

Prince William County Government

EXIT INTERVIEW SURVEY FOR SEPARATING EMPLOYEES

Thank you for your service with Prince William County. Your opinion and assistance are valuable to us, and we invite you to share your input. Responses are optional, however we believe this information is of vital importance and will assist in analyzing our employee retention and turnover. We ask that you be honest and fair with your responses. All information obtained from this interview will be handled in a **CONFIDENTIAL** manner.

Department:				Start Da	Start Date: / /				
				Separat	Separation Date: / //				
Ро	sition:		Supervi	Supervisor:					
En	nployee	Number:							
1.	Please select which best captures your reason for leaving				ce William County Government?				
	Seeking a Career Change Compensation Retirement Career Advancement		Work Conditions Supervisor Lack of Recognition Position Elimination		Commuting Distance Relocation Family Circumstance Other				
2.	Gover	nment? Ye	es	ie for employment opport No			iam County		
3.	Rate your supervisor and/or the supervision provided with regard to the following:								
					Almost Always	Sometimes	Never		
		Der	nonstrated	fair and equal treatment	,				
		Clearly communicated performance		performance standards					
	Set attainable performance expectations								
		Tools and resources were							
				communication channels					
		Encourag	ed/listened	to suggestions/concerns					

Resolved complaints and problems

Followed policies, procedures, and practices

Encouraged cooperation and teamwork

Provided recognition on the job

Provided performance feedback

Discussed your career goals

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4. How would you rate the following in relation to your job?

	Excellent	Good	Fair	Poor
Workload				
Job Satisfaction				
Work Conditions				
Growth Potential				
Training you received				
Morale in your department				
Teamwork within your department				
Communications within your department				
Communications within the County as a whole				

5. How would you rate your compensation and benefits?

	Excellent	Good	Fair	Poor
Base Salary				
VRS Retirement Plan				
MPP/401a Plan				
457 Plan				
Medical Plan				
Dental Plan				
Vision Plan				
Leave/Paid Time Off				
Life Insurance				

6.	Any other comments on benefits?					

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7.	7. If applicable, did you explore other internal options/alternatives prior to making the decision to William County Government? Yes No Not Applicable	leave Prince					
	You may provide additional comments below if applicable:						
8.	8. What did you like most about your job and/or Prince William County Government?						
9.	9. What did you like least about your job and/or Prince William County Government?						
10.	10. Do you have any suggestions for improvement or any additional comments you wish to share	?					

Please return this survey by email to hremployeerelations@pwcgov.org

Information will be shared with designated staff in the Office of EEO & Diversity, Human Resources, and the Department Director, if applicable.