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**PRINCE WILLIAM COUNTY  
COMMUNITY MENTAL HEALTH, DEVELOPMENTAL DISABILITIES  
AND SUBSTANCE ABUSE SERVICES BOARD**

**BOARD MEMBERS PRESENT FOR THE BOARD MEETING:**

Patrick Sowers, Lisa Climer, Colleen Oshiki, Vicky Castro, Voneka Bennett, John O'Leary, Francis Rath, Bradley Marshall, William Carr

**BOARD MEMBERS ABSENT FROM THE BOARD MEETING:**

Deanna Bayer

**BOARD VACANCY**

City of Manassas Park

**STAFF PRESENT:**

Georgia Bachman, Sherry Bowman, Princess Clark-Wendel, Gina Tamayo - Office of the Executive Director

**Division Managers:**

Jackie Turner – Developmental Disability Services; Mike Goodrich – Administrative Services; Kanchan Clark – Medical Services; Robyn Fontaine – Finance; Tanya Odell-Youth Services

**CS Staff:**

Cynthia Awadzi  
Karie Johnson  
Dan Manza  
Sam Seium

**GUESTS PRESENT**

Dr. Bright Fleku- CRI  
Timothy Oshiki

**PRESS PRESENT:**

None

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**OPENING:** The regular meeting of the Community Services Board was convened on April 17, 2025, at 6:31 p.m. in the Powell's Creek Conference Room, James J. McCoart Government Center, 1 County Complex Court, Prince William, VA.



**APPROVE REQUEST TO PARTICIPATE REMOTELY THROUGH ELECTRONIC  
COMMUNICATION MEANS**

**READING WAIVED**

**RESOLUTION 25-04R1-01**

**MOTION: O’Leary**

**SECOND: Castro**

**WHEREAS**, the Community Services Board adopted a policy pursuant to § 2.2-3708.2 VA CODE ANN to allow for remote participation by Members of the Board; and

**WHEREAS**, in accordance with the Board’s policy, William Carr notified the Chair that the Member is requesting permission from the Board to electronically participate at the Board’s April 17, 2025 meeting; and

**WHEREAS**, William Carr certifies that he is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents his physical presence; and

**WHEREAS**, William Carr certifies that he is unable to attend the meeting due to an identified personal matter that prevents their physical presence; and

**WHEREAS**, the remote locations from which the above member plans to electronically participate is his personal temporary or permanent residence and the remote location will not be open to the public; and

**WHEREAS**, William Carr verifies that his participation in any closed session of the meeting shall remain confidential and not be disclosed to any unauthorized persons or entities; and

**WHEREAS**, pursuant to the Board’s policy, a request for electronic participation from a remote location shall be approved unless participation violates the Board’s policy or any provision of the Virginia Freedom of Information Act; and

**NOW, THEREFORE, BE IT RESOLVED** that the Community Services Board hereby approves the request to participate in the meeting through electronic communication means in accordance with the Board’s policy and a quorum of the Board was physically assembled at one primary or central location and arrangements were made for the voice of, William Carr is to be heard by all persons via Webex at the primary or central meeting location.

**Vote:**

Ayes--Sowers, O’Leary, Bennett, Castro, Climer, Oshiki

Nays--

Abstained--Carr

Absent During Vote-- Marshall

Absent From Meeting-Bayer



## **CITIZEN'S TIME**

None

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## **STAFF TIME**

Jackie Jackson provided an update on the outcome of the DD Awareness events, sharing that the proclamations were well received by the various boards and councils and that the DD team distributed cookies to all the residential support staff. On March 31<sup>st</sup>, an ice cream social was held in the morning for the staff and in the afternoon for the individuals served, resulting in a great turnout. One of the activities involved participants selecting a sign that described them with a positive word. Additionally, there was an impromptu talent show where participants showcased their singing talents across different music genres.

Tanya Odell shared an update on the SAMHSA System of Care grant; CS was awarded that federal grant in September of 2023. Things CS has accomplished since its inception are completed a disparity impact statement which helps identify populations that are being underserved in our community, conducted two community needs assessments that help to inform where the current system of care is within our community, so we know what to address, we've developed an SOC presentation, and have begun providing those presentations to internal and external stakeholders and those are going well, we've implemented a full battery of screening assessments that New Horizons staff are giving to clients, and we are gauging their progress and treatment based on the evidence based practices in place. We have developed and implemented an intensive care coordination program that already has 18 families, 20 clients being served. We are now in the pilot phase of implementing the gamified application called C3 that will help our youth have a platform where they can share how they are feeling, they'll learn coping skills as a result of what they input, and the therapist will be able to track their mood based on what they are entering in the app. We have created an SOC advisory committee which is up and running. Mrs. Odell shared that she is proud of staff and all of the work that they have been doing as they have been working hard.

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## **APPROVAL OF MINUTES**

### **RESOLUTION 25-04R1-02**

**MOTION: O'Leary**

**SECOND: Bennett**

The Prince William County Community Services Board does hereby approve the minutes of March 20, 2025, with the correction of adding the adjournment.



**Vote:**

Ayes--Sowers, Marshall, O'Leary, Rath, Bayer, Castro, Oshiki,

Nays--0

Abstained--Bennett, Climer

Absent During Vote--

Absent From Meeting--Carr

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**PRESENTATION: MAT-** Dan Manza, Cynthia Awadzi, Karie Johnson, Sam Seium, and Dr. Kanchan Clark

The MAT (Medicated Assisted-Treatment) program was initially set up in 2010 with limited capacity. The program has expanded due to the opioid epidemic; and the addition of full-time dedicated staff. The team's mission is to provide evidence-based treatment, compassionate care, and support services that address the unique needs of each individual seeking recovery from addiction. Their vision is to empower individuals to achieve lasting recovery and wellness, free from the grip of addiction. The medications used to treat individuals are primarily Suboxone and Naltrexone, which help reduce withdrawal symptoms and cravings, allowing individuals to focus on their recovery. The individuals served are those dependent on prescription or non-prescription narcotic opioids, and/or alcohol. Staff meet clients "where they are" with flexible scheduling and transportation support. The program's future direction is to expand comprehensive care by integrating additional support services, promoting a holistic recovery pathway by emphasizing the importance of a supportive community network, and ensuring continual improvement by committing to refining practices based on outcomes and feedback.

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**RECOMMEND BOARD OF COUNTY SUPERVISORS ACCEPT, BUDGET, AND APPROPRIATE \$2,830,083 ONGOING AND \$127,032 ONE-TIME REVENUE FROM THE VIRGINIA DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES TO RECONCILE THE COMMUNITY SERVICES BUDGET**

**RESOLUTION 25-04R1-03**

**MOTION: Marshall**

**SECOND: Oshiki**

**WHEREAS**, the Department of Behavioral Health and Developmental Services (DBHDS) and other funding sources provide funding to Prince William County Community Services (CS) through the Performance Contract in accordance with Chapter 5 of Title 37.2 of the Code of Virginia (VA. Code §§ 37.2-500 through 512); and

**WHEREAS**, CS is required to reflect accurate revenue projections; and



**WHEREAS**, the Prince William Board of County Supervisors must accept, budget, and appropriate additional revenues before the funds may be expended; and

**WHEREAS**, CS requests increasing ongoing DBHDS Crisis Receiving and Stabilization Center Program revenue by \$2,250,000 for a revised annual state award of \$4,623,495 to provide crisis intervention services for youth and adults; and

**WHEREAS**, CS requests increasing ongoing state revenue including \$282,583 DBHDS Performance Contract and \$297,500 Medicaid for a total of \$580,083 and reallocating \$113,239 from existing CS operating to personnel to reclassify one (0.5) permanent part-time Administrative Technician (B21) position (PCN 891941) to one (1.0) permanent full-time Administrative Coordinator (B31) position and establish six (6.0) permanent full-time Fiscal Analyst (C41) positions to meet DBHDS fiscal and business management compliance mandates and other state infrastructure requirements, and reclassify one (0.54) permanent part-time Clinical Services Caseworker (C43) position (PCN 957021) to one (1.0) permanent full-time position to provide substance use treatment services; and

**WHEREAS**, CS requests increasing one-time DBHDS Systems Transformation Excellence and Performance revenue by \$127,032 for state approved Commission Accreditation of Rehabilitation Facilities certification and purchase of enhanced information technology equipment for improved communication and health record data collection; and

**WHEREAS**, funds are restricted for use in accordance with the DBHDS Performance Contract agreement including service and support for behavioral health, mental health, intellectual disability, developmental disability, and substance abuse; and

**WHEREAS**, there is no general fund local tax support required to budget and appropriate these funds;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby accepts, budgets, and appropriates \$2,830,083 in ongoing and \$127,032 in one-time revenue to reconcile the Community Services Fiscal Year 2025 County budget;

**BE IT FURTHER RESOLVED** that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby authorizes establishing six full-time permanent Fiscal Analyst (C41) positions;

**BE IT FURTHER RESOLVED** that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby authorizes the reclassification of one (0.54) permanent part-time Clinical Services Caseworker (C43) position (PCN 957021) to one (1.0) permanent full-time position and reclassify one (0.5) permanent part-time Administrative Technician position (PCN 891941) to one (1.0) full-time permanent Administrative Coordinator (B31) position;



**BE IT FURTHER RESOLVED** that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby authorizes all unexpended amounts be carried forward year to year.

**Vote:**

Ayes--Sowers, O'Leary, Bennett, Castro, Climer, Oshiki, Carr, Marshall

Nays--

Abstained--

Absent During Vote--

Absent From Meeting-Bayer

**APPROVE REVISED COMMUNITY SERVICES' FEE SCHEDULE EFFECTIVE MARCH 1, 2025, AND CONTINUE TO AUTHORIZE THE EXECUTIVE DIRECTOR TO UPDATE THE FEE SCHEDULE IN THE EVENT OF MEDICAID OR MEDICARE FEE CHANGES OR ADDITIONS**

**RESOLUTION 25-04R1-04**

**MOTION: Sowers**

**SECOND: Castro**

**WHEREAS**, the Prince William County (PWC) Community Services Board (CSB) is required to regularly review and approve or revise the Fee Schedule; and

**WHEREAS**, the PWC Community Services (CS) has received Virginia Department of Medical Assistance Services (DMAS) certification as a Preferred Office Based Addiction (Opioid) Treatment Center; and

**WHEREAS**, the PWC CS plans to implement DMAS Peer Recovery service billing by Fiscal Year 2026 or July 1, 2025; and

**WHEREAS**, the Executive Director authorized updating the fee on March 1, 2025, consistent with DMAS rates; and

**WHEREAS**, staff recommend the Executive Director have administrative authority to continue to update the Fee Schedule in the event of Medicaid or Medicare rate changes or additions to be submitted for full Board approval no later than three months after the rate change or addition;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Community Services Board does hereby approves the revised Community Services' Fee Schedule effective March 1, 2025; and

**BE IT FURTHER RESOLVED** that the Prince William County Community Services Board does hereby continues to authorize the Executive Director to update the Fee Schedule in the event of Medicaid or Medicare rate changes or additions to be submitted for full Board approval no later than three months after the rate change or addition.



**Vote:**

Ayes--Sowers, O'Leary, Bennett, Castro, Climer, Oshiki, Carr, Marshall

Nays--

Abstained--

Absent During Vote--

Absent From Meeting-Bayer

**DISCUSSION ITEMS:****CRC Updates- Michael Goodrich**

Mr. Goodrich shared that construction of the CRC is ongoing, and the opening activities are currently being planned. Internally, offices and office numbers have been assigned to staff. A grand opening event is being planned for separate groups to receive tours.

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**OPEN ITEMS:**

None

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**EXECUTIVE DIRECTOR'S TIME**

--Ms. Bachman shared that this is the kickoff of the fiscal year 26-27 DBHDS Performance Contract Biennial Renewal. It will need to be posted for 30 days for public review, and a public hearing will be held prior to coming before CS board for approval.

--Ms. Bachman shared that next week is the county budget adoption and is hopeful that CS will receive approval for four positions.

--Ms. Bachman mentioned that there was a successful turnout at the Hylton Performing Arts job fair last week. They had over 1100 attendees. 8 CS staff attended, and the interest was phenomenal.

**DEPUTY DIRECTOR'S TIME**

--Ms. Bowman shared that she recently attended the 31<sup>st</sup> Circuit Court Adult Treatment Court Docket and was able to watch the whole docket and it was incredibly moving and inspiring.

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**BOARD MEMBERS' TIME****COLLEEN OSHIKI**

Ms. Oshiki thanked the presenters and shared that she enjoys learning at each board meeting and is excited to hear about all the great services that are available to people.



**BRADLEY MARSHALL**

Mr. Marshall thanked the whole CS team for all the dedication and effort.

**VICKY CASTRO**

Mrs. Castro shared that the MAT program is “awesome”. She reminded everyone of the Youth Wellness Conference on May 3<sup>rd</sup> and thanked everyone for their hard work.

**VONEKA BENNETT**

Ms. Bennett thanked Jackie and the staff for the successful events last month and Tanya Odell for the update on the grants and for her staff’s efforts. She shared that she enjoyed the presentation by the MAT team and thanked everyone for their hard work.

**JOHN O’LEARY**

Mr. O’Leary shared that the MAT presentation was wonderful and is looking forward to the VACSB conference next week.

**PATRICK SOWERS**

Mr. Sowers provided a housing board update; CS is the only agency in the county receiving more housing vouchers and he congratulated our staff for championing this. He shared that he is excited for the CRC to open and thanked the MAT team for their presentation.

**ADJOURNMENT**

**RESOLUTION 25-04R1-05**

**MOTION: O’Leary**

**SECOND: Castro**

**Vote:**

Ayes--Sowers, O’Leary, Bennett, Castro, Climer, Oshiki, Marshall

Nays--

Abstained--

Absent During Vote--Carr

Absent From Meeting-Bayer

**Adjourn time: 8:25 PM**

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