

**CIRCUIT COURT OF PRINCE WILLIAM COUNTY, VIRGINIA,
CITY OF MANASSAS AND CITY OF MANASSAS PARK
COMMISSIONER OF ACCOUNTS
SCHEDULE OF FEES
EFFECTIVE JANUARY 1, 2023**

GUARDIANSHIPS FOR MINORS ESTATES

GENERAL INFORMATION

BASE FEES for Inventories and Accountings are for 10 pages or less. Additional pages or schedules will require an increase in the filing fee as noted below. (Do not include cancelled checks and vouchers when determining the charge for extra pages)

CLERK'S FEES are included in all base fees. Make one check only, payable to "Commissioner of Accounts." The Commissioner will pay the Clerk for recording fees as appropriate.

ADDITIONAL FEES may be charged with Court approval when the Commissioner's review requires extraordinary time.

Inventories (Based upon assets under the control of the fiduciary, including real estate over which the Guardian has the power of sale, but not including projected income)

Assets	Base Fee	if 11-30 pages	if over 30 pages
Any amount	\$93.00	\$107.00	\$127.00

ADDITIONAL CHARGES INCLUDED ABOVE: Base fee includes a \$18 Clerk Fee; 11-30 pages includes a \$32 Clerk Fee, and over 30 pages includes a \$52 Clerk Fee.

First Accounting:

"Assets from Inventory" for a Guardianship means the Guardianship Assets, including real estate over which the Guardian has the power of sale (Parts I and 2 of the Inventory). "Additions" are receipts, capital gains, and adjustments (Lines 2, 3, and 4) on the Account Summary. Apply that sum to the schedule below.

Assets from Inventory plus Additions (line 2, 3 & 4):

Assets	Base Fee	if 11-30 pages	if over 30 pages
\$0 - \$50,000	\$153.00	\$167.00	\$187.00
50,001 - 100,000	238.00	252.00	272.00
100,001 - 200,000	293.00	307.00	327.00
200,001 - 300,000	368.00	382.00	402.00
300,001 - 500,000	418.00	432.00	452.00
500,001 - 700,000	493.00	507.00	527.00
700,001 - 1,000,000	568.00	582.00	602.00
Above \$1,000,000	568.00 plus*	582.00 plus*	602.00 plus*

* plus .0005 in excess of \$1,000,000

ADDITIONAL CHARGES INCLUDED ABOVE: Base fee includes a \$18 Clerk Fee; 11-30 pages includes a \$32 Clerk Fee, and over 30 pages includes a \$52 Clerk Fee.

Second and Subsequent Accountings

The fee shall be determined by applying the fee schedule for a First Account to the assets brought forward (**at market value**) plus additions (lines 2,3,4) during the accounting period.

The filing fee for accounts filed on behalf of Medicaid recipients is \$43.00
(Virginia Code Section §64.2-1305)

Delinquency Fees (to be collected against the fiduciary personally)

COMMISSIONER'S LETTER to fiduciary for failure to timely file a proper Inventory or Accounting.....	\$ 40.00
COMMISSIONER'S SUMMONS issued against fiduciary	\$ 150.00
COMMISSIONER'S REPORT TO THE COURT on failure of fiduciary to comply with Summons.	\$350.00
COMMISSIONER'S REPORT TO THE COURT of delinquent unsettled Accounts (VA Code §64.2-1216)	\$ 75.00 for each account
APPEARANCE IN COURT to prosecute Show Cause Order issued against fiduciary. \$350.00

Fees for Services other than Inventory/Account Reviews

When the Commissioner of Accounts conducts contested hearings, or confers or corresponds with fiduciaries, beneficiaries, and/or creditors on matters not normally required to be addressed during the audit and approval of fiduciary Inventories and Accounts, the Commissioner may charge a fee based upon hours expended at a rate of \$350.00 per hour or such other hourly rate set by the Circuit Court for the Commissioner of Accounts.