

PRINCE WILLIAM

—Parks & Recreation

Parks and Recreation Commission Agenda

COMMISSION MEMBERS

Brodie Freer, Chair, Occoquan District
Benita Fitzgerald Mosley, At Large Member
Vida Carroll, Brentsville District
Jane Beyer, Coles District
Rick Berry, Gainesville District
Ross W. Snare IV, Neabsco District
Oriella Mejia, Potomac District
Sharon Richardson, Woodbridge District

August 20, 2025

7:00 p.m. Parks and Recreation Commission Regular Meeting
George Hellwig Admin Bldg. – 14420 Bristow Rd. Manassas, VA 20112

Pledge of Allegiance

Administrative

- Approve Minutes of July 16, 2025

Community Time

Presentations

- Park Ranger Operations Update – Todd Reid

Committee Reports

Old Business

None

New Business

- Appointment – Appoint Sharon Richardson to Public Art Task Force
- Endorse the Fiscal Year 2026 Arts Grant Award Recommendation

Director's Time

Commissioner Time

- September Bus Tour Itinerary Review– Chair Freer

Meeting Recap

Adjournment

Next Meeting: Bus Tour September 13- departs Hellwig at 9:00 am sharp

PRINCE WILLIAM

—Parks & Recreation

Parks and Recreation Commission Meeting Minutes

COMMISSION MEMBERS

Brodie Freer, Chair, Occoquan District
Benita Fitzgerald Mosley, At Large Member
Vida Carroll, Brentsville District
Jane Beyer, Vice Chair, Coles District
Rick Berry, Gainesville District
Ross W. Snare, IV, Neabsco District
Oriella Mejia, Potomac District
Sharon Richardson, Woodbridge District

July 16, 2025, 7:00 PM

George Hellwig Administrative Bldg. Board Room
14420 Bristow Rd. Manassas, VA

Commission Members Present

Rick Berry
Jane Beyer
Brodie Freer
Oriella Mejia
Benita Fitzgerald Mosley
Sharon Richardson
Ross Snare

Staff Present

Seth Hendler-Voss
Janet Bartnik
Frances Bridges
John Blevins
Amir Wenrich
Amarjit Riat

Commission Members Absent

Vida Carroll

Guests

None

Oriella Mejia

Secretary

Shannon Jaenicke

Citizens

See Sign In Sheet

Call to Order

At 7:05 p.m. Chair Brodie Freer called the regular meeting of the Parks and Recreation Commission to order and Ross Snare led the Pledge of Allegiance to the Flag.

Administrative Items

RES 25-20 Approve Minutes of June 18, 2025. **APPROVED. (RS:JB, Unanimous, Absent from Vote OM, Absent VC)**

Community Time

Charlie Grymes spoke to the commission to encourage them to work with the Trails and Blueways Council to develop a plan to present to the Board of County Supervisors to request funding for the acquisition and implementation of 10,000 acres of Open Space called for in the PWC Comprehensive Plan.

Presentations

Parks Expansion Projects

Deputy Director Janet Bartnik presented an informational overview of the department's projects funded by Parks Expansion Program Funds. These projects include the Forest Park Golf Course grill room, Ali Krieger Sports Complex improvements, Neabsco Creek Kayak Rental Station, Long Park Improvements, Kaboom Playground Site Preparation, and Charlie Boone Trails Memorial Pump Track Project, in FY26. [Presentation is available from Secretary to the Commission]

Committee Reports

Mr. Snare reported the Officer Nominating Committee results for the FY 26 Parks and Recreation Commission Chair and Vice Chair positions. Nominations were received as follows:

For Chair: Brodie Freer, Jane Beyer

For Vice Chair: Jane Beyer, Vida Carroll

No additional nominations for Chair or Vice Chair were received from the floor. Nominations were closed..

Appoint Shannon Jaenicke as Secretary of the PWC Parks and Recreation Commission for a one-year term - ***By Unanimous Consent***

Res 25-21 Elect Brodie Freer as Chair of the PWC Parks and Recreation Commission for a one-year term ***MOTION: Beyer SECOND: Snare APPROVED (Unanimous, Absent VC)***

Res 25-22 Elect Jane Beyer as Vice Chair of the PWC Parks and Recreation Commission for a one-year term ***MOTION: Snare SECOND: Freer APPROVED (Unanimous, Absent VC)***

Old Business

None

New Business

RES 25-23 Adopt a Remote Participation/Attendance Policy. ***APPROVED (RS:BM, Unanimous, Absent VC)***

Director Time

Director Seth Hendler-Voss provided the following updates:

- All of our summer programs are in full swing and going really well
- Reminder that the Chinn Center pool rehab will start in August 11 to Dec 1.
- An initiative is underway to align all Capital Projects under the Department of Transportation. A variety of staff work groups are working out the details of this transition. At this time DPR expects all day to day and some capital maintenance to stay inside DPR. This is not a downsizing, no staff will be let go.
- The July 12 Fridays at 5 had almost 1000 visitors. DPR is very grateful for the special event funding the BOCS provided. The next Fridays at 5 will be August 8

Commissioner's Time

Ms. Mosely Was able to attend last week's Friday's at 5

Ms. Beyer Requested staff follow up on a request for the neighborhoods of Oaks of Shenandoah and Woodbine Forest, to update them on the plans for Shenandoah Park gardens (Deputy Director Bartnik shared that scheduling is underway). she shared her appreciation for DPR staff efforts, and is looking forward to the Chinn project

- Mr. Berry Will be sorry to miss the upcoming Forest Greens Golf Course Clubhouse ribbon cutting as he was there when the Park Authority celebrated the golf course's opening.
- Mr. Snare He met with Deputy Director Bartnik on behalf of UVA Health to discuss opportunities for UVA to partner with DPR. He requested that staff prepare an update on ways in which the PRC can partner with the TBC to assist with advocacy for acquiring 10,000 acres of land as called for in the Parks and Open Space Chapter of the Comp Plan.
- Ms. Mejia Is excited to attend the ribbon cutting and see the finished project at Forest Greens Golf Course Clubhouse. She also suggested adding visits to the Williams Ordinary and Locust Shade Park to the September Bus Tour if time allows.
- Chair Freer Chair Freer asked the commissioners to send him any locations for annual bus tour consideration; he also shared that the Commission needs to appoint a member to the Public Arts Policy Task Force and there will be a nomination and vote at the August meeting. He thanked staff for their hard work in the heat, noting that summer is DPR's time to shine!

Closed Session

None.

Adjournment

RES 25-24

Motion to Adjourn at 9:15 pm. ***APPROVED (RS: JB, Unanimous, Absent from Meeting VC)***

The next meeting of the Parks and Recreation Commission will be held on August 20, 2025, at the Hellwig Park Administration Building.

Minutes ***APPROVED*** at Parks and Recreation Commission meeting held on August 20, 2025.

Brodie Freer, Chair

Seth Hendler-Voss, Director

Shannon Jaenicke, Secretary

MOTION:

**August 20, 2025
Regular Meeting
Res. No. 25-**

SECOND:

**RE: RECOMMEND SHARON RICHARDSON FOR APPOINTMENT TO THE
PUBLIC ART POLICY DEVELOPMENT TASK FORCE**

ACTION:

WHEREAS, on February 8, 2022, the Prince William Board of County Supervisors directed staff (Directive 22-04) to draft a public art policy for consideration; and

WHEREAS, in response, staff researched public arts policies in the Northern Virginia region and developed a policy framework; and

WHEREAS, on April 15, 2025, the Prince William Board of County Supervisors directed the County Executive (Directive 25-12) to work with staff to develop a policy consistent with the 2022 policy framework and appoint a policy development task force to provide feedback and make recommendations: and

WHEREAS, the task force will be comprised of stakeholders from the public, private, and non-profit sectors; and

WHEREAS, the Parks and Recreation Commissioner for the Woodbridge District has interest in the Prince William Arts Community and has expressed her desire to participate in the task force;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Parks and Recreation Commission does hereby recommend Sharon Richardson for appointment to the Public Art Policy Development Task Force.

Votes:

Ayes:

Nays:

Abstain:

Absent from Vote:

Absent from Meeting:

ATTEST: _____

Shannon Jaenicke, Secretary



DATE: August 20, 2025

TO: Parks and Recreation Commission

FROM: Seth Hendler-Voss

RE: Arts Grants Disbursements

EXECUTIVE SUMMARY

The Department of Parks and Recreation (DPR) recommends that the Park and Recreation Commission (PRC) endorse disbursement of \$193,000 in Fiscal Year (FY) 2026 budgeted funds for Arts Grants to eighteen (18) non-profit arts organizations based in Prince William County and the Cities of Manassas and Manassas Park in accordance with the County's Arts Grants Policy.

BACKGROUND

DPR coordinates a competitive grant program to provide operational support for non-profit arts organizations based in Prince William County and the Cities of Manassas and Manassas Park who collectively serve Prince William County residents. Grants are awarded in conformance with the Arts Grant Policy, which was adopted by the BOCS on March 13, 2018 (RES. No 18-144). The BOCS budgeted and appropriated \$193,000 for Arts Grants in the Fiscal Year 2026 Operating Budget.

As required by the Arts Grant Policy, on February 19, 2025, the PRC appointed a six (6) member Arts Grants Panel to score applications. The panel members have a range of experience in financial management, arts education, grant oversight, and non-profit management and are Prince William County residents. An employee of the Prince William County Finance Department also serves on the panel as a standing member.

The Grant Application deadline for FY 2026 funding was April 18, 2025. DPR received eighteen (18) grant applications from eligible arts organizations. For the FY 2026 grant cycle, DPR conducted an extensive outreach campaign to promote awareness and encourage new applicants from the local arts community. This outreach resulted in four (4) first time applicants. The Arts Grants Panel reviewed each application for completeness and compliance with the grant requirements and recommended all eighteen (18) applications for funding, totaling \$193,000. DPR staff provided oversight of application scoring for conformance with the Arts Grants Policy.

STAFF RECOMMENDATION

It is the recommendation of staff that the Parks and Recreation Commission endorse the FY 2026 Arts Grant disbursements as recommended by the Arts Grant Panel.

Service Level / Policy Impact

These grant funds will help greater Prince William area arts organizations advance their missions through operational support.

Fiscal Impact

The \$193,000 for the Arts Grants program was included in the adopted FY 2026 operating budget.

Legal Impact

Grant awards comply with Virginia Code Section 15.2-953(A) which permits localities to “make appropriations of public funds to any charitable institution or association located within their respective limits or outside of their respective limits if such institution or association provides services to the residents of the locality.”

MOTION:

**August 20, 2025
Regular Meeting
Res. No. 25 – `**

SECOND:

RE: RECOMMEND THE FISCAL YEAR 2025 ARTS GRANT DISBURSEMENTS TO THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS AS RECOMMENDED BY THE ARTS GRANT PANEL

ACTION:

WHEREAS, §15.2-953 of the Code of Virginia authorizes the Prince William Board of County Supervisors (BOCS) to make appropriations of public funds to charitable institutions that serve residents of the County; and

WHEREAS, the BOCS budgeted and appropriated \$193,000 in the Fiscal Year 2025 Operating Budget for the Arts Grant program, which provides programming and operational support for non-profit arts organizations that serve the Greater Prince William County area, which includes Prince William County and the cities of Manassas and Manassas Park; and

WHEREAS, grants are awarded in conformance with the Arts Grant Policy, which was adopted by the BOCS on March 13, 2018 (BOCS RES. No 18-144); and

WHEREAS, the current policy requires that awardees are based in Greater Prince William County and 80% of an awardee's attendees/participants reside in Greater Prince William or the awardee produces at least 70% of their programs in Greater Prince William; and

WHEREAS, the Arts Grant Program is not affiliated with the Arts Council although many Arts Council members apply; and

WHEREAS, the Department of Parks and Recreation (DPR) staff facilitated a mandatory grant application workshop and received eighteen (18) grant applications from eligible organizations, including four (4) first time applicants; and

WHEREAS, on February 19, 2025, the Parks and Recreation Commission (PRC) appointed an Arts Grant Panel to review Arts Grant applications and recommend fund disbursement; and

WHEREAS, the Arts Grant Panel reviewed all applications and recommended approval of all eighteen (18) applications for funding; and

WHEREAS, DPR staff confirms that the grant policy was followed and concurs with the disbursement of the FY26 Arts Grants;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Parks and Recreation Commission hereby recommends the Fiscal Year 2026 Arts Grant disbursements to the Prince William Board of County Supervisors.

ATTACHMENT:

Arts Grant Disbursement Recommendation

August 20, 2025
Regular Meeting
RES No. 25 -
Page Two

Votes:

Ayes:

Nays:

Abstain:

Absent from Vote:

Absent from Meeting:

ATTEST: _____

Clerk to the Board

Recipient	Amount Awarded	% of total available funds	Service / Program Provided	Primary Location of Programs/Services offered	Demographic Audience Outreach
Art of Life Charities	\$4,942	2.56	Employing the arts to support communities in need	Prince William County	Greater PWC 72% Other 28%
Art Factory	\$37,505	19.43	Art Classes, Theatrical Performances and Exhibits	City of Manassas	Greater PWC, 82% Other 18%
Manassas Ballet Theatre	\$37,502	19.43	Dance Performances	Prince William County	PWC 50% Manassas, 20% Other 30% Educational Outreach PWC and Manassas 100%
Virginia National Ballet	\$25,456	13.19	Dance Performances	Prince William County	Greater PWC 72% Other 28%
Woodbridge Dance Company	\$8,160	4.23	Dance Performances	Prince William County	Greater PWC 63.35%, Other 36.65%
Manassas Symphony Orchestra	\$12,169	6.31	Musical Performances	Prince William County	Prince William 46% Manassas 34% Manassas Park 9.33% Other 10.67%
Prince William Little Theatre	\$10,383	5.38	Theatrical / Stage Performances	Prince William County	PWC 35.2% Manassas and Manassas Park 23.5% Other 41.3%
Manassas Chorale	\$15,182	7.87	Musical Performances	Prince William County	PWC 46% Manassas 34%, Manassas Park 9.33% Other 10.67%
Gainesville Community Choir	\$4,039	2.09	Musical Performances	Prince William County	PWC 55% Manassas and Manassas Park 10% Other 35%
New Dominion Choraliers	\$2,477	1.28	Musical Performances	Prince William County	PWC 76.86% Manassas and Manassas Park 8.29% Other 14.85%
Woodbridge Community Choir	\$1,902	0.99	Musical Performances	Prince William County	Greater PWC 82.5% Other 17.5%
TEMA Choir	\$1,688	0.87	Musical Performances	Prince William County	PWC 80.33% Manassas 5% Other 14.67%
Old Bridge Chamber Orchestra	\$3,230	1.67	Musical Performances	Prince William County	PWC 42.98% Manassas 3.51%, Manassas Park 0.88% Other 52.63%

Cabin Branch Quilters	\$2,513	1.3	Quilt Making	Prince William County	Greater PWC 90% Other 10%
Creative and Performing Arts Center	\$11,542	5.98	Theatrical / Stage Performances and STEAM Education	Prince William County	PWC 78% Manassas 7% Manassas Park 1% Other 13%
Divine Inspiration	\$12,310	6.38	Performing Arts Education	Prince William County	PWC 78% Manassas 12% Manassas Park 5% Other 5%
GEM Ministries	\$1,000	0.52	Theatrical / Stage Performances	Prince William County	First Year New and Emerging grant - data will be reported in 2026
Harmony Studios	\$1,000	0.52	Performing Arts Education	Prince William County	First Year New and Emerging grant - data will be reported in 2026
Total funding	\$193,000	100.00%			

PRC Bus Tour Itinerary

Meet at Hellwig Admin Bldg at 8:45 a.m.

September 13, 2025

- ✓ Depart 9:00 enroute to
- ✓ Buckland Historic District, depart 10:00 enroute to
- ✓ Prince William Golf Course, depart 10:45 am enroute to
- ✓ Davis Ford Park, depart at 11:45 enroute to
- ✓ Howison Homestead Park- Tour of park with lunch break Howison Pavillion at 12:00, depart at 1:00 pm enroute to
- ✓ George Hellwig Park – visit new turf field and future improvements site – Tour ends approximately 1:30 pm