



## Application for Recertification of a Continued Nonconforming Use

Date  
Stamp

NCU _____
Staff: _____
Due Date: _____

**Fee\*: \$** \_\_\_\_\_  
 Make checks payable to PWC  
 (\*in accordance with current [Fee Schedule](#))

<b>Applicant Information</b>	Name _____		Title _____		
	Company Name (if applicable) _____				
	Mailing Address _____		City/State _____	Zip Code _____	
	Email _____		Phone _____		
	Check one:    Property Owner                      Authorized Agent                      Other: _____				
<b>Property Information</b>	Property Address _____		City/State _____	Zip Code _____	
	Nonconforming Use (NCU) Case # _____		Nonconforming Use Description _____		

**NOTE TO THE APPLICANT:** If recertification request is submitted after the recertification due date, additional supporting documents shall be required to confirm that nonconforming use has not been discontinued for a period of two years, or has not been intentionally abandoned. In addition, if the subject use requires the issuance of a business license, please submit a copy of the business license for each year since the last certification date.

I hereby certify that the information provided in this application is accurate, true and correct to the best of my knowledge and belief. I further certify that [a] the nonconforming use is not discontinued for a two (2) year period, [b] the nonconforming use is not intentionally abandoned, [c] the use is being operated in accordance with the decision rendered as a part of the initial verification process, and any subsequent changes have been approved by the Zoning Administrator, and [d] there are no violations from the applicable federal, state, and county laws, codes, ordinances, and regulations, including any county required approval or permit.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

State of \_\_\_\_\_, County of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

In my County and State aforesaid, by the aforementioned Principal

\_\_\_\_\_ My commission expires: \_\_\_\_\_

NOTARY PUBLIC