



**The Prince William County Office of Housing & Community Development (OHCD) will be having an on-line Housing Choice Voucher Program Lottery which will consist of TWO lists. Applicants should apply to ONLY ONE list, based on which requirements they meet.**

**PLEASE READ ALL THE INFORMATION BELOW CAREFULLY. DO NOT SKIP DIRECTLY TO THE APPLICATION!**

## **PROGRAM ELIGIBILITY REQUIREMENTS**

**WHEN:** The Housing Choice Voucher Wait List opening will take place from 8:00 AM through 5:00 PM October 29, 2024.

**HOW:** Applications will be accepted *online only*. Only one application per household will be accepted. Duplicate or fraudulent pre-applications will be rejected. Paper applications will not be distributed or accepted. If you need assistance in another language, Google Translate will assist you during the application process.

**WHERE:** Applications can be submitted **ONLINE** with the use of a personal computer, laptop, smartphone, or tablet. Please do not come into the Office of Housing & Community Development's Office. The Prince William County Public Library has branches throughout the County with public computers and free Wi-Fi. For library locations and hours visit: <https://www.pwcva.gov/department/library/branch-locations-hours>

**INFORMATION NEEDED:** Full legal names, social security numbers, birthdates, mailing address and income information for every person in the household. You must enter your total household income on the application. If your household has no income from any sources, you must enter zero in the income field. The information you provide must be truthful and complete to the best of your knowledge. An email address will be required for all applications.

As you complete the application process, you will create a login and password. **Please keep this information.**

**APPLICATION SELECTION:** This notice is for the Housing Choice Voucher Program only. Applications will NOT be provided or accepted by OHCD. 400 qualifying applications will randomly be selected from List 1 and 100 qualifying applications will be randomly selected from List 2.

***Preference 1.***

***Families who live, work, or have been hired to work in the Prince William County jurisdiction who are:***

- ✓ Elderly (Elderly family means a family whose head or spouse or sole member is a person who is at least 62 years of age.), **or**
- ✓ Disabled (A disabled family is a family whose head, spouse, or sole member is a person with disabilities as defined by HUD), **or**
- ✓ Non-elderly person with disabilities who are transitioning out of institutional or other segregated settings, at serious risk of institutionalization, currently experiencing homeless, previously experienced homelessness and currently a client in a permanent supportive housing or rapid rehousing project, or those at risk of experiencing homelessness, **or**
- ✓ Homeless (HUD Final Rule Defining Homeless 76 FR 75994 [12-5-11]), **or**
- ✓ Graduates of Transitional Housing Program (as certified by local service provider or appropriate agency), **or**
- ✓ Victim(s) of Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking.

***Preference 2.***

Applicants who live or work in the County of Prince William.

**To Apply for the Housing Choice Voucher, Wait List visit:** <https://www.waitlistcheck.com/VA1087>

There is no cost to apply, and no one will ask an applicant for any payment. Please keep in mind that there are a limited number of vouchers available, and by submitting an application does not mean you are eligible or will receive a voucher for either program.

**WAIT TIMES:** OHCD does not provide emergency or immediate housing. The amount of time you will wait before your application is selected may be months to years. You will be notified when your application has been selected. Wait List applicants are required to report, in writing, changes of mailing address and family composition. OHCD gives preference to applicants who live, or work in Prince William County.

**REASONABLE ACCOMODATION:** Applicants that require a reasonable accommodation may call 703-792-7531 between 8:00 AM and 5:00 PM October 29, 2024, during the Application opening period only. No accommodations will be provided before 8:00 AM or after 5:00 PM. In the case that you are unable to get through before 5:00 PM please leave a message, which will have the time of the call. Any messages received after 5:00 PM will not be eligible to apply. Individuals with hearing or speech disabilities using TDD or TTY technology may call a Virginia Relay by dialing 7-1-1.

**MAXIMUM INCOME LIMITS PER HOUSEHOLD SIZE:** The program has maximum income limits; however, 70 percent of new admissions must be at or below the extremely low-income limits. To view current local income limits and payment standards, see the [Local Information Sheet](#).