

**Prince William Arts Council  
Meeting Minutes**

Date	July 11, 2023
Location	Department of Parks, Recreation and Office of Tourism Hellwig Building
Time	Scheduled for 6:30 pm

**Board Members**

Name	Position	Present	Notified Absence	Not Notified Absence
Peter Alten	Treasurer	x		
Carylee Carrington		x		
Ron Crigger			x	
Jordan Exum	Vice Chair for Nominations		x	
Dawn Franklin			x	
Kelly Haneklau		x		
Victor Harper	Vice Chair for Marketing	x		
Brenda Johnson				x
Alice Mergler	Board Chair	x		
Kim B. Miller	Vice Chair for Programs	x		
Elysabeth Muscat		x		
Sean Peck	Secretary	x		
David E. Roberts				
Wanda Smith			x	
Catrina Stroman		x		
Jackie Thomas		x		
Jesus Torres				x

**Others Present**

Name	Organization
Herb Williams	DPRT Arts Recreation Specialist
Donald Garrett	PRP, Parliamentarian
Janet LaFleur	Recreation Senior Manager
John Blevins	Assistant Director for Recreation
Debora Madsen	Woodbridge Music Club
Russ Ferrer	Woodbridge Community Choir
Susan Dommer	Manassas Chorale
Ebenezer Allotay	Tema Choir USA
Diane Bennett	Manassas Symphony
Susan Bardenhagen	Individual Artist
Heather Gorrell	Manassas Ballet Theatre
Diane Roebuck	PW Community Band
Kryś Bienia	Woodbridge Dance Company
John Dutton	Spilled Ink

<b>Meeting Called to Order</b>	Quorum met at approximately 7 pm (Agenda attached)
<b>Opening Remarks</b>	Chair, Alice Mergler highlighted agenda including ballot for officers and a postponed presentation from Director of Tourism, Kevin Costello
<b>Election of Officers</b>	<p>Ballot of officers proffered for board members. Nominated on ballot: Chair: Alice Mergler Vice Chair – Marketing: Victor Harper Vice Chair – Nominations: Jordan Exum Vice Chair – Programs: Kim B. Miller Secretary: Sean Peck Treasurer: Peter Alten</p> <p>Motion made and seconded to accept officers as nominated. Officers elected on unanimous vote.</p>
<b>Meeting Minutes Approval</b>	<p>Approval of meeting minutes from June 13, 2023 meeting</p> <p>Correction submitted from Kelly Hankelu for Minor Miracles Art Camp: July 10-14 are the correct dates. Victor Harper moved to approve minutes. Minutes approved by show of hands.</p>
<b>Treasurer Report</b>	<p><b>FY24 Budget</b></p> <p>Peter reported that the allocation has not yet been provided from the county, but the budget is expected to be between \$62,000 and \$65,000.</p> <p><b>Technical Assistance Grant</b></p> <p>Application from by John Harrt for \$500 to purchase U-channel posts for his public art display in Manassas. The actual cost is \$750. Kelly Hankelu moved to approve the grant. Motion was seconded by Victor Harper. Discussion</p> <p>Question raised and discussion of where allocation of funds is coming from. It will come from FY24 dues once available. Alice Mergler asked for clarification of voting from the grant that was voted on originally in FY23. Kelly H. explained her inquiry to the county about the original grant. Since the county does not currently have a public arts policy, John could not receive the original authorization. Seth Hendler-Voss stated that in September the county was in process to create a policy. John Blevins indicated the county is currently working on the policy and is gathering benchmarking from other organizations.</p> <p>Vote unanimous in favor of authorizing technical grant.</p>

	<p>Reimbursement for any outstanding technical grants from 2023: Clarification from Janet Lafleur - If you have not received reimbursement it should be received by this Friday (July 14).</p> <p><b>Member Dues for FY24</b></p> <p>Peter A. presented proposed dues rates in the treasurer’s report. The Board has the charter responsibility to set the dues rates each year.</p> <p>Discussion about the proposed rates and increase from \$35 to \$65 for individual members, the logic behind the increases, and the procedure for determining rates. Further information will be provided in the Liaison report later in the meeting.</p> <p>(Treasurer’s report attached.)</p>
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**Standing Committee Reports**

<b>Marketing</b>	
Chair	Victor Harper
Members	
<p>PWAC sponsored a float in the Dale City July 4<sup>th</sup> parade. It was successful as a first attempt. Participation from Herb, Harper and Harper’s daughter passed out candy and arts literature. Improvement suggestions for next year include setting up a tent at the end of the parade with information about the organizations. Planning to participate again next year and need to allocate budget to improve the float.</p>	

<b>Nominations</b>	
Chair	Jordan Exum
Members	
<p>No report since Jordan was not present.</p>	

<b>Program</b>	
Chair	Kim B. Miller
Members	
<p>Arts Alive will be held from 12 PM to 4 PM on Sunday, September 10th, at the Hylton Performing Arts Center.</p> <p>In the Company of Laureates The event is normally held right before Indigenous People Day: Oct 7 or Oct 8. Location is TBD, but could be Freedom HS.</p> <p>Two members have already volunteered, but if anyone else is interested in being on the committee for either of these events please email Kim. The committee needs to get started next week (on both events) since these dates are coming up quickly. Please email Kim by tomorrow so she can make sure we get a date set and to ensure we meet the 3-day meeting notice requirement.</p>	

## Special Committees

<b>Education</b>	
Chair	Susan Dommer
Members	
<p>The council voted to spend money last year to have arts classes for students in back of the arts gallery. We will continue to conduct these classes this year. We are working with three schools to engage a professional song writer to conduct workshops with students. Target time frame is fall for the school year to complete.</p>	

<b>Public Art</b>	
Chair	Kelly Hankelu
Members	
<p>No report.          Discussion of the Occoquan mural competition. Artists are expected to clean walls and over-growth on business side of 123 in Occoquan; an estimated 40 ft long wall section.</p>	

## Liaison Report

<b>Grants</b>	<p>Grants have been submitted and waiting on DPRT commission for approvals. Herb will execute after approval is received. Notifications will be sent in the next month with the 70/30% split for distributions.</p>
<b>Membership</b>	<p>Benefits</p> <ul style="list-style-type: none"> <li>• Provided online</li> <li>• Benefits merged for individual and for-profit organizations</li> <li>• Non-profits increase benefits including raw video footage provided through use of video equipment purchased at the end of the year</li> <li>• Herb will update the web site to compare old and new benefits</li> </ul> <p>Dues</p> <p>Herb proposed to send member categories and information rates via email to board members for vote.</p> <p>Renewal Process</p> <p>The renewal system should be available on or before August 1<sup>st</sup></p> <p>Membership renewal – do we need the renewal identification. The tracking number used in the creation of the profile is based on the household number of the person creating the account. You will need a separate household number to create a unique account if you need to pay for more than one membership.</p>

## Announcements

Greater Manassas Children’s Choir	<ul style="list-style-type: none"> <li>• Adding K-8 program in the fall</li> <li>• Hosting a spirit night at Red Robin Souder Village July 18 4-7 pm</li> </ul>
Manassas Symphony	Performance at Harris Pavilion August 27 at 3 pm Theme: Broadway
Read with Carylee	Partnering with Holistic Alliance to repel 14 stories in Hyatt Tysons – translate book into Haitian creole Saturday August 26
GEM Theater Productions	Will present the 40 <sup>th</sup> anniversary of the play, The Eagle Stirs Her Nest in October

**Final Notes**

Alice M. thanked Carylee for representing the council at events such as the booth at the Bee event with face painter in Manassas. Estimated 8-10k people in attendance at the Bee festival.

**Adjournment**

Call for adjournment at 7:53 pm.

## **Agenda for the Prince William County Arts Council July 11, 2023**

***Please come a little early for light refreshments!***

Call to order 6:30

Opening remarks - Chair

Election of Officers for 2023 - 2024 - Chair

We have a ballot of suggested Officers, and since some of you were not in attendance during nominations, please check the attachment here for the suggested slate to be voted won.

Voting: Board Members will have a Ballot.

Director of Tourism presentation: Kevin Costello

Approve June 13th regular meeting minutes

Treasurer's Report

Standing Committee Reports:

Marketing

Nominations

Programs

Special Committee Reports:

Education

Public art

Art Liaison's report

Organization announcements: Please remind us of your Summer events.

Adjournment 7:30

Next PWC Arts Council meeting will be August 8, 2023 at 6:30

Prince William County Art Council FY24 Officer Ballot

Please vote for one person per officer position

**Chair:**

Proposed Officer: Alice Mergler \_\_\_\_\_

Other nomination: \_\_\_\_\_

**Vice Chair - Marketing:**

Proposed Officer: Harper

Other nomination: \_\_\_\_\_

**Vice Chair - Nominations:**

Proposed Officer: Jordan Exum

Other nomination: \_\_\_\_\_

**Vice Chair - Programs:**

Proposed Officer: Kim B. Miller

Other nomination: \_\_\_\_\_

**Treasurer:**

Proposed Officer: Peter Alten

Other nomination: \_\_\_\_\_

**Secretary:**

Proposed Officer: Sean Peck

Other nomination: \_\_\_\_\_

Attachment

# Prince William County Arts Council Treasurer's Report 7/11/2023

1 I do not have the exact figure of money allocated to us, because the information has not been released. We can expect to get between \$62,000 and \$65,000.

2 One Technical Assistance Grant has been applied for: John Hartt, individual artist.

The grant funds are to help manage *Something Wonderful*, an outside public art installation at the Harris Pavilion in Historic Manassas. *Something Wonderful* is a larger than life outdoor installation of strange and wonderful creatures and will be on display at the Harris Pavilion from 17 June through Labor Day. An artists reception will be held at the pavilion on Friday, 4 August from 7:00-11:00 pm.

For the installation of *Something Wonderful*, Jortt created 15 wonderful and out of this world creatures. Each of these paintings is an 8 foot tall character with a different personality and a different story. These characters, whether alien, robot tiki man, or something else, are designed to celebrate the diversity of our community and spark conversation. They are ideal to take selfies with.

Jortt's vision for the exhibition is to spark curiosity and inspire the community to believe that they too can create something wonderful no matter how great, how big or how impossible it may seem Jortt wants to share this vision with a large audience. Each piece in the exhibit has a QR code that directs visitors to an online exhibit where they can share their interpretation of the art. The online show can be found at <https://something-wonderful.com/>.

The grant funds are to purchase equipment needed to install the artwork at the pavilion. The \$500 requested will help cover the cost of 30 u-channel sign posts necessary to secure the artwork to the ground. This purchase will ensure that the artwork is safely secured on the grounds of the Harris Pavilion throughout the summer.

John Hartt, the artist, will use and benefit from the grant while the greater public will benefit from the availability of this public art display.

Total itemized projected cost of 30 u-channel posts at \$25 per post = \$750

3. In order to simplify what member dues should be paid, the following applies: This will relieve much of the confusion that we have experienced in the past. This eliminates the other many levels that were just not being used and lessens the issues of organizations paying the incorrect amounts.

Membership Pricing:

Students/Seniors (60+) : **\$25**  
Individual Artists, Friends of the Arts, Civic Organizations, Art  
Collectives and all others: **\$65**  
Non-Profit Arts Organizations : **\$125**

This is in accordance with **ARTICLE IV: MEMBERSHIP DUES COLLECTION AUTHORITY.**

The Council shall have the authority to set, charge, and collect membership dues, which shall be used to further the mission of the Council. Membership dues amounts shall be set annually and shall remain stationary for the entire fiscal year....