



October 20, 2020

TO: Christopher E. Martino
County Executive

A blue ink signature of Christopher E. Martino, written over the name in the TO line.

FROM: Michelle Casciato
Deputy County Executive

RE: Grievance Exclusion List

Section 15.2-1507 of the Code of Virginia, Ann., requires the chief administrative officer of each local government, or his designee, to determine the officers and employees excluded from the grievance procedure, and to maintain an up-to-date list of the affected positions.

All employees of the following agencies in the County Service are excluded from the County grievance procedure:

- Sheriff's Office
- Commonwealth Attorney
- Clerk to the Circuit Court
- Circuit Court, General District Court, and Juvenile & Domestic Relations Court
- Virginia Cooperative Extension
- Juvenile Court Services Unit
- Office of Elections
- Board of County Supervisors and their staff
- Adult Detention Center
- Prince William Health District

Other employees excluded from the County grievance procedure include:

- County Executive and County Attorney
- Probationary, temporary, limited term, and seasonal employees
- Law-enforcement officers as defined in Chapter 5 (§ 9.1-500 et seq.) of Title 9.1 whose grievance is subject to the provisions of Chapter 5 (§ 9.1-500 et seq.) of Title 9.1 and who have elected to proceed pursuant to those provisions in the resolution of their grievance, or any other employee electing to proceed pursuant to any other existing procedure in the resolution of his grievance

Employees appointed to serve as deputy county executives and department directors may only use this procedure to grieve involuntary terminations from employment

cc: Joseph Gilkerson, HR Director