**PRINCE WILLIAM COUNTY**

**DISABILITY SERVICES BOARD**

**REGULAR MEETING NOTES**

Date: April 1, 2025

Location: Development Services Building, Room 107 A/B

Recorder: Tracy Solomon, Prince William Area Agency on Aging

BOARD Member Attending:

Karen Smith, Potomac District

MaryAnne Toal Hill, Brentsville District

Sarah Pitkin, Coles District

Justin Wilkins, At-Large

Lillian Garland, Neabsco District

Obediah Baker, Occoquan District

Laura Feld-Mushaw, Occoquan District

Carly McDowell, Woodbridge District

Randall Webb, Woodbridge District

1. Call To Order Karen Smith, Chairperson
2. Pledge of Allegiance Karen Smith, Chairperson
3. Welcome & Introductions Karen Smith, Chairperson
4. Citizen’s Time – John Davis, Commissioner of Neabsco Historic Commission
5. Review of Meeting Minutes
   * 1. Minutes of December 3, 2024, No quorum February 4, 2025

Sarah Pitkins- moved to approve, Lillian Garland-second the motion

1. Guest Speaker
   1. Dr. Robin Norris, Abagale Norris
   2. MaryAnne Hill and Dr. Robin Norris presented Decoding Dyslexia
2. Old Business Karen Smith, Chairperson
   1. Lillian Garland-Woodbridge Post Office

* Door is very hard to open
* Glass was broken at entrance
* No tag or opening at their door
* Had to ask where handicap sign was, no notice to people with disabilities
* Visited 17 places of business and will share at next meeting the findings
  1. Sarah Pitkins- Woodbridge Post Office, can’t push the emergency handle.

1. New Business Karen Smith, Chairperson
   1. Sarah Pitkins-PWC, new Travel & Leisure magazine full of information for people with disabilities.
   2. Karen Smith-Old Pier One location now Orthopedic doctors’ office, only one handicap parking space.

1. Host Agency Updates Josh Lee, Acting Director
   1. Josh provided updates as follows:

* Personal Care waitlist: 14 same as last month
* Woodbridge Meals on Wheels waitlist:28
* Adult Day Healthcare waitlist: 5 down from 7
* Transportation waitlist: 4
* Personnel hired: HIPAA Compliance Officer 3/3/25
* Upcoming Senior Center events
* Supportive Services, increase in Veterans served
* Older Americans Month, Friday, May 9, 2025, Camp Snyder
* Upcoming events for Fiscal and Admin
* Governor’s Conference, May 19, 2025, One opening available

1. Member Time and Announcements

None

1. Adjournment 8:45 p.m. Karen Smith, Chairperson

Next meeting: Tuesday, June 3, 2025, 5 County Complex Ct. Room 107 A/B