



Prince William County  
Tax Administration Division  
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## **APPEAL OF VEHICLE ASSESSMENT For Motor Vehicles with Damaged Condition as of January 1**

Virginia law (§58.1-3503) requires the County to assess vehicles using values obtained from a recognized pricing guide thus ensuring uniformity of assessments. To meet these requirements, Prince William County assesses most vehicles using the January edition of the J.D. Power (NADA) Official Used Car Guide, other guides published by J.D. Power (NADA), and the guidebooks of other organizations or percentage of cost for vehicles not listed in J.D. Power (NADA) guides.

Using individual vehicle sales or trade-in offers as the basis for a vehicle's assessment is not permitted. However, the condition of property may be taken into account, so long as the conditional factors are easily identified and the impact on the loss of value from that of a vehicle in average condition clearly substantiated. A motor vehicle is considered to be in less than average condition when there is extensive body or glass damage, or serious mechanical defects. Adjustments for excessive mileage are handled as an administrative matter and the appeal procedures listed on the reverse side of the tax bill.

To appeal a vehicle's value for substantial body or glass damage or serious mechanical defects that existed on January 1 of the tax year, you must attach to this appeal form a detailed damage and repair estimate written by an insurance adjuster, auto appraiser, or auto repair facility on business letterhead which clearly identifies the vehicle, a description of each devaluing condition, and includes the name, address, phone number and signature of the adjuster or appraiser.

The vehicle owner must also complete the following information and sign the form attesting to the fact that the damage or defect existed on January 1st of the tax year being appealed.

Owner Name: \_\_\_\_\_

Vehicle Identification Number (VIN): \_\_\_\_\_

Vehicle Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

CERTIFICATION: I certify that the above is true and correct and the condition of this vehicle as evidenced by the attached estimate or evaluation existed as of January 1, 20 \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Daytime Telephone Number: \_\_\_\_\_

*Submitting this form and the required documentation, does not relieve you of the obligation to pay property or other taxes by the indicated due date. If near the due date, pay the full amount due and any resulting refund will be mailed to you or applied against unpaid taxes. Appealing your assessment does not guarantee that it will be lowered. Prince William County will not reimburse any out-of-pocket costs to obtain repair estimates or appraisals.*