APPLICATION PROCESS

Applications for this program are available online at pwcva.gov/finance or at the Real Estate Assessments Office. You may also request an application by calling 703-792-6780 during regular business hours. Current tax relief recipients will receive a renewal application form in the mail.



The following documentation must be included with the application and may be submitted to the Real Estate Assessments Office via mail, email or fax:

- A copy of your Federal form 1040 for 2023 for all applicants and any relatives occupying the residence.
- For totally and permanently disabled: a statement from the Veterans Administration, Social Security Administration or Railroad Retirement Board stating that the applicant's disability is 100 percent, total and permanent.

After a preliminary review, you will be contacted by our office to show government issued identification in person that includes the applicant's photograph and address (a VA-issued driver's license qualifies).

If you do not have any of the above documents, please contact our office so we may advise you of other acceptable documents.

All information pertaining to total income and net worth is confidential and not open for public inspection.

The initial application form must be signed in the presence of a notary. This service is available free of charge to applicants at the Real Estate Assessments Office.

Prince William County Real Estate Assessments Office

4379 Ridgewood Center Drive, #203 Prince William, Virginia 22192

Telephone: 703-792-6780 • Fax: 703-792-4025 TTY: 703-792-6293

9 a.m. to 4 p.m.

pwcva.gov/finance

2024

Tax Relief Programs Guide

ELDERLY & DISABLED PERSONS



PRINCE WILLIAM
Finance



Senior citizens and disabled persons who meet certain criteria may be granted relief from all or part of:

- Real estate taxes
- Solid waste fee
- Annual license fee
- Personal property tax

Qualifying limits may change from year to year. This brochure is current for the tax year beginning January 1, 2024 only.

Tax relief is granted on an annual basis and a renewal application must be filed each year.

Applications must be filed by April 15, 2024. In cases of hardship, this deadline may be extended by the Director of Finance.

REAL ESTATE TAX & SOLID WASTE FEE RELIEF

Total Exemption

Total exemption of the tax on a home and up to one acre of land it occupies may be granted to applicants whose total income does not exceed \$76,250 annually. All of the real estate taxes on the home and up to one acre of land it occupies are forgiven.

Partial Exemption

Partial exemptions of the tax and up to one acre of land it occupies may be granted to applicants whose total income for the previous calendar year does not exceed \$110,563. A portion of the real estate taxes are forgiven. The amount exempted is as follows:

Total Income	Percent of Tax Exempted	Percent You Pay
\$0 to \$76,250	100%	0%
\$76,251 to \$87,688	75%	25%
\$87,689 to \$99,125	50%	50%
\$99,126 to \$110,563	25%	75%

Mobile Homes

For the purposes of this program, mobile homes are eligible for tax relief as real estate, and the same qualifications apply.

Solid Waste Fee Relief

Those applicants who meet the net worth criteria and whose total income does not exceed \$110,563, may qualify for exemption of the solid waste fee.

PERSONAL PROPERTY TAX & ANNUAL LICENSE FEE RELIEF

Those applicants who meet the net worth criteria and whose total income for the previous calendar year does not exceed \$110,563, may qualify for relief on their personal property tax* and annual license fee on one auto per qualifying applicant. Applicants need not own real estate to be eligible.

Residents of towns must apply to the town government for relief from the vehicle annual license fee.

*Leased vehicles do not qualify for tax relief.



ELIGIBILITY CRITERIA

Senior Citizens

To qualify, an applicant must:

- Be 65 years of age or older as of December 31, 2024. Relief will be prorated for those applicants that turn 65 during calendar year 2024.
- Have a total income for the previous calendar year from all sources of not more than \$110,563. In determining income, the first \$10,000 of income earned by any relative living in the household other than the owner(s) or spouse is excluded.
- Have a combined financial net worth for the applicant and spouse of not more than \$340,000, excluding the residence for which the exemption is sought and up to 25 acres of land which it occupies.
- Own and occupy the home as his/her sole dwelling.

Note: In calculating net worth, mortgages or home equity loans on the house currently occupied by the applicant will not be used.

ADDITIONAL ELIGIBILITY CRITERIA

For additional eligibility criteria please contact the Real Estate Assessments office at 703-792-6780.

Disabled Persons

To qualify, an applicant needs:

- A certification from the Social Security
 Administration, Department of Veterans Affairs
 or Railroad Retirement Board stating that the
 applicant disability is 100 percent, total and
 permanent.
 - If one of the certifications above is not available, the applicant will be asked to sign a medical release form authorizing the Real Estate Assessments Office to contact two physicians to confirm the applicant's disability is total and permanent.
- To meet the same total income and net worth qualifications as those for senior citizens, except the first \$7,500 of any income received by the applicant as permanent disability compensation will be excluded from the calculation of total income.

Permanently and totally disabled means unable to engage in any substantial gainful activity, by reason of any medically determinable physical or mental impairment or deformity, which can be expected to result in death or can be expected to last for the duration of the person's life.