



**Planning Office**

## **Agenda**

**7:30 p.m., Tuesday, April 8, 2025**

**202 A & B**

**Development Services Building  
5 County Complex Court  
Prince William, VA 22192**

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Procedural Matters – Approve Request to Participate Remotely Through Electronic Communication Means (If needed)
5. Approval of Agenda
6. Approval of March 11, 2025, Meeting Brief and Resolutions
7. Citizens' Time (*3 min/5 min*)
8. Chairman's Time (*3 min*) Green
9. Vice-Chairman's Time (*3 min*) De Pue  
Procedures – Remote Participation
10. Members' Time (*3 min each*)
11. Staff Time (*3 min each*)  
Planning Office  
Libraries  
Office of Historic Preservation
12. Land Development Applications Review - (Please provide staff with completed form)  
Tabled Cases

PFR2025-00010, Manassas Battery Energy Storage System	Dobbins
CPA2023-00002, McGraws Corner Drive	Dobbins
REZ2025-00021, Neabsco Reserve	Brickley

Revised Cases

New Cases

REZ2025-00023, River Ridge	Kastens
REZ2025-00024, Token Valley Road Proffer Amendment	Dodge

13. Committee Reports

Nominating Committee – Officer Nominations	Ford
Budget Committee	Porta
Publications Committee	Burgess
Bradley South Interpretive Sign	
Cemeteries Committee (1)	Brown
Historic Roadways Committee	Pearsall
County Registered Historic Sites Committee	De Pue
Legislative Committee	Brickley
Events Committee	Brace
Historic Communities (2)	Porter

14. Old Business

15. New Business

16. Announcements

17. Adjournment

NOTES: (1) Cemeteries Committee meets at 7:00 p.m.  
(2) Historic Communities Committee meets at 7:00 p.m.

# **Meeting Brief and Resolutions**

**March 2025**





Planning Office

**B R I E F**

**Development Services Building  
Conference Room 202 A & B**

**March 11, 2025  
Regular Meeting**

**In Attendance**

Chairman Green arrived at 8:35 p.m., Commissioners Brace, Brown arrived at 7:45 p.m., Burgess, Davis, De Pue, Dodge arrived at 7:55 p.m., Ford, Kulick, Pearsall, Peterson, Porta, Porter

Justin Patton – Staff Liaison; Toni Brzyski - Commission Secretary; Eric Griffiths – Heritage Resources Specialist; Emma Dietrich – Cemetery Preservation Coordinator; Lauren Maloy - Office of Historic Preservation; Mary Kitiyakara - Library

**Procedures**

In the absence of Chairman Green; Vice-Chairman De Pue presided over the meeting.

**7:35 p.m.**

**Pledge of Allegiance & Moment of Silence**

**Roll Call**

Quorum present

RES 25-005

**Approve the agenda for its March 11, 2025, meeting as presented - APPROVED - MOTION CARRIED** [VOTING RECORD: Motion Porta, Brace; Ayes-by acclamation; Nays-None; Absent from Vote Brown, Dodge, Green; Absent from meeting Brickley, Dobbins, Kastens]

RES 25-006

**Approve the January 14, 2025, Meeting Brief and Resolutions as presented - APPROVED - MOTION CARRIED** [VOTING RECORD: Motion Porta, Ford; Ayes-by acclamation; Nays-None; Absent from Vote Brown, Dodge, Green; Absent from meeting Brickley, Dobbins, Kastens]

**Citizens' Time**

Two citizens spoke about matters related to Woodbine Church & Cemetery located in Manassas.

One citizen, representing Stanley Martin Homes, provided details about the text and location of an interpretive marker to be reviewed by the Historical Commission for installation at the Bradley South development.

**Chairman's Time**

Hold until Chairman Green arrives.

**Vice-Chairman's Time**

At the request of the Chairman, Vice-Chairman De Pue reiterated some information about the Commission's responsibilities regarding proffers. These are recommendations not demands. There must be a nexus to the development. Should a Commissioner be speaking before the Planning Commission or the Board of County Supervisors it's important to make it clear that they are not representing the Historical Commission.

**Member's Time**

Kim Brace mentioned and passed around a number of newspaper articles.  
John Davis noted that March 29<sup>th</sup> is National Vietnam Veterans Day (which commemorates the day the last U.S. combat troops departed Vietnam). Mr. Davis provided some personal memories about that last day.  
Eric Brown noted he was among the first responders at the January 29, 2025, plane crash near Ronald Reagan Airport.

**Staff Time Planning Office**

Justin Patton noted he is transitioning back to being the County Archaeologist and is shifting responsibilities to the new Assistant Planning Director for the Long-Range Planning Division.

Emma Dietrich reported she's conducting lots of field visits and the update on the Cemetery Database is going through quality control.

Eric Griffiths reported staff is reviewing the applications for the intern position and the selection should be complete by the next meeting. Mr. Griffiths also provided an update on Blackburn's Ford noting that the Planning Office finished its field assessment in December 2024. And, staff is conducting GIS analysis using field survey data, lidar mapping layers, historical maps, and historic aerial photos to better understand areas of significance and locations of remaining features.

**Staff Time Office of Historic Preservation (OHP)**

Lauren Maloy reminded members about the annual symposium on March 22<sup>nd</sup> and passed out flyers about the next Sip of History program, in coordination with Emma Dietrich, on April 23<sup>rd</sup>.

**Staff Time Libraries**

No report.

**Review of Pending Development Applications**

RES 25-007

**Land Development Recommendations - APPROVED - MOTION CARRIED** [VOTING RECORD: Motion Porta, Brown; Ayes-by acclamation; Nays-None; Absent from Vote Green; Absent from meeting Brickley, Dobbins, Kastens]

RES 25-008

Information was received electronically from Commissioner Kastens about his review of the Asbury Hyundai SUP Amendment case.

**Land Development Recommendations – APPROVED – MOTION**

**CARRIED** [VOTING RECORD: Motion Porta, Ford; Ayes-by acclamation; Nays-None; Absent from Vote None; Absent from meeting Brickley, Dobbins, Kastens ]

**Committee Reports**

**Budget**

Commissioner Porta noted there is approximately \$11,000 remaining in the Commission's budget.

**Publications**

Commissioner Burgess distributed the following report along with suggested text to review for the marker at the Bradley South project:

**1. Proffered Markers Awaiting Delivery/Installation:**

Note: It is not known at this time if either of the below proffered markers have actually been ordered.

- Prelude to First Manassas (Orchard Bridge/Blackburn's Ford) – Approved August 2022
- Woodbridge School (Riverside Station) – Text approved January 2023

**2. Hoadly Marker:**

Text for this marker was approved in August 2020, and it was to be funded by the late Bill Olson whose death derailed the project. Now it appears that proffered funds are available to move forward although the cost may now exceed \$3,000. Martin Jeter has been independently urging BOCS support for this marker. No new information has been received regarding this marker.

**3. Early Land Patents Marker:**

A replacement "Early Land Patents" marker was delivered last year but, since the old site in the Route 1 corridor is currently being developed and a new site has yet to be found, it still awaits installation. Lauren Malloy is trying to brainstorm an appropriate location with the help of our Woodbridge commissioners.

**4. Washington-Reid School Marker:**

The Washington-Reid Elementary School on Dumfries Road (Route 234), a stop on the county's African American History Trail, was suggested as a site for a new historical marker. At the March 2024 meeting the commission approved the text that had been drafted and allocated funding for this marker. We are happy to report the marker has now been delivered. Installation will need coordination with the School Board.

**5. Andrew Leitch Marker:**

The marker at Andrew Leitch Park fell victim to a fallen tree branch during a windstorm in 2023. The commission voted to fund the replacement of the damaged marker in May 2024. The replacement marker has now

been delivered and installed well before the 250<sup>th</sup> commemoration in 2026 (much to Rob Orrison's relief).

**6. The Courageous Four Duplicate Marker:**

In September 2024 the commission approved funding (not to exceed \$4,000.) for a duplicate "The Courageous Four" marker requested for the Mary G. Porter Traditional School. Given the backlog at Sewah Studios, it is uncertain whether the new marker can be delivered in time for the school's 20<sup>th</sup> anniversary on May 10, 2025.

**7. Old Dominion Speedway Marker:**

Last year Rob Orrison advanced a proposal for a new historical marker commemorating the now defunct Old Dominion Speedway south of Manassas (opposite the fairgrounds). After my pleading ignorance about its history, Rob volunteered the services of his staff to research the subject and produce a rough draft for review. Proffered funding appears to be available according to Justin Patton.

**8. Prince William County Fair Wayside/Kiosk Marker:**

The developer for Bradley South submitted for our review draft text for a wayside style marker that traces the origin of the Prince William County Fair. The marker will be placed within their community situated opposite the fairgrounds. The text was edited to eliminate some redundant wording and returned for the review of the applicant who may attend the March meeting. A copy of the edited text is appended.

**9. Woodbine Baptist Church Marker?**

John DePue reports that he was contacted by a representative of the Woodbine Baptist Church (off Dumfries Road in the Coles District) interested in the possibility of an historical marker for the church which will soon be observing its 150<sup>th</sup> anniversary. We would need someone from the church familiar with its history to draft text for the marker (150 words +/-) and submit it for our review and editing. It is uncertain at this time whether the church would be able to fund the marker (\$4,000) or if the Commission could fund it out of next year's budget.

**10. Prince William County Historical Commission Brochure:**

At the June 2024 meeting it was noted that this brochure needs to be updated given that the number of county properties on the National Register, Virginia Landmarks Registry, and County Registered Historic Sites has grown. Work to amend the text along with the list of commission publications that are currently available is in progress.

**11. Historical Marker Guide Update:**

Copies of the 6<sup>th</sup> edition (2017) Marker Guide are still available, but the supply is getting low. The website version was updated to include the 2017 marker additions but still follows the 5<sup>th</sup> edition (2013) themed format which can be awkward to navigate. The marker guide needs to be amended with 12 new markers and 4 revised markers. Several others are



in the works (see above). Another website update will require the support of the county mapping department and website manager. John McCleary has indicated his support. In the interim, Parks & Recreation have developed a new "Recmapper" App that can be amended to include historical markers. All we need to do is feed them the raw data. Using QR codes is also under consideration.

Cemeteries

No report, however, the committee hopes to meet in April.

**Procedures**

Upon arrival of Chairman Green, Vice-Chairman De Pue turned the gavel over to her.

**Chairman's Time**

Chairman Green passed around a copy of a photo showing Commissioner Porta receiving a proclamation from the Dumfries Town Council.

Chairman Green noted that, at the Parks and Recreation State of the Parks event, she shared her concerns about how rarely some of the historic sites are open for visitors.

**Committee Reports**  
**(continued)**

Historic Roadways

Commissioner Pearsall noted the possibility of a report at next month's meeting on the history of Old Occoquan Road.

County Registered  
Historic Sites

Commissioner De Pue noted that Eric Griffiths has already provided an update on Blackburn's Ford.

Legislative

Commissioner De Pue noted an update is needed on the process for remote participation. Justin Patton noted the BOCS recently updated its process, and he'll send the language it used to Commissioner De Pue.

Events

Commissioner Brace reported the Police Department would be willing to host a tour of its Historical Display. Additional information will be provided in order to determine a date/time.  
Mr. Brace also reported that he and Commissioner Davis will be manning the Historical Commission table at the History Symposium on March 22<sup>nd</sup>.

Historic  
Communities

No report, however, the committee plans to meet in April.

**Chairman's Time**

Moved to Item 8. Chairman's Time  
Discussed and elected the Nominating Committee.

- RES 25-009

**Elect Vanessa Ford, Earnie Porta, and Blaine Pearsall to serve on the Nominating Committee with Vanessa Ford to serve as Lead -**  
**APPROVED - MOTION CARRIED** [VOTING RECORD: Motion Porta, Pearsall; Ayes-by acclamation; Nays-None; Absent from Vote None; Absent from meeting Brickley, Dobbins, Kastens]

Discussed and changed which meeting to hold election of officers.  
Election of Officers:  
The Commission shall elect its officers during the April meeting in each year, unless the Commission decides by majority vote, for good cause shown, to set a different time for the election of officers.
- RES 25-010

**Agree to defer the election of officers from April to May -**  
**APPROVED - MOTION CARRIED** [VOTING RECORD: Motion De Pue, Porta; Ayes-by acclamation; Nays-None; Absent from vote None; Absent from meeting Brickley, Dobbins, Kastens]
- Old Business**

None
- New Business**

RES 25-011

May as Historic Preservation Month - Yearly Recommendation  
**Recommend the Board of County Supervisors proclaim May 2025 Historic Preservation Month in Prince William County, Virginia -**  
**APPROVED - MOTION CARRIED** [VOTING RECORD: Motion De Pue, Brace; Ayes-by acclamation; Nays-None; Absent from vote None; Absent from meeting Brickley, Dobbins, Kastens]

**Announcements**

None

**Adjournment**

8:55 p.m.

## HISTORICAL COMMISSION RESOLUTION

**MOTION: PORTA**

**March 11, 2025  
Regular Meeting  
Res. No. 25-005**

**SECOND: BRACE**

**RE: APPROVE THE AGENDA FOR THE MARCH 11, 2025, MEETING AS PRESENTED**

**ACTION:      APPROVED**

**WHEREAS**, the Prince William County Historical Commission considered the agenda for its March 11, 2025, meeting; and

**WHEREAS**, the Historical Commission provided no changes;

**NOW, THEREFORE, BE IT RESOLVED,** that the Prince William County Historical Commission does hereby approve the agenda for its March 11, 2025, meeting as presented.

**Votes:**

**Ayes:** by acclamation

**Nays:** None

**Absent from Vote:** Brown, Dodge, Green

**Absent from Meeting:** Brickley, Dobbins, Kastens

**MOTION CARRIED**

**ATTEST:** \_\_\_\_\_  
**Secretary to the Commission**

## HISTORICAL COMMISSION RESOLUTION

**MOTION: PORTA**

**March 11, 2025  
Regular Meeting  
Res. No. 25-006**

**SECOND: FORD**

**RE: APPROVAL OF JANUARY 14, 2025, MEETING BRIEF AND RESOLUTIONS AS PRESENTED**

**ACTION: APPROVED**

**WHEREAS**, the Prince William County Historical Commission considered its January 14, 2025, meeting brief and resolutions; and

**WHEREAS**, the Historical Commission provided no corrections;

**NOW, THEREFORE, BE IT RESOLVED**, that the Prince William County Historical Commission does hereby approve its January 14, 2025, meeting brief and resolutions as presented.

**Votes:**

**Ayes:** by acclamation

**Nays:** None

**Abstain:** None

**Absent from Vote:** Brown, Dodge, Green

**Absent from Meeting:** Brickley, Dobbins, Kastens

**MOTION CARRIED**

**ATTEST:** \_\_\_\_\_  
**Secretary to the Commission**

## HISTORICAL COMMISSION RESOLUTION

**MOTION: PORTA**

**SECOND: BROWN**

**RE: LAND DEVELOPMENT RECOMMENDATIONS**

**ACTION: APPROVED**

**March 11, 2025  
Regular Meeting  
Res. No. 25-007**

**WHEREAS**, the Prince William County Historical Commission seeks to identify, preserve and protect historic sites and structures in Prince William County; and

**WHEREAS**, the Prince William County Historical Commission's review of pending land development applications assists in determining the necessity for cultural resource surveys and other research and evaluations; and

**WHEREAS**, the Prince William County Historical Commission believes that the identification, preservation and protection of historic sites and structures throughout Prince William County is well served by this action;

**NOW, THEREFORE, BE IT RESOLVED**, that the Prince William County Historical Commission does hereby recommend to the Prince William County Planning Commission the action(s) noted for the following properties:

<b><u>Case Number</u></b>	<b><u>Name</u></b>	<b><u>Recommendation</u></b>
REZ2024-00033	The Townes at Occoquan 2 <sup>nd</sup> Submission	No Further Work
REZ2024-00034	Hawthorn at Kettle Run 2 <sup>nd</sup> Submission	No Further Work
REZ2024-00035	Alderwood at Kettle Run 2 <sup>nd</sup> Submission	No Further Work
REZ2024-00036	Longleaf at Kettle Run 2 <sup>nd</sup> Submission	No Further Work
REZ2023-00025	Ashwood Proffer Amendment 2 <sup>nd</sup> Submission	No Further Work
REZ2024-00007	Mayfield Crossing, 2 <sup>nd</sup> Submission	No Further Work
REZ2024-00039	Manassas Mall Mixed Use Rezoning 3 <sup>rd</sup> Submission	No Further Work
CPA2025-00002	Quantico Memorial Chapel	No Further Work

<b><u>Case Number</u></b>	<b><u>Name</u></b>	<b><u>Recommendation</u></b>
PFR2025-00010	Manassas Battery Energy Storage System	Table
CPA2024-00003	Hoadly Square	No Further Work
REZ2025-00017	Wolf Run – Miller Property Proffer Amendment	No Further Work
SUP2024-00018	Montclair Tabernacle Church 3rd Submission	No Further Work
REZ2025-00018	Heathcote Marketplace Proffer Amendment	No Further Work
SUP2025-00024	Ratanaransi Buddhist Temple	No Further Work
SUP2025-00025	Longhorn Steakhouse Sign	No Further Work
CPA2023-00002	McGraws Corner Drive	Table
REZ2025-00019	Mapledale Crossing	No Further Work
REZ2025-00021	Neabsco Reserve	Table

**Votes:**

**Ayes:** by acclamation

**Nays:** None

**Absent from Vote:** Green

**Absent from Meeting:** Brickley, Dobbins, Kastens

**MOTION CARRIED**

**ATTEST:** \_\_\_\_\_

**Secretary to the Commission**

## HISTORICAL COMMISSION RESOLUTION

**MOTION: PORTA**

**March 11, 2025  
Regular Meeting  
Res. No. 25-008**

**SECOND: FORD**

**RE: LAND DEVELOPMENT RECOMMENDATIONS**

**ACTION: APPROVED**

**WHEREAS**, the Prince William County Historical Commission seeks to identify, preserve and protect historic sites and structures in Prince William County; and

**WHEREAS**, the Prince William County Historical Commission's review of pending land development applications assists in determining the necessity for cultural resource surveys and other research and evaluations; and

**WHEREAS**, the Prince William County Historical Commission believes that the identification, preservation and protection of historic sites and structures throughout Prince William County is well served by this action;

**NOW, THEREFORE, BE IT RESOLVED**, that the Prince William County Historical Commission does hereby recommend to the Prince William County Planning Commission the action(s) noted for the following properties:

<b><u>Case Number</u></b>	<b><u>Name</u></b>	<b><u>Recommendation</u></b>
SUP2025-00023	Asbury Hyundai SUP Amendment	No Further Work

**Votes:**

**Ayes:** by acclamation

**Nays:** None

**Absent from Vote:** None

**Absent from Meeting:** Brickley, Dobbins, Kastens

**MOTION CARRIED**

**ATTEST:** \_\_\_\_\_

**Secretary to the Commission**

## HISTORICAL COMMISSION RESOLUTION

**MOTION: PORTA**

**March 11, 2025  
Regular Meeting  
Res. No. 25-009**

**SECOND:      PEARSALL**

**RE: ELECT VANESSA FORD, EARNIE PORTA, AND BLAINE PEARSALL TO SERVE ON THE NOMINATING COMMITTEE WITH VANESSA FORD TO SERVE AS LEAD**

**ACTION:      APPROVED**

**WHEREAS**, the Prince William County Historical Commission seeks to identify, preserve, protect and promote the history of Prince William County; and

**WHEREAS,** the Prince William County Historical Commission is required to elect a nominating committee each year in February to prepare for elections during the April meeting; and

**WHEREAS**, the Prince William County Historical Commission was unable to meet in February due to inclement weather and is electing the nominating committee at its March meeting; and

**WHEREAS**, the names of three members were put forward in nomination;  
and

**WHEREAS**, the Prince William County Historical Commission believes that the identification, preservation, protection and promotion of the history of Prince William County is well served by this action;

**NOW, THEREFORE, BE IT RESOLVED**, that the Prince William County Historical Commission does hereby elect Vanessa Ford, Earnie Porta, and Blaine Pearsall to serve on the Nominating Committee With Vanessa Ford to serve as Lead.

**Votes:**

**Ayes:** by acclamation

**Nays:** none

**Absent from Vote:** none

**Absent from Meeting:** Brickley, Dobbins, Kastens

**MOTION CARRIED**

**ATTEST:** \_\_\_\_\_

### Secretary to the Commission



## HISTORICAL COMMISSION RESOLUTION

**MOTION: DE PUE**

**March 11, 2025  
Regular Meeting  
Res. No. 25-010**

**SECOND: PORTA**

**RE: AGREE TO DEFER THE ELECTION OF OFFICERS FROM APRIL TO MAY**

**ACTION: APPROVED**

**WHEREAS**, the Prince William County Historical Commission seeks to identify, preserve, protect and promote the history of Prince William County; and

**WHEREAS**, the Prince William County Historical Commission is required to elect its officers during the April meeting in each year; and

**WHEREAS**, the Commission may decide by majority vote, for good cause shown, to set a different time for the election of officers; and

**WHEREAS**, the Commission had to defer election of a Nominating Committee from February to March as it was unable to meet in February due to inclement weather; and

**WHEREAS**, the Commission considers this good cause to defer elections of officers to enable the Nominating Committee to perform its duties; and

**WHEREAS**, the Prince William County Historical Commission believes that the identification, preservation, protection and promotion of the history of Prince William County is well served by this action;

**NOW, THEREFORE, BE IT RESOLVED**, that the Prince William County Historical Commission does hereby agree to defer the election of officers from April to May.

**Votes:**

**Ayes:** by acclamation

**Nays:** none

**Absent from Vote:** none

**Absent from Meeting:** Brickley, Dobbins, Kastens

**MOTION CARRIED**

**ATTEST:** \_\_\_\_\_  
**Secretary to the Commission**

## HISTORICAL COMMISSION RESOLUTION

**MOTION: DE PUE**

**March 11, 2025  
Regular Meeting  
Res. No. 25-011**

**SECOND: BRACE**

**RE: RECOMMEND THE BOARD OF COUNTY SUPERVISORS PROCLAIM MAY 2025 HISTORIC PRESERVATION MONTH IN PRINCE WILLIAM COUNTY, VIRGINIA**

**ACTION: APPROVED**

**WHEREAS**, in recognition of Prince William County's rich historical heritage, the Board of County Supervisors established the Historical Commission to advise and assist in efforts to preserve and protect cultural resources; and

**WHEREAS**, the Historical Commission works tirelessly to spotlight and encourage local participation in the preservation of Prince William County's cultural resources including structures, buildings, archaeological sites, and cemeteries; and

**WHEREAS**, historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride, and maintaining community character while enhancing the community's quality of life; and

**WHEREAS**, historic preservation is relevant to communities across the nation, both urban and rural, and for Americans of all ages, all walks of life, and all ethnic groups; and

**WHEREAS**, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to safeguard the tangible aspects of heritage that have shaped us as a people and enhanced our lives; and

**WHEREAS**, the County Archaeologist and the Planning Office provide guidance on implementing historic preservation goals and strategies in the Cultural Resources Chapter of the Comprehensive Plan and help citizens preserve the County's history; and

**WHEREAS**, Prince William County is honoring its heritage by preserving and protecting its history through the restoration of numerous historic sites and through educational programming for the public to learn about local history; and

**WHEREAS**, Prince William County has a strong commitment to public acquisition and interpretation of significant historic properties for heritage tourism and community use; and

**WHEREAS**, the Historic Preservation Division, now called the Office of Historic Preservation, was formed in 2005 and is responsible for the restoration and management of more than a dozen County owned historic sites and properties, including the Brentsville Courthouse Historic Centre, Rippon Lodge Historic Site, Ben Lomond Historic Site and Bristoe Station Battlefield Heritage Park; and

**WHEREAS**, Prince William County plans to conduct activities in furtherance of the celebration of historic preservation at County owned historic sites during the month of May 2025;

**NOW, THEREFORE, BE IT RESOLVED**, that the Prince William County Historical Commission hereby recommends the Board of County Supervisors proclaim May 2025 Historic Preservation Month in Prince William County, Virginia.

**Votes:**

**Ayes:** by acclamation

**Nays:** none

**Absent from Vote:** none

**Absent from Meeting:** Brickley, Dobbins, Kastens

**MOTION CARRIED**

**ATTEST:** \_\_\_\_\_  
**Secretary to the Commission**



# **Updated Documents for Remote Participation**



## HISTORICAL COMMISSION RESOLUTION

**MOTION:**

**April 8, 2025  
Regular Meeting  
Res. No. 25-0**

**SECOND:**

**RE: REVISE ARTICLE VII. H. OF THE BYLAWS OF THE PRINCE WILLIAM  
COUNTY HISTORICAL COMMISSION GOVERNING REMOTE PARTICIPATION**

**ACTION: APPROVED**

**WHEREAS,** The Prince William County Historical Commission has previously amended its Bylaws to enable its members to participate remotely in its regularly scheduled monthly meetings, in accordance with §§ 2.2-3708.2 and 2.2-3708.3 of the Virginia Code Annotated; and

**WHEREAS,** The Virginia legislature has recently revised §§ 2.2-3708.2 and 2.2-3708.3, and the Prince William County Board of Supervisors has subsequently adopted implementing procedures governing remote participation in its meetings to conform to the State legislature's revision; and

**WHEREAS,** The Prince William County Historical Commission has reviewed both the recent State legislation and the Prince William County revised rules of procedure governing remote participation; and

**WHEREAS,** The Prince William County Historical Commission has formulated new remote participation guidelines that, in its view, satisfy both the additional statutory requirements of §§ 2.2-3708.2 and 2.2-3708.3, as revised, and the Commission's own particular needs;

**NOW, THEREFORE, BE IT RESOLVED,** that the Prince William County Historical Commission hereby amends its Bylaws by rescission of the extant Article VII. H. and substitutes therefore a new version that more fully satisfies the current requirements of State law.

**ATTACHMENT:** Revised Article VII. H. of the Bylaws of the Prince William County Historical Commission Governing Remote Participation

April 8, 2025  
Regular Meeting  
Res. No. 25-0  
Page 2

**Votes:**

**Ayes:**

**Nays:**

**Absent from Vote:**

**Absent from Meeting:**

**MOTION CARRIED**

**ATTEST:** \_\_\_\_\_  
**Secretary to the Commission**



**I. Rescind Article VII.H. of the Commission's Bylaws captioned "Remote Participation" and Substitute the following:**

**H. Remote Participation**

1. The Commission may, in accordance with § 2.2-3708.3 of the Virginia Code Annotated (2024), permit individual members to participate in regularly scheduled meetings remotely, through electronic means in the following circumstances:

- (A). The member has a permanent or temporary disability or other medical condition that prevents physical attendance;
- (B). The member is the caregiver of a family member who is suffering from a permanent or temporary disability or other medical condition that prevents the member's physical attendance;
- (C). The member is unable to attend the meeting due to a personal matter he or she identifies with specificity that is deemed by the members to be sufficient to warrant such absence.

2. As employed in this paragraph, the term "disability" means a physical or mental impairment that substantially limits one or more life activities. See § 51.5-40.1, Virginia Code Annotated (2024).

3. Procedures for permitting members of the Historical Commission to participate remotely by electronic means shall be adopted by a majority vote of the members of the Commission then in attendance when such vote is taken. Such procedures shall be reviewed annually, during the Commission's January meeting, and are subject to reaffirmation or revision by majority vote of the members then in attendance when such vote is taken.

**PROCEDURES IMPLEMENTING ARTICLE VII.H. GOVERNING REMOTE PARTICIPATION BY MEMBERS**

Pursuant to Article VII. H. (3), of the Commission's Bylaws, and, in accordance with § 2.2-3708.3 Virginia Code Annotated (2024), the following procedures govern remote participation by members in Commission meetings by electronic means:

**1. Notice.** No later than 5 o'clock PM on the Friday prior to the Commission's regularly scheduled meeting, a member seeking authorization to participate remotely at such meeting by electronic means shall so notify the Secretary to the Commission. In the event that the Secretary is unavailable, he or she will so notify the Chair. In cases where the justification involves a personal disability or other medical condition, he or she shall so state. It is, however, unnecessary to disclose the precise nature or scope of such disability or other medical condition. In cases where the member seeking remote participation is a caregiver of a family member suffering from such disability or other medical condition, the member must, likewise, so state. If the member is seeking remote participation due to a

personal matter, however, he or she must identify with specificity the nature of such matter. In any event, remote participation by an individual member due to a personal reason is limited to three meetings per calendar year.

**2. Voting.** A member requesting remote participation cannot be counted for the purpose of determining a quorum. At the commencement of the meeting at which the member seeks to participate remotely, the Chair or, in his or her absence, the Vice-Chair will announce the member's request and the reason therefore and will call for a vote on such request. Such remote participation will be authorized on the basis of an affirmative majority vote of the members then in attendance who must comprise at least a quorum.

### **3. Memorialization.**

(A) The vote of the members either authorizing or rejecting the request for remote participation must be noted in the minutes or other written and public record of the meeting. In the event that a denial is based upon any policy governing remote participation, the record must so state.

(B) If the member's remote participation is approved by reason of disability or other medical condition or the need to care for a family member suffering from such disability or other medical condition, the record must so state. If the member's remote participation is approved by reason of a personal matter, the record must set forth the specific nature of such matter.

(C) If remote participation by a member is approved pursuant to these procedures, the remote location from which the member's participation occurred shall be identified in the record by a general description, *e.g.*, the member's residence.

# **Bradley South Interpretive Sign**



# (1) S/F PANEL

## Produce to install:

(1) S/F 39.5"X24" PANEL  
1/2" THICK HIGH PRESSURE LAMINATE GRAPHIC PANEL

## Graphics/ Lettering:

• DIGITALLY PRINTED

**Install:** Install at entrance of the community --- see map attached

**Builder:**  
STANLEY MARTIN

**Community:**  
MAIN OFFICE

**Designer:**  
And

**Quote #:**  
90436

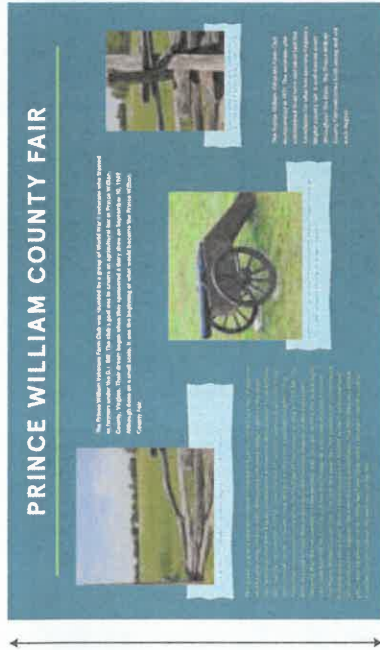
**Date:**  
3/11/2025  
REV 1: 3/11/2025  
REV 2: 3/13/2025  
REV 3: 3/25/2025

We are pleased to respond to your request for layouts with the attached sketch. Help us avoid errors by checking that all details of the job such as sizes, colors, quantities and configurations of the sketches are what you intended. Please send your approval by e-mail and confirm by having the signed sketch to 703-550-2710. The timeliness of your approval may impact the installation date. Normal production turnaround for most jobs is 5 to 7 days from the date the sketch is approved. Additional fees may apply for rush changes, client-requested surveys and design time. New Home Media will not be held responsible for errors once the sketch is approved or for any delays caused by a late approval

39.5"

24"

OPTION 1



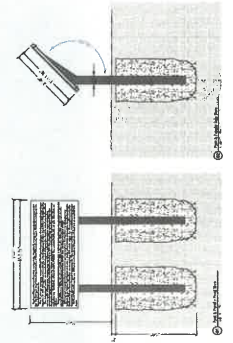
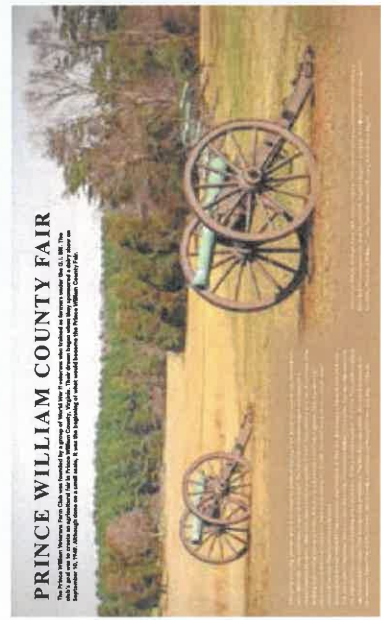
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OPTION 2



IMAGES ARE FOR PLACEMENT ONLY

OPTION 3



# PRINCE WILLIAM COUNTY FAIR



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This group of young veterans soon discovered the perils of starting a fair. In just the second year, they fell into debt. Although some were ready to give up the quest, the Farm Club members began searching for a money-making project to clear their debt before the next fair in 1952. They planted 47 acres of corn and, after finishing their normal chores at home, they met and worked the cornfield together. They harvested an abundant crop with the final day of the harvest ending at 3:00 AM. The debt was paid off and their dream survived the near disaster of the early years.

Knowing that the fair needed to take another step forward, in 1956 the club bought a 64-acre farm on Route 234, just south of Manassas which became the home of the Prince William County Fair. The next few years saw the addition of a commercial building and a show barn. After a record crowd of 70,000 in 1962, additional land was purchased to support the ever-growing attendance. The Mini Barn was added, plus a new clubhouse for the Veterans Farm Club and its auxiliary, which is still in constant use throughout the nine days of the fair.

The Prince William Veterans Farm Club was founded by a group of World War II veterans who trained as farmers under the G.I. Bill. The club's goal was to create an agricultural fair in Prince William County, Virginia. Their dream began when they sponsored a dairy show on September 10, 1949. Although done on a small scale, it was the beginning of what would become the Prince William County Fair.



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The Prince William Veterans Farm Club incorporated in 1971. The veterans who volunteered their time and labor laid the foundation for what has become Virginia's largest county fair. A well-known event throughout the state, the Prince William County Fair welcomes both young and old each August.

IMAGES ARE FOR PLACEMENT ONLY



## OPTION 2

# Prince William COUNTY FAIR

The Prince William Veterans Farm Club was founded by a group of World War II veterans who trained as farmers under the G.I. Bill. The club's goal was to create an agricultural fair in Prince William County, Virginia. Their dream began when they sponsored a dairy show on September 10, 1949. Although done on a small scale, it was the beginning of what would become the Prince William County Fair.

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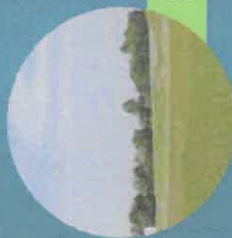
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## OPTION 3

# PRINCE WILLIAM COUNTY FAIR

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SIGN LOCATION - SITE PLAN



SIGN LOCATION