

August 10, 2023, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Tony Turnage alternate)
Pamela Wright (Serena Bermudez alternate)
Angel Harrison (Jeanine Gravette alternate)
Darlene Ingram (Vacant)

Prince William Area Continuum of Care (CoC)

Date: September 14, 2023
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson, PWC Deputy County Executive

AGENDA

- | | |
|---|--------------------|
| ➤ Registration of Attendance | Duanchy Cayetano |
| ➤ Welcome and Introduction | Elijah Johnson |
| ➤ Approve August 10, 2023, CoC Meeting Minutes | ACTION ITEM |
| ➤ Committee Reports: | ACTION ITEM |
| ○ Service Continuum | |
| ○ Governance | |
| ➤ DSS Lead Agency Update | |
| ➤ Agency Spotlight: Ms. Kathy Talman, Executive Director of HomeBuddies | Dana Carey |
| • HomeBuddies Shared Housing | |
| ➤ Housing Board Update | Madlin Edmonds |
| ➤ DSS Lead Agency Update | Dana Carey |
| ➤ Adjourn | |
| ➤ Announcements | |

Next Meeting: Thursday, October 12, 2023, at 1:30 p.m.
Virtual – WebEx Meeting info to follow.

Meeting Minutes

Prince William Area Continuum of Care



Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Tony Turnage alternate)
Pamela Wright (Serena Bermudez alternate)
Angel Harrison (Jeanette Gravette alternate)
Darlene Ingram (Yolanda Bell alternate)

Prince William Area Continuum of Care (CoC)

Date: August 10, 2023
Time: 1:00 p.m.
Location: Virtual
Facilitator: Elijah Johnson, PWC Deputy County Executive

Meeting Minutes

Voting Member Attendees - Quorum Yes ☒ No ☐

1. Action in Community Through Services – Octavia King
2. CFH, Inc. – Geroge Davies
3. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
4. Good Shepherd Housing Foundation – Patricia Johanson
5. Manassas City Department of Social Services – Nicole Kirven
6. Manassas Park Department of Community Services–Francis Rath
7. Manassas Park Department of Social Services – Randi Knights
8. Northern Virginia Family Service – Tontee Verbal
9. Pathway Homes, Inc. – Michelle Halcombe
10. People, Inc. – Dawn Clark
11. Prince William County Community Services – Lynn Fritts
12. Prince William County Department of Social Services – Dana Carey
13. Prince William County Office of Housing and Community Development– Angela Bassette
14. Citizen Representative – Karen DeVito
15. Citizen Representative – Darlene Ingram
16. Saved Hands Foundation – Pamela Wright
17. Serving Our Neighbors – Kevin Rychlik
18. Streetlight Community Outreach Ministries – Rose Powers
19. The Church -God's Assembly – Maria Wells
20. The Human Services Alliance of Greater Prince William – Peggy Kimmey
21. Virginia Employment Commission – Serena Bermudez

Organizations with Voting Members Not Present

1. Homebuddies Inc.
2. Gospel Believers Church
3. New Creatures-in-Christ Ministries
4. Prince William County Public Schools McKinney Vento Office
5. Prince William County – Office of Executive Management
6. Virginia Cooperative Extension

Other Attendees

1. Action in Community Through Service– Johnnte Davis
2. Diane T. Myers (DMA) Consultant – Jessica Sones
3. Department of Veterans Affairs – Nancy Espinal
4. First Home Alliance – Blanca Pabon
5. Manassas Park Department of Community Services–Ivette Monney
6. Optima/Sentara Health Plan – Tracy Hollis
7. Pathway Homes, Inc. – Lauren Leventhal
8. Prince William County Department of Social Services – Samantha Biller
9. Prince William County Department of Social Services – Duanchy Cayetano
10. Prince William County Department of Social Services – Jeanine Gravette
11. Prince William County Department of Social Services – Tonya Golden
12. Prince William County Department of Social Services – Courtney Tierney
13. Prince William County Department of Social Services – Tony Turnage
14. Prince William County Office of Housing and Community Development– Joan Duckett

I. CALL TO ORDER

Elijah Johnson called the meeting to order at 1:36 p.m.

Introduction

Review of Minutes

MOTION: Lynn Fritts made a motion to approve the CoC Minutes for July 13, 2023, and Francis Rath seconded the motion. The minutes were approved, and the motion was passed. There were no abstentions.

COMMITTEE REPORTS

Program Analysis and Ranking (PAR), Service Continuum, and Governance Committee reports were submitted with one amendment.

MOTION: Serena Bermudez made a motion to approve the committee reports as submitted with one amendment. Francis Rath seconded the motion. The reports were approved, and the motion was passed. There were no abstentions.

FY23 CoC Notice of Funding Notification (NOFO) Debrief

Jessica Sones, Junior Associate, of Diana T. Myers & Associates, Inc. gave a presentation on FY 23 CoC NOFO Debrief (*attachment*).

PAR Recommendation for Preliminary Ranking Order of HUD projects

Samantha Biller reviewed the PAR recommendation for the Preliminary Ranking Order of HUD projects.

MOTION: Kevin Rychlik made a motion to accept the PAR Recommendation for Preliminary Ranking Order of HUD projects and Pamela Wright seconded the motion. The motion was approved with no abstentions.

PAR Recommendation New Projects HMIS Expansion and RRH

Samantha Biller reviewed the PAR recommendation for HMIS Expansion and Rapid Rehousing (RRH).

MOTION: Randi Knights made a motion to approve and accept the PAR recommendation for HMIS Expansion Project and New RRH Project and Serena Bermudez seconded the motion. The motion was approved with no abstentions.

FY24 CES Policies and Procedures Summary of Changes

Jeanine Gravette reviewed the FY24 CES Policies and Procedures Summary of Changes. (*attachment*)

MOTION: Francis Rath made a motion to approve and accept the Service Continuum's proposed changes to the CES Policies and Procedures and Tontee Verbal seconded the motion. The motion was approved with no abstentions.

PWA CoC Policies and Procedures Proposed Revision

Dana Carey reviewed the PWA CoC Policies and Procedures Proposed Revision.

MOTION: Maria Wells made a motion to approve the PWA CoC Policies and Procedures Proposed Revision giving Governance final authority to make decisions and approve the CoC Consolidated Application on behalf of PWA CoC and Francis Rath seconded the motion. The motion was approved with Elijah Johnson abstaining.

II. **DSS Lead Agency Update**

Dana Carey presented the DSS Lead Agency Update (*attachment*).

III. **ADJOURN**

There being no further business, Elijah Johnson declared the meeting adjourned at 2:44 p.m.

**Next Meeting: Thursday, September 14, 2023, 1:30 p.m.
Virtual – WebEx Meeting Info to follow.**

Committee Summaries

Prince William Area Continuum of Care



Service Continuum Committee

Date: August 3, 2023
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS Homeless Services Program Manager
Governance Representative: Angel Harrison, ACTS RRH Case Manager

Meeting Summary

Voting Member Attendees - Quorum Yes ☒ No ☐

1. Action in Community Through Service – Johnnie Davis
2. Feeding Friends-Gainesville United Methodist Church- Ann Rychlik
3. Northern Virginia Family Service – Tontee Verbal
4. People Inc. – Samantha Barber
5. Prince William County Community Services– Lynn Fritts
6. Prince William County – Office of Executive of Management – Pamela Jones
7. Saved Hands Foundation – Pamela Wright
8. Serving Our Neighbors – Teresa Belcher
9. StreetLight Community Outreach Ministries – Gabriele Tibbs
10. Virginia Employment Commission – Serena Bermudez
11. The Human Services Alliance of Greater Prince William – Peggy Kimmey

Other Attendees

1. Action in Community Through Service – Angel Harrison
2. Friendship Place – Zach Savarese
3. HireGround – Jinnae Monore
4. HomeBuddies Inc. – Kathy Talman
5. Northern Virginia Family Service – Devin Heilmeier
6. Northern Virginia Family Service – Renate Canfield
7. Northern Virginia Family Services – Mychal Tamillow
8. Operation Renewed Hope Foundation – April Ballard
9. Optima/Sentara Health Plan – Tracy Hollis
10. Prince William County – Office of Executive Management – Maria Burgos
11. Prince William County Department of Social Services – Samantha Biller
12. Prince William County Department of Social Services – Mabel Bonilla
13. Prince William County Department of Social Services – Akira Brown
14. Prince William County Department of Social Services – Duanchy Cayetano
15. Prince William County Department of Social Services – Dennis Delaney
16. Prince William County Department of Social Services – Tonya Golden
17. Prince William County Department of Social Services – Alicia La Patra
18. Prince William County Department of Social Services – Damien Quesada

19. StreetLight Community Outreach Ministries – Lewis Arnette
20. StreetLight Community Outreach Ministries – DeShawn Brodie
21. StreetLight Community Outreach Ministries – Jeffrey Foy
22. StreetLight Community Outreach Ministries – Andrea Shaffner
23. Virginia Employment Commission – Dacardo King

Welcome and Introductions

Old Business

Election for Governance Committee

- Angel Harrison, ACTS, Rapid Re-Housing Case Manager, volunteered to serve on the Governance committee.

New Business

Agency Spotlight

HomeBuddies Inc., presentation presented by Ms. Kathy Talman, the Executive Director of HomeBuddies Inc. (*attachment*)

HMIS Referral & Community Case Conference Process Open Discussion

- Client consent form and point of contact
- Program Checklist
- Program update form

PSH and RRH Referral

- The committee held an open discussion on Permanent Supportive Housing (PSH) and Rapid Re-Housing (RRH) referral processes Open Discussion.
 - Making certain PDF forms fillable
 - Making Retrieval of assessment documents in HMIS more user friendly

Adjourn

- Meeting adjourned at 10:53 a.m.

**Next Meeting: Thursday, August 17, 2023, at 9:30 a.m.
Virtual**



Governance Committee

Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Tony Turnage alternate)
Pamela Wright (Serena Bermudez alternate)
Angel Harrison (Jeanine Gravette alternate)
Darlene Ingram (Vacant alternate)

Meeting Summary

Date: August 24, 2023
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson, PWC Deputy County Executive

Voting Member Attendees: - Quorum Yes ☒ No ☐

1. Action in Community Through Service – Angel Harrison
2. Citizen Representative – Darlene Ingram
3. Prince William County Department of Social Services – Dana Carey
4. Saved Hands Foundation – Pamela Wright

Other Attendees:

1. Prince William County Department of Social Services – Samantha Biller
2. Prince William County Department of Social Services – Duanchy Cayetano
3. Prince William County Department of Social Services – Alicia La Patra
4. Virginia Employment Commission – Serena Bermudez

Meeting called to order: Elijah Johnson at 1:02 p.m.

Welcome and Introductions

Review of Minutes

MOTION: Pamela Wright made a motion to approve the CoC Minutes for August 10, 2023, and Angel Harrison seconded the motion. The minutes were approved, and the motion was passed. There were no abstentions.

Review of Committee Summaries

- Service Continuum Committee
 - Angel Harrison reviewed the Service Continuum summary with the committee.

MOTION: Pamela Wright made a motion to approve the committee reports and Dana Carey seconded the motion. The committee reports were approved

Final Priority Ranking of HUD Projects

- Dana Carey reviewed the final priority ranking of HUD projects with the committee.

MOTION: Darlene Ingram made a motion to approve the final priority ranking of HUD projects and Pamela Wright seconded the motion. The motion was approved with Dana Carey abstaining.

DSS Lead HSD Updates

- Dana Carey presented the DSS Lead Agency Update (*attachment*).
- Samantha Biller presented the PWA FY23 QTR4 Financial Report (*attachment*).
- Alicia La Patra presented the PWC PRC – FY23 QTR4 Summary Report (*attachment*).

Racial Equity

- Dana Carey provided an update on Racial Equity with the committee.
 - PWC DSS and CoC presented the Equity and Inclusion Plan to the DSS Director on August 23, 2023.
 - DSS PWC implemented a Racial Equity self-assessment tool for HUD grantees to complete as part of their evaluation.
 - The LGBTQ+ plus training for the CoC will be held on October 30, 2023, in the Ferlazzo Auditorium from 1-4 p.m. More details on registration are to follow.
 - Additional next steps: DSS will present the equity and inclusion plan to the CoC to obtain feedback and suggestions.

Develop and Approve CoC Agenda

- The Committee developed and approved the CoC Agenda.

Adjourn

- Meeting adjourned at 1:47 p.m.

Next Meeting: Thursday, September 28, 2023, at 1:00 p.m.