

## **Prince William County Animal Advisory Committee (AAC) Minutes**

**June 17, 2025**

### **I. Member Attendance**

1. Kelly Easterly, Chair	Present
2. Patti Bright	Present
3. Ron Crigger	Present
4. Melissa Korzuch	Present
5. Eric Fagerholm	Present
6. Anthony Cleveland, Bureau Chief	Not Present
7. Laura Haufler	Present
8. Emine Rowe	Present
9. Noelle Shott	Not Present
10. Jen Cole	Not Present
11. Olivia LoBalbo	Present
12. Samantha Mir	Present

### **II. Citizens' Time**

- Melinda Dolinger shared the letter written by Nina Jackl of not-for-profit organization, Lady Free Thinker, that was sent to the BOCS.
  - Expressed concerns related to inadequacy in care for animals, USDA licensing and inspection failures
  - References Office of Inspector General Report –March 2025
- Cheryl Crowe with VA Humane World for Animals shared comments on what AAC can do to improve conditions of animals awaiting adoption.

### **III. Call to Order** – at 6:45 pm by Chair Easterly

### **IV. Approval of Previous Minutes**

- Minutes from May 2025 meeting- motion to approve by Mr. Crigger and second by Ms. LoBalbo at 6:54pm.

### **V. Old Business**

- Animal Welfare – upcoming cases
- Resolution / Directive Status: AAC recommended to speak to their BOCS.
  - TNR
    - 1) Report due back to County Executive ASAP
  - Dog Licensing
    - 1) Per Mr. Fagerholm, the study was done; the finance department spoke to the police department and determined that this is doable. By June 30<sup>th</sup>, the board should issue directive.
  - Pet Store
    - 1) Staff will meet with AAC at next AAC meeting on 7/15 to clarify directive.
      - Analyze committee's request
      - Define parameters and expectations
      - Bring light to ENVIGO, USDA Issue, and Office of Inspector General

- CTE Course Update
  - Ms. Bright spoke to Board of Education at June 4<sup>th</sup> board meeting.
  - Next regular school board meeting: September 3, 2025.
  - Next Super Intendants Advisory Committee on CTE: October 7, 2025
  - Mr. Fagerholm will meet with Mr. Cleveland to invite the director of CTE, Dr. Martin, to visit the Animal Services Center
  - Ms. Bright proposed drafting a letter that can be signed by veterinarians that supports the promotion of the program due to the large and growing need for veterinary services in the community
- MERCI survey
  - Ms. Bright met with Chief of Staff and Supervisor Boddy regarding sheltering of animals/pets whose owners are displaced due to domestic violence
- Virtual Attendance
  - Consideration to amend bylaws for virtual meetings
    - If we meet all the criteria and everyone is agreeable, we can adopt an amendment to our bylaws
- AAC Mission Resolution
  - NSTR

## **VI. New Business**

- Bylaws
  - RSM Audit
    - Revisit format of the agenda, which follows how the bylaws say it should look
    - Action Item:
      - Each member is to be provided with the current bylaws (2014 version)
      - AAC to vote on any updated changes
      - All members of AAC to be provided with a copy of the bylaws in word format
  - Shelter Updates
    - Live Domestic Intake: 369
    - Adopted: 201
    - Redemptions: 66
    - Adjusted Live Release: 92%
    - Transferred to Rescue: 16
    - Wildlife Euthanasia: 23

## **VII. Adjournment**

- 8:45pm - Mr. Crigger made a motion to adjourn; Ms. Haufler seconded the motion.

Drafted by: Samantha Mir

Next Meeting: July 15, 2025 in Occoquan Room

## Enclosure 1: Animal Welfare

The following sites are scanned monthly:

- Track and report PWC Animal Abuse/ Cruelty Cases:
  - <https://www.pwcva.gov/department/police/arrests>
- Track Virginia judicial system cases
  - [Virginia Judiciary Online Case Information System \(state.va.us\)](http://state.va.us)

Enclosure 2:

**PWC Animal Advisory Committee Resources**

**6/17/25**

Boards, Committees & Commissions:

<https://www.pwcva.gov/boards-committees-commissions>

Search Animal Advisory Committee

PWC Animal Advisory Committee Section of the PWC Animal Services:

<https://www.pwcva.gov/department/animal-services/animal-advisory-committee>

PWC Animals and Fowl Ordinance – Chapter 4:

[https://library.municode.com/va/prince\\_william\\_county/codes/code\\_of\\_ordinances?nodeId=CH4ANFO](https://library.municode.com/va/prince_william_county/codes/code_of_ordinances?nodeId=CH4ANFO)

PWC Animal Statistics:

<https://www.pwcva.gov/department/animal-services/annual-statistics>

VA Department of Agricultural and Consumer Services – Localities databases:

<https://www.vdacs.virginia.gov/localities-databases.shtml>

FBI Tracking Animal cruelty:

<https://www.fbi.gov/news/stories/-tracking-animal-cruelty>

Virginia Animal Cruelty Registries - § 3.2-6573.1. Local animal cruelty registries:

<https://law.lis.virginia.gov/vacode/title3.2/chapter65/section3.2-6573.1/>

Enclosure 3:

Printout of the following link referenced during meeting:

<https://www.pwcva.gov/department/animal-services/animal-advisory-committee>

Enclosure 4:

Printout of the following link referenced during meeting:

**Prince William County Animal Advisory Committee**

**Bylaws**

***Approved March 2014***

[https://boule-us-production.s3.amazonaws.com/uploads/production/board\\_answer/attachment/268255/Animal\\_Advisory\\_Committee.pdf?X-Amz-Expires=60&X-Amz-Date=20250715T133856Z&X-Amz-Algorithm=AWS4-HMAC-SHA256&X-Amz-Credential=AKIATHOFOHMMBRNFRBE2/20250715/us-east-1/s3/aws4\\_request&X-Amz-SignedHeaders=host&X-Amz-Signature=9f6262e175f7b98247b4cbf7c9aa1fcd2959de209e89cc57cdd8204b0c56f387](https://boule-us-production.s3.amazonaws.com/uploads/production/board_answer/attachment/268255/Animal_Advisory_Committee.pdf?X-Amz-Expires=60&X-Amz-Date=20250715T133856Z&X-Amz-Algorithm=AWS4-HMAC-SHA256&X-Amz-Credential=AKIATHOFOHMMBRNFRBE2/20250715/us-east-1/s3/aws4_request&X-Amz-SignedHeaders=host&X-Amz-Signature=9f6262e175f7b98247b4cbf7c9aa1fcd2959de209e89cc57cdd8204b0c56f387)