

## Prince William Arts Council Meeting Minutes

|          |                                                 |
|----------|-------------------------------------------------|
| Date     | June 10, 2025                                   |
| Location | Powells Creek Conference Room, McCoart Building |
| Time     | Scheduled for 6:30 pm                           |

| Board Members Name    | Elected/<br>Appointed | Position                               | Present | Notified<br>Absence | Not Notified<br>Absence |
|-----------------------|-----------------------|----------------------------------------|---------|---------------------|-------------------------|
| Ebenezer Allotey      | E                     |                                        | x       |                     |                         |
| Peter Alten           | E                     | Treasurer                              | x       |                     |                         |
| Michael Artson        | E                     |                                        |         |                     | x                       |
| Davene Barton         | A                     |                                        |         |                     | x                       |
| Carylee Carrington    | E                     | Vice Chair Marketing                   | x       |                     |                         |
| Ron Crigger           | A                     | Vice Chair Nominations &<br>Membership | x       |                     |                         |
| Susan Dommer          | E                     |                                        | x       |                     |                         |
| Jordan Exum           | E                     |                                        | x       |                     |                         |
| Kelly Haneklau        | A                     |                                        | x       |                     |                         |
| Dawne Horizons        | A                     | Vice Chair Programs                    | x       |                     |                         |
| Catrina Hudson-McNeil | A                     |                                        |         |                     |                         |
| Alice Mergler         | E                     | Board Chair                            | x       |                     |                         |
| Larissa Miller        | A                     |                                        | x       |                     |                         |
| Elysabeth Muscat      | E                     |                                        | x       |                     |                         |
| Sean Peck             | E                     | Secretary                              | x       |                     |                         |
| Jackie Thomas         | E                     |                                        | x       |                     |                         |

### Members Present

| Name              | Organization                |
|-------------------|-----------------------------|
| Carter McClelland | DPR liaison                 |
| John Blevins      | DPR                         |
| Adonis Dorsey     | Edutainment                 |
| Christopher James | Edutainment                 |
| Dani Moya         | Manassas Ballet Theater     |
| Debra Stewart     | Gainesville Appointee       |
| Diane Bennett     | Manassas Symphony Orchestra |
| Diane Roebuck     | PW Community Band           |
| Donnell Taylor II | Edutainment                 |
| Emily Smith       | Hylton Center               |
| Herb Williams     | Self                        |
| Isiah Luckey      | Edutainment                 |
| Kofi Karkari      | Edutainment                 |
| Krys Bienia       | Woodbridge Dance Company    |
| Mark Cohen        | Woodbridge Community Choir  |

|                 |      |
|-----------------|------|
| Sandra Lewin    | Self |
| Staci Blanchard | PWAS |
| Susan Furr      |      |

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| <b>Meeting Called to Order</b>  | Meeting called to order at 6:38 pm.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Opening Remarks</b>          | <p>Chair, Alice Mergler provided opening comments.</p> <ul style="list-style-type: none"> <li>• Presented a scrapbook that she has created representing events throughout the year</li> <li>• Asked for items from groups that are not represented already</li> <li>• Bee Festival – Arts Council will provide table/tent</li> <li>• Articles for July issue of Arts Magazine due June 15</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Meeting Minutes Approval</b> | <p>Approval of meeting minutes from May 2025 meeting.</p> <ul style="list-style-type: none"> <li>• Alice M. asked for any comments for minutes or updates.</li> <li>• Larissa . moved to accept the minutes as appended.</li> <li>• Susan D. seconded the motion.</li> <li>• No discussion.</li> <li>• Vote: 12 to approve</li> <li>• None opposed</li> <li>• 1 abstention</li> <li>• Minutes approved.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Treasurer's Report</b>       | <p>Peter A. presented current budget information.</p> <p>Annual FY 25 Allocation: \$62,784<br/>Allocation Spent to date: \$25,958</p> <p><b>Technical Assistance Grants</b><br/>Member dues collected: \$4,495<br/>Arts Alive collected: \$525<br/>Total: \$5,215<br/>Awarded TA Grants: \$3,462<br/>Funds available: \$1,033 or \$833 as defined by DPR</p> <p><b>TA Grant Request</b></p> <p>Discussion about the discrepancy of the inability to use the money collected at Arts Alive \$525. If not included, we only have \$833 to allocate. A meeting has been set to further discuss the issue of allocation for June 16<sup>th</sup> at 1:30 pm. Based on the requests, Peter recommends that we apportion the requests based on the percentage requested.</p> <p>Requester: Sonus Brass Theater<br/>Amount Requested: <b>\$298</b><br/>Request: Finale Music Notation Software</p> <p>Larissa moved to approve the grant request for \$213.<br/>Dawne H. seconded the motion.</p> <p>Discussion</p> |

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|  | <p>None</p> <p><b>Grant Vote</b><br/>         Approve: 12<br/>         Opposed: none<br/>         Abstention: 1<br/>         The motion passed.</p> <p>Requester: Woodbridge Community Choir<br/>         Amount Requested: <b>\$333</b><br/>         Request: Wireless Microphones</p> <p>Kelly H. moved to approve the grant request for \$238.<br/>         Dawne H. seconded the motion.</p> <p>Discussion<br/>         None</p> <p>Vote:<br/>         12 approve<br/>         None opposed<br/>         Motion passed.</p> <p>Requester: Utpalasia<br/>         Amount Requested: <b>\$500</b><br/>         Request: Audio Visual Equipment</p> <p>Ron C. moved to approve the grant request for \$358.<br/>         Carylee C. seconded the motion.</p> <p>Discussion<br/>         Vote:<br/>         13 approve<br/>         None opposed<br/>         Motion passed.</p> |
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| Standing Committee Reports |                    |
|----------------------------|--------------------|
|                            |                    |
| Marketing                  |                    |
| Chair                      | Carylee Carrington |
| Magazine                   |                    |

Please submit any articles, upcoming events, or announcements Carylee by June 15. Currently only 3 articles submitted. For articles provide 250 to 500 words and images in 300 dpi jpeg format. Projected issue to be published by mid-July. You may also submit articles about attending events.

Send to Arts Council Marketing [marketing.pwcartscouncil@gmail.com](mailto:marketing.pwcartscouncil@gmail.com)

Carylee provided her interest in running for Board Chair to be conducted later in the meeting.

### **Nominations & Membership**

|       |             |
|-------|-------------|
| Chair | Ron Crigger |
|-------|-------------|

Ron distributed ballots to voting members. Each organization may only vote once.

On ballot:

Jackie Thomas

Peter Alten

Alice Mergler

Herb Williams

I.E. Luckey

Adonis Dorsey

Kofi Karifari

Christopher James

Donnell Taylor II

Nominations from the floor:

Anna Gatling

Susan Furr

Donna Liguria

Individuals introduced themselves and expressed why they are interested in being on the board.

### **Elected**

Peter Alten

Alice Mergler

Jackie Thomas

Herb Williams

Nominations for Officers

### **Chair**

Alice Mergler

Carylee Carrington

### **Treasurer**

Peter Alten

### **Secretary**

Kelly Haneklau/Larissa Miller

**Vice Chair Program**

Dawne Horizons

Herb Williams

**Vice Chair Marketing****Vice Chair Membership and Elections**

Ron Crigger

**Officers Elected**

Chair – Carylee Carrington

Treasurer – Peter Alten

Secretary – Kelly Haneklau

Program Chair – Dawne Horizons

Member/Elections Chair – Ron Crigger

Marketing Chair - Vacant

**Program**

|       |                |
|-------|----------------|
| Chair | Dawne Horizons |
|-------|----------------|

**Arts Alive**

Applications for performers and vendors are available on the PWAC website. Deadline for both applications is July 13<sup>th</sup>. Event is September 14<sup>th</sup> 12-5 pm

Next committee meeting is June 24<sup>th</sup> at McCoart at 6 pm.

**Arts in the Park**

Event planned for August 30<sup>th</sup> at Cloverdale Park.

**Vendors for Arts Alive**

Dawne H. moved to not charge a fee for vendors at Arts Alive 2025. Vendors will complete the application and go through the vetting process for being a vendor.

Jordan E. seconded the motion.

Vote:

11 in favor

None opposed.

Motion passed.

**Arts and Education**

|       |              |
|-------|--------------|
| Chair | Susan Dommer |
|-------|--------------|

No report

**Parks and Recreation Reports**

|                        |              |
|------------------------|--------------|
| Liaison Report: Carter | John Blevins |
|------------------------|--------------|

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| <b>McClelland</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <p>Thanked everyone for the time and effort they put into supporting the Arts the past year.</p> <p>Carter M.</p> <p>Memberships must be renewed beginning July 1<sup>st</sup></p> <p>New rates voted on this year take effect.</p> <ul style="list-style-type: none"> <li>• Individual Artist \$50</li> <li>• Student Artist \$25</li> <li>• Tier 3 \$100</li> </ul> <p>Use the Renew button on web page to access. Add as many email addresses as your organization needs.</p> |
| <b>Additional business</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| <p><b>Announcements</b></p> <ul style="list-style-type: none"> <li>• Prince William Community Band – June 15 at Harris Pavilion</li> <li>• Manassas Symphony - August 31 at Harris Pavilion</li> <li>• GEM Secrets of the Butterfly Club - June 28 at Ferlazzo Building</li> <li>• Edutainment Heavy Paint Webinar – June 18</li> <li>• Art of Cabaret – Herb Williams – beginning June 25</li> <li>• PW Art Society – Best of the Region Art show – ArtFactory June 3-15</li> <li>• All White (clothing) Business Networking Open Mic – August 16 location TBD</li> <li>• Friday's at 5 events starting June 13 at Connaughton Plaza</li> <li>• Arts Collective in Spartanburg, SC – Carter will email information</li> </ul> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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#### **Final Note**

Our next meeting will be July 8 at 6:30pm at the McCoart building.

#### **Adjournment**

Adjournment at 8:13 pm.