



## Commercial Building Final Inspection Order

Issued by: *Eric M. Maup, P.E.*

Building Official

Effective: April 29, 2024

This policy addresses the process, procedures, and the order for obtaining final inspection approvals for the Construction of Commercial buildings. The policy's goal is to limit delays and extra expenses at a critical time in a project, which is the final approval.

### Definitions

1. Construction Trade Permits – these issued permits include the following: Electrical, Mechanical, Gas, Plumbing, Underground Storage, Hood, Fire Alarm, and Fire Sprinkler permits
2. Construction Building Permit – the issued permit for constructing a building/structure, including the 149 FMO Final Inspection (Fire Marshal Office) on new Buildings/Structures, Additions, and Tenant Layout construction. (Note: Alteration and Repair permits do not require the 149 FMO Final Inspection.)
3. Construction Inspection Approval – an inspection disposition that requires no further inspection for the inspection type
4. Construction Inspection Partial Approval – an Inspection disposition for approval of a portion/area of that inspection
5. Construction Concealment Inspection – an inspection of the construction for which a permit was issued before that construction is concealed and is no longer visible shall be conducted to ensure that any defective work has been corrected and that all work complies with the applicable construction code.
6. Construction Final Inspection – upon completion of construction for which a permit was issued, a final inspection shall be conducted to ensure that any defective work has been corrected and that all work complies with the applicable construction code.
7. Construction Special Inspection – the inspection of construction requiring the expertise of an approved special inspector in order to ensure compliance with the building code and the approved construction documents



## Overview

When scheduling construction final inspections for commercial buildings, all building and trade permit concealment inspections must all be approved or have a partial approval disposition. This would also include any required Special Inspection concealments.

The construction trade permit final inspections may be scheduled in any order. The construction building permit's 149 FMO Final Inspection and 150 Building Final Inspection can only occur once the construction trade permit final inspections have an approved or partially approved disposition.

The construction building permit's 149 FMO Final Inspection must have an approved or partially approved disposition before the building final inspection can be scheduled. The 150 Building Final Inspection Approval can only occur after all other related permits have received final approval.

## Attachment/Hyperlinks

- [Final Inspection Order Flow chart](#)
- [Basic Inspection Guidelines for Commercial Projects](#)
- [Policy: Inspections - Certifications Electronic Submissions](#)
- [Policy: Special Inspections - Submission of Electronic Documents](#)