**PRINCE WILLIAM COUNTY**

**DISABILITY SERVICES BOARD**

**REGULAR MEETING NOTES**

Date: August 5, 2025

Location: Development Services Building, Room 107 A/B

Recorder: Laura Halo, Prince William Area Agency on Aging

BOARD MemberS in Attendance:

Karen Smith, Potomac District

MaryAnne Toal Hill, Brentsville District

Sarah Pitkin, Coles District

Lillian Garland, Neabsco District

Obediah Baker, Occoquan District

Laura Feld-Mushaw, Occoquan District

Carly McDowell, Woodbridge District

Randall Webb, Woodbridge District

1. Call To Order Karen Smith, Chairperson
2. Pledge of Allegiance Karen Smith, Chairperson
3. Welcome & Introductions Karen Smith, Chairperson
4. Citizen’s Time –
5. Review of Meeting Minutes
   * 1. Minutes of April 1, 2025, approved, No quorum June 2025

Sarah Pitkins- moved to approve, Lillian Garland-second the motion

1. Guest Speaker
   1. Guy DeWeever, Human Services Project Manager – No Wrong Door Human Services Solution Study
2. Old Business Karen Smith, Chairperson
3. New Business Karen Smith, Chairperson

1. Host Agency Updates Josh Lee, Acting Director
   1. Acting Director provided updates as follows:

* Personal Care waitlist: 14 same as last month
* Woodbridge Meals on Wheels waitlist:28
* Adult Day Healthcare waitlist: 5 down from 7
* Transportation waitlist: 4
* Personnel hired: HIPAA Compliance Officer 3/3/25
* Upcoming Senior Center events
* Supportive Services, increase in Veterans served
* Older Americans Month, Friday, May 9, 2025, Camp Snyder
* Upcoming events for Fiscal and Admin
* Governor’s Conference, May 19, 2025, One opening available

1. Member Time and Announcements

None

1. Adjournment 8:45 p.m. Karen Smith, Chairperson

Next meeting: Tuesday, October 7, 2025, 5 County Complex Ct. Room 107 A/B