Agenda
7:30 p.m., Tuesday, December 14, 2021
Second Floor
Old Manassas Courthouse
Lee & Grant Avenues
Manassas, VA 20110

1. Pledge of Allegiance
2. Prayer
3. Roll Call
4. Approval of Agenda
5. Citizens’ Time
6. Approval of November 9, 2021 Meeting Brief and Resolutions
7. Chairman’s Time
8. Vice-Chairman’s Time
9. Members’ Time
10. Staff Time
    Planning Office
    Libraries
    Office of Historic Preservation
11. New Business
12. Land Development Applications Review - (Please leave completed form with staff)
    Tabled Cases
    Revised Cases
    REZ2021-00014, Wellington Glen Parcel K

Brace
Green
Brown
New Cases
SUP2022-00010, Ridgefield Village Retail Center Flagship Car-Wash  Davis
Withdrawn by Applicant
REZ2022-00014, Haymarket Crossing II  Pearsall
CPA2021-00004, PW Digital Gateway  Pearsall
SUP2022-00013, Potomac Mills Mobil  Brace
SUP2022-00011, Dunkin - Richmond Highway  Henson

13. Budget Committee  Porta
14. Publications Committee  Burgess
15. Cemeteries Committee  Moser
16. Historic Roadways Committee  Pearsall
17. Old Business
18. Announcements
19. Adjournment
Meeting Brief and Resolutions

November 2021
BRIEF

Development Services Building
Conference Room 202 A & B

November 9, 2021
Regular Meeting

In Attendance
Chairman Brace, Commissioners Burgess, Davis, De Pue, Green, Johnson, Pearsall, Porta, Reddick, Shockley; Commissioners Brown and Carter participated remotely

Justin Patton – Staff Liaison; Don Wilson – Library Liaison; Toni Brzyski - Commission Secretary

7:30 p.m.

Pledge of Allegiance & Prayer

Roll Call
Quorum present.

RES 21-051
Approve the agenda for its November 9, 2021 meeting as amended - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Pearsall, Burgess; Ayes-by acclamation; Nays-None; Absent from vote Brown, Carter; Absent from meeting Henson, Moser, Sargo]

RES 21-052
Approve the request by Commissioner Eric K. Brown to participate in the meeting through electronic communication means - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Porta, Pearsall; Ayes-by acclamation; Nays-None; Absent from vote Brown, Carter; Absent from meeting Henson, Moser, Sargo]

RES 21-053
Approve the request by Commissioner Langston Carter to participate in the meeting through electronic communication means - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Porta, Pearsall; Ayes-by acclamation; Nays-None; Absent from vote Carter; Absent from meeting Henson, Moser, Sargo]

Citizens’ Time
None

RES 21-054
Approve the October 12, 2021 Meeting Brief and Resolutions as presented - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Porta, Green; Ayes-by acclamation; Nays-None; Absent from vote None; Absent from meeting Henson, Moser, Sargo]
Chairman’s Time

Chairman Brace passed around several articles he considered to be of interest to the members. Additionally, he noted that, at its meeting today, the Board of County Supervisors approved the purchase of a parcel in the Thoroughfare area.

The subject of a holiday potluck before the December meeting was brought up for discussion including convening at a different location. It was decided to have a potluck if the Old Manassas Courthouse is available.

Vice-Chairman’s Time – No report

Staff Time Planning  

Toni Brzyski provided members with the most current membership roster and the list of meeting dates for 2022.

Justin Patton provided the following:
- The form for Review of Pending Development Applications has been updated to include a County Records Check item for cemeteries.
- At its meeting today, the Board of County Supervisors approved the purchase of a land locked parcel of land in the Thoroughfare area. This parcel does include cemeteries.
- Betty Duley has resigned from the Historical Commission. She was among the longest serving members.
- Please remember when adding recommendations to the Review of Pending Development Applications form to be specific about historical markers/roadway signs versus interpretive signs/kiosks. Suggesting an interpretive marker isn’t the best choice.

Staff Time Libraries  

Don Wilson noted members should have received the monthly newsletter from the Library System that provides relevant articles and upcoming RELIC events. Mr. Wilson also reported that RELIC and Central Library, established in 1971, are celebrating 50 years of service to the community.

Staff Time – Office of Historic Preservation (HPD)

Chairman Brace read a report provided by Rob Orrison and staff distributed a draft flyer for the History Symposium mentioned in the report:
- Lauren Maloy has been hired to manage the new Historic Communities Program. She will start on December 13th. She has extensive experience in archaeology, museum programming and outreach. She will eventually take on the Historical Commission (HC) liaison position for Historic Preservation.
Thank you for agreeing to partner with us on the annual History Symposium. The draft flyer is attached. We hope everyone can attend and help spread the word. We will be adding the HC logo and hopefully other partner logos soon.

HC markers: The Chapel Springs marker was installed earlier this month at Bristow/Chapel Springs Road. Rob/Bill needs to work with staff to get an agreement finalized with PWCS on the Coles Store sign and the new Courageous Four sign (going up at Fannie W. Fitzgerald ES).

Thoroughfare – I am sure Justin will cover this, but the Board will be voting on purchasing a parcel in Thoroughfare that will become the nucleus of a future Thoroughfare Historic Park. We will work with the HC in the site master plan process. Stay tuned!

Williams Ordinary – we will be setting up a work group of stakeholders to discuss the future of Williams Ordinary (will it be sold for private use while under easement, will we lease it or keep it as a historic site future museum). This will include HC members, Economic Development, Historic Prince William, Town of Dumfries, HP staff and the office of tourism staff. I am looking to start this group up after the holidays, more details coming. We currently are installing a new exhibit in the Ordinary, so please come by to check it out when you can

Internship – our new staff member will be our person to manage the HC internship if the HC determines you all want HP to continue to manage that person. I still think the research into PWC Indigenous peoples is a great topic and will help fill a hole in our historic timeline (remember, November is Native American history month!)

Review of Pending Development Applications

RES 21-049  Land Development Recommendations – APPROVED – MOTION CARRIED  [VOTING RECORD: Motion Porta, Burgess; Ayes-by acclamation; Nays-None; Absent from vote None; Absent from meeting Henson, Moser, Sargo]

Budget Committee

Commissioner Porta noted minimal changes from last month’s report. There are funds available for Commission projects.

Publications Committee

Commissioner Burgess noted this month’s report reflects minimal changes from October, so no written report was provided. There is time to decide on the text for the Prince William Resolves marker. Revisions to the text for the damaged Brentsville historical marker continue.
Cemeteries Committee

No report

Historic Roadways Committee

A color-coded map was distributed identifying when various roads existed in time; showing which current roads were here long ago.

Old Business

Members discussed providing plaques to honor long serving members who are no longer on the Commission. Commissioner Porta to provide appropriate language. Want to acknowledge members who served at least ten years on the Commission as of 2019.

Announcements

Commissioner Porta encouraged members to visit Occoquan during the holiday season.

Adjournment

8:45 p.m.
HISTORICAL COMMISSION RESOLUTION

MOTION: PEARSSALL
SECOND: BURGESS
RE: APPROVE THE AGENDA FOR THE NOVEMBER 9, 2021 MEETING AS AMENDED
ACTION: APPROVED

November 9, 2021
Regular Meeting
Res. No. 21-051

WHEREAS, the Prince William County Historical Commission considered the agenda for its November 9, 2021 meeting; and

WHEREAS, the Historical Commission added approve the request by Commissioner Eric Brown and by Commissioner Langston Carter to participate remotely through electronic communication means to the agenda;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Historical Commission does hereby approve the agenda for its November 9, 2021 meeting as amended.

Votes:
Ayes: by acclamation
Nays: None
Absent from Vote: Brown, Carter
Absent from Meeting: Henson, Moser, Sargo
MOTION CARRIED

ATTEST:________________________________________
Secretary to the Commission
MOTION: PORTA
SECOND: PEARSALL
RE: APPROVE THE REQUEST BY COMMISSIONER ERIC K. BROWN TO PARTICIPATE REMOTELY THROUGH ELECTRONIC COMMUNICATION MEANS

ACTION: APPROVED

WHEREAS, the Prince William County Historical Commission (Commission) adopted a policy in its bylaws pursuant to Section 2.2-3708.2, VA Code Ann., to allow for remote participation by Members of the Commission; and

WHEREAS, in accordance with the Commission’s policy, Eric K. Brown notified the Chair that the Member is requesting permission from the Commission to electronically participate at the Commission’s November 9, 2021 meeting; and

WHEREAS, the Member certified that (check A or B):

A. X the Member is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents the Member’s physical attendance; OR

B. _____ the Member is unable to attend the meeting due to the following specifically identified personal matter: ____________________________;

AND the Member has not already participated electronically due to a personal reason for more than one meeting this calendar year, (Section (B) shall be limited to two meetings each calendar year); and

WHEREAS, the remote location from which the Member plans to electronically participate is his home; and this remote location will/will not (circle one) be open to the public (need not be open to the public); and

WHEREAS, the Member verifies that the Member’s participation in any closed session of the meeting shall remain confidential and not be disclosed to any unauthorized persons or entities; and
WHEREAS, pursuant to the Commission's policy, a request for electronic participation from a remote location shall be approved unless participation violates the Commission's policy or any provisions of the Virginia Freedom of Information Act;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Historical Commission does hereby approve the request by Commissioner Eric K. Brown to participate in the meeting through electronic communication means in accordance with the Commission's policy; a quorum of the Commission was physically assembled at one primary or central meeting location; and arrangements were made for the voice of the Member to be heard by all persons at the primary or central meeting location.

Votes:
Ayes: by acclamation
Nays: None
Absent from Vote: Brown, Carter
Absent from Meeting: Henson, Moser, Sargo
MOTION CARRIED

ATTEST: ________________________________
Secretary to the Commission
MOTION: PORTA
SECOND: PEARSALL

RE: APPROVE THE REQUEST BY COMMISSIONER LANGSTON CARTER TO PARTICIPATE REMOTELY THROUGH ELECTRONIC COMMUNICATION MEANS

ACTION: APPROVED

WHEREAS, the Prince William County Historical Commission (Commission) adopted a policy in its bylaws pursuant to Section 2.2-3708.2, VA Code Ann., to allow for remote participation by Members of the Commission; and

WHEREAS, in accordance with the Commission’s policy, Langston Carter notified the Chair that the Member is requesting permission from the Commission to electronically participate at the Commission’s November 9, 2021 meeting; and

WHEREAS, the Member certified that (check A or B):

A. the Member is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents the Member’s physical attendance; OR

B. X the Member is unable to attend the meeting due to the following specifically identified personal matter: transportation issues;

AND the Member has not already participated electronically due to a personal reason for more than one meeting this calendar year, (Section (B) shall be limited to two meetings each calendar year); and

WHEREAS, the remote location from which the Member plans to electronically participate is his home; and this remote location will/will not (circle one) be open to the public (need not be open to the public); and

WHEREAS, the Member verifies that the Member’s participation in any closed session of the meeting shall remain confidential and not be disclosed to any unauthorized persons or entities; and
WHEREAS, pursuant to the Commission's policy, a request for electronic participation from a remote location shall be approved unless participation violates the Commission's policy or any provisions of the Virginia Freedom of Information Act;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Historical Commission does hereby approve the request by Commissioner Eric K. Brown to participate in the meeting through electronic communication means in accordance with the Commission's policy; a quorum of the Commission was physically assembled at one primary or central meeting location; and arrangements were made for the voice of the Member to be heard by all persons at the primary or central meeting location.

Votes:
Ayes: by acclamation
Nays: None
Absent from Vote: Carter
Absent from Meeting: Henson, Moser, Sargo
MOTION CARRIED

ATTEST:________________________________________
Secretary to the Commission
HISTORICAL COMMISSION RESOLUTION

MOTION: PORTA
SECOND: GREEN

RE: APPROVAL OF OCTOBER 12, 2021 MEETING BRIEF AND RESOLUTIONS AS PRESENTED

ACTION: APPROVED

WHEREAS, the Prince William County Historical Commission considered its October 12, 2021 meeting brief and resolutions; and

WHEREAS, the Historical Commission provided no corrections;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Historical Commission does hereby approve its October 12, 2021 meeting brief and resolutions as presented.

Votes:
Ayes: by acclamation
Nays: None
Absent from Vote: None
Absent from Meeting: Henson, Moser Sargo
MOTION CARRIED

ATTEST: ____________________________________________
Secretary to the Commission
HISTORICAL COMMISSION RESOLUTION

MOTION: PORTA
SECOND: BURGESS
RE: LAND DEVELOPMENT RECOMMENDATIONS
ACTION: APPROVED

WHEREAS, the Prince William County Historical Commission seeks to identify, preserve and protect historic sites and structures in Prince William County; and

WHEREAS, the Prince William County Historical Commission’s review of pending land development applications assists in determining the necessity for cultural resource surveys and other research and evaluations; and

WHEREAS, the Prince William County Historical Commission believes that the identification, preservation and protection of historic sites and structures throughout Prince William County is well served by this action;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Historical Commission does hereby recommend to the Prince William County Planning Commission the action(s) noted for the following properties:

<table>
<thead>
<tr>
<th>Case Number</th>
<th>Name</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>REZ2018-00026</td>
<td>Independent Hill – 4th Submission</td>
<td>Request applicant adhere to previous request as noted below with Kiosk now to be part of the applicant’s proposed Gateway Entry feature: Request applicant install interpretive kiosk, including 4 bench seats and 3 National Park Service style signs with content on 1) Independent Hill history and 2) Civil War history in Independent Hill.</td>
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<tr>
<td>REZ2022-00010</td>
<td>Kings Crest</td>
<td>No Further Work</td>
</tr>
<tr>
<td>Case Number</td>
<td>Name</td>
<td>Recommendation</td>
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</tr>
<tr>
<td>REZ2022-00012</td>
<td>Corner Properties Equipment and Storage</td>
<td>No Further Work</td>
</tr>
<tr>
<td>REZ2022-00013</td>
<td>JKF</td>
<td>No Further Work</td>
</tr>
<tr>
<td>PFR2021-00022</td>
<td>Innovation Business Center Electric Substation</td>
<td>No Further Work</td>
</tr>
<tr>
<td>RE2022-00011</td>
<td>East Gate Apartments</td>
<td>No Further Cultural Resources Work</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Other concerns were voiced:</td>
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<tr>
<td></td>
<td></td>
<td>Additional access is needed – one entrance is not enough;</td>
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<td></td>
<td></td>
<td>Improved/additional recreation facilities especially for children are needed;</td>
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<td></td>
<td></td>
<td>Safety concerns for children walking in the street due to lack of sidewalks.</td>
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</tbody>
</table>

**Votes:**  
**Ayes:** by acclamation  
**Nays:** None  
**Absent from Vote:** None  
**Absent from Meeting:** Henson, Moser, Sargo  
**MOTION CARRIED**

**ATTEST:**  
Secretary to the Commission