



04/21/2021 CDC Meeting Agenda:

1. Introductions

- a. Parag Agrawal – Planning Director
 - i. Summarize the Comprehensive Plan Update process
 1. Final phase process
 - a. Most important
 - i. Land Use
 - ii. Housing
 - iii. Transportation
 - b. Directives
 - i. How can we look at the County in a holistic manner?
 - ii. Expand the data center overlay
 - iii. Occoquan overlay district
 - iv. Historic Preservation projects
 - c. Land Use chapter update – Put together a Comp. Plan Consideration – If you’d like your property to be considered for Land Use change, you need to submit an application. The deadline is May 12th. You can sit down with Planning staff if you need assistance.
 - d. CPA initiation request vs. Land Use process – Timeline for Fall update to Planning Commission and late fall to the Board of County Supervisors
 - b. Tom Smith – Public Works Director
 - c. Joyce Fadeley – Assistant Director of Planning (Land Development Division Chief)

2. CDC’s recommendation to increase the commercial tax base

- a. Update the CDC on the discussions with the Planning Office (Conditional Use Permits) and Department of Transportation (reviewing the DCSM Section 600 for consistency with VDOT standards).
 - i. Planning Office (Conditional Use Permits)
 1. Clean-up timelines when the use is inactive – use this time to address the issue (Carmela Patrick)
 - ii. DCSM Section 600
 1. Find alignments with VDOT
 2. Streamline County standards that are more stringent

3. Working on a comprehensive list – send your items (Gary Gardner, Mike Garcia, and Mike Kitchen)

3. Review County Small Business Project Management Program Successes

- a. Reference attached Power Point slides.

4. 2018 Virginia Building Code Update

- a. Discuss timing for the implementation of the 2018 Building Code
 - i. State targeting this July (do not have an exact date)
 - ii. Will allow for a one-year grace period – can submit plans/permit under the current 2015 Code
 - iii. Notification will be sent out to Industry once it's available
 - iv. Staff clarified that the State does not provide training to Industry on the Code changes.

5. ePlan Submission and ePortal Update

- a. Customer enhancements coming April 26th for online applications and documents
 - i. Optional
 1. Standalone Permit application
 2. Code Modifications
 3. Special Inspection documents
 - a. Training is now available for those on the 3rd Party Engineer list
- b. Not optional – All fire-related plans (sprinkler and alarm) will need to be done through e-Portal
- c. Can now view and download your approved documents – Building Development only
 - i. Are you going back retroactively? No, date forward.
 - ii. Are their controls in place? Yes, you have to be linked on the case.
- d. When can Zoning be brought online? – June 1st
- e. DEQ permits and submissions? Not there yet for online submissions.
- f. Site Plan side – Loudoun provides any plan that is approved online.
- g. Recommendation from Industry was for civil engineer to send in their electronic approved plan to the case planner as a part of the process.

6. Goals for 2022

- a. Update the CDC on Commercial Bonded improvements. Discuss the meeting with Loudoun County.
 - i. See attached Word document.
 - ii. Staff will put together a comparison between the Loudoun County program and the County's 10% Site Preparation process.

7. Review Performance Measures

- a. This is the typical plan review, permit and inspection data provided each quarter.
 - i. Request for staff to report Site Plan QC process timelines.

8. Other Business

a. Update to Chesapeake Bay Regulation

- i. Madan will share County response to changes once completed.
- ii. Comments due on May 3rd
- iii. NAIOP and NVBIA – Have a draft letter of their concerns.
 1. Recommend organizations use the same letter as a template.
- iv. Hearing from both the jurisdictions and industry would be great.

b. How to improve the time between Site plan approval and Permit issuance?

- i. DEQ must go through the complete process before the site permit can be done, which includes the pre-construction meeting and bond posting. Can we do these tasks concurrently? The current process has added 4 -6 weeks to process before getting to work on the site.
 1. Staff will follow-up with Public Works about possibly updating the process for pre-construction meetings.

c. Staffing Levels in the office

- i. Development Services has increased capacity in the Development Services Building.
- ii. All changes are made in conjunction with Emergency Management.
- iii. Building Inspectors are getting back in the field.
- iv. CDC maybe able to meet in person October 2021.

9. Meeting Adjourned