

#### DEPARTMENT OF SOCIAL SERVICES ADVISORY BOARD

LAURIE WILSON, CHAIR, POTOMAC VACANT, BRENTSVILLE CHRISSY FAULS, GAINESVILLE *JACOB MOSSER, COLES\** IDRIS O'CONNOR, VICE CHAIR, NEABSCO *KEVIN RYCHLIK, AT LARGE\** CLARICE TORIAN, WOODBRIDGE *ANDRÉA WILSON, OCCOQUAN\** 

> \*ABSENT FROM MEETING \*\* ATTENDED MEETING VIRTUALLY

## **MEETING MINUTES**

# February 20, 2024 6:30 P.M.

Development Services Building, Room 107

#### **Open Meeting**

Laurie Wilson, Chair, opened the meeting at 6:30 PM.

#### **Approval of Minutes**

The Minutes of November 14, 2023 were approved. [CT, IO, (CF abstained); 3 yes, 1 abstention].

#### Public Comment None. Presentation None.

#### **Action Items**

#### **Election of Officers**

- A **MOTION** was made by Clarice Torian to nominate Laurie Wilson to serve as Chair of the Advisory Board. **MOTION** approved by unanimous consent. Laurie Wilson elected to serve as the DSS Advisory Board Chair for the 2024 session.
- A **MOTION** was made by Chrissy Fauls to nominate Idris O'Connor to serve as the Advisory Board's Vice Chair. **MOTION** approved by unanimous consent. Idris O'Connor elected to serve as the DSS Advisory Board's Vice Chair for the 2024 session.

#### **Approval of DSS Advisory Board Charter**

The Board decided to make two changes to their current Charter.

- Under Group Values and Norms- Change "1 over ½ appointed", to "Quroum = ½ appointed".
- Under Actions,- under the bullet "To attend and participate when available', ADD "BOCS' Proclamations".

The DSS Advisory Board Charter is approved as amended [unanimous consent].

#### **Calendar of Topics and Meeting Dates**

Dates for meetings and topics for the upcoming year were discussed and approved by consensus.

#### Chairman's Time

#### **Director's Time**

• Reminder of roles

DSS Advisory Board Meeting February 20. 2024 Page 2

- Overview of DSS
- Topics and locations for upcoming meetings
- CIP Projects
- Division Announcements
- TMO

#### **Board Members' Time**

**Executive Session** 

None.

### <u>Adjournment</u>

MOTION made to adjourn the meeting [IO, CF; unanimous]. Chair Wilson adjourned the meeting at 7:38 PM.

APPROVED: \_\_\_\_\_\_Linda Meier

Clerk to Board