namaha-Ono

MOTION CARRIED

ATTEST: _____

Secretary to the Board

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: LONG

**March 12, 2025
Regular Meeting
Res. No. 25-003**

SECOND: GARCIA

RE: ELECT BRIAN LANDRUM AS CHAIRMAN OF THE ARCHITECTURAL REVIEW BOARD FOR CALENDAR YEAR 2025

ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board Bylaws require election of a chairman and a vice chairman annually at the first meeting of the calendar year; and

WHEREAS, the Architectural Review Board was unable to meet in January or February of 2025 due to inclement weather conditions; and

WHEREAS, this is the Architectural Review Board's first meeting of the 2025 calendar year; and

WHEREAS, Brian Landrum was nominated to serve as chairman;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby elect Brian Landrum as Chairman of the Architectural Review Board for calendar year 2025.

Votes:

Ayes: Garcia, Hill, Long, Washington

Nays: None

Abstain: Landrum

Absent from Vote: None

Absent from Meeting: Namaha-Ono

MOTION CARRIED

ATTEST: _____
Secretary to the Board

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: LANDRUM

**March 12, 2025
Regular Meeting
Res. No. 25-004**

SECOND: HILL

**RE: ELECT MICHAEL GARCIA AS VICE CHAIRMAN OF THE ARCHITECTURAL
REVIEW BOARD FOR CALENDAR YEAR 2025**

ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board Bylaws require election of a Chairman and a Vice Chairman annually at the first meeting of the calendar year; and

WHEREAS, the Architectural Review Board was unable to meet in January or February of 2025 due to inclement weather conditions; and

WHEREAS, this is the Architectural Review Board's first meeting of the 2025 calendar year; and

WHEREAS, Michael Garcia was nominated to serve as Vice Chairman;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby elect Michael Garcia as Vice Chairman of the Architectural Review Board for calendar year 2025.

Votes:

Ayes: Garcia, Hill, Landrum, Long, Washington

Nays: None

Absent from Vote: None

Absent from Meeting: Namaha-Ono

MOTION CARRIED

ATTEST: _____
Secretary to the Board

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: LANDRUM

**March 12, 2025
Regular Meeting
Res. No. 25-005**

SECOND: LONG

RE: RECOMMEND THE BOARD OF COUNTY SUPERVISORS PROCLAIM MAY 2025 AS HISTORIC PRESERVATION MONTH IN PRINCE WILLIAM COUNTY, VIRGINIA

ACTION: APPROVED

WHEREAS, in recognition of Prince William County's rich historical heritage, the Board of County Supervisors established the Architectural Review Board to advise and assist in efforts to preserve and protect cultural resources; and

WHEREAS, the Architectural Review Board works tirelessly to spotlight and encourage local participation in the preservation of Prince William County's cultural resources including structures, buildings, historic areas and archaeological sites; and

WHEREAS, historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride, and maintaining community character while enhancing the community's quality of life; and

WHEREAS, historic preservation is relevant to communities across the nation, both urban and rural, and for Americans of all ages, all walks of life, and all ethnic groups; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to safeguard the tangible aspects of heritage that have shaped us as a people and enhanced our lives; and

WHEREAS, the County Archaeologist and the Planning Office provide guidance on implementing historic preservation goals and strategies in the Cultural Resources Chapter of the Comprehensive Plan and help citizens preserve the County's history and cultural resources; and

WHEREAS, Prince William County is honoring its heritage by preserving and protecting its history through the restoration of numerous historic sites and through educational programming for the public to learn about local history; and

WHEREAS, Prince William County has a strong commitment to public acquisition and interpretation of significant historic properties for heritage tourism and community use; and

WHEREAS, the Historic Preservation Division was formed in 2005 and is responsible for the restoration and management of more than a dozen County owned historic sites and properties, including the Brentsville Courthouse Historic Centre, Rippon Lodge Historic Site, Ben Lomond Historic Site and Bristoe Station Battlefield Heritage Park; and

WHEREAS, Prince William County plans to conduct activities in furtherance of the celebration of historic preservation at County owned historic sites during the month of May 2025;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board hereby recommends the Board of County Supervisors proclaim May 2025 as Historic Preservation Month in Prince William County, Virginia.

Votes:

Ayes: by acclamation

Nays: None

Absent from Vote: None

Absent from Meeting: Namaha-Ono

MOTION CARRIED

ATTEST: _____
Secretary to the Board