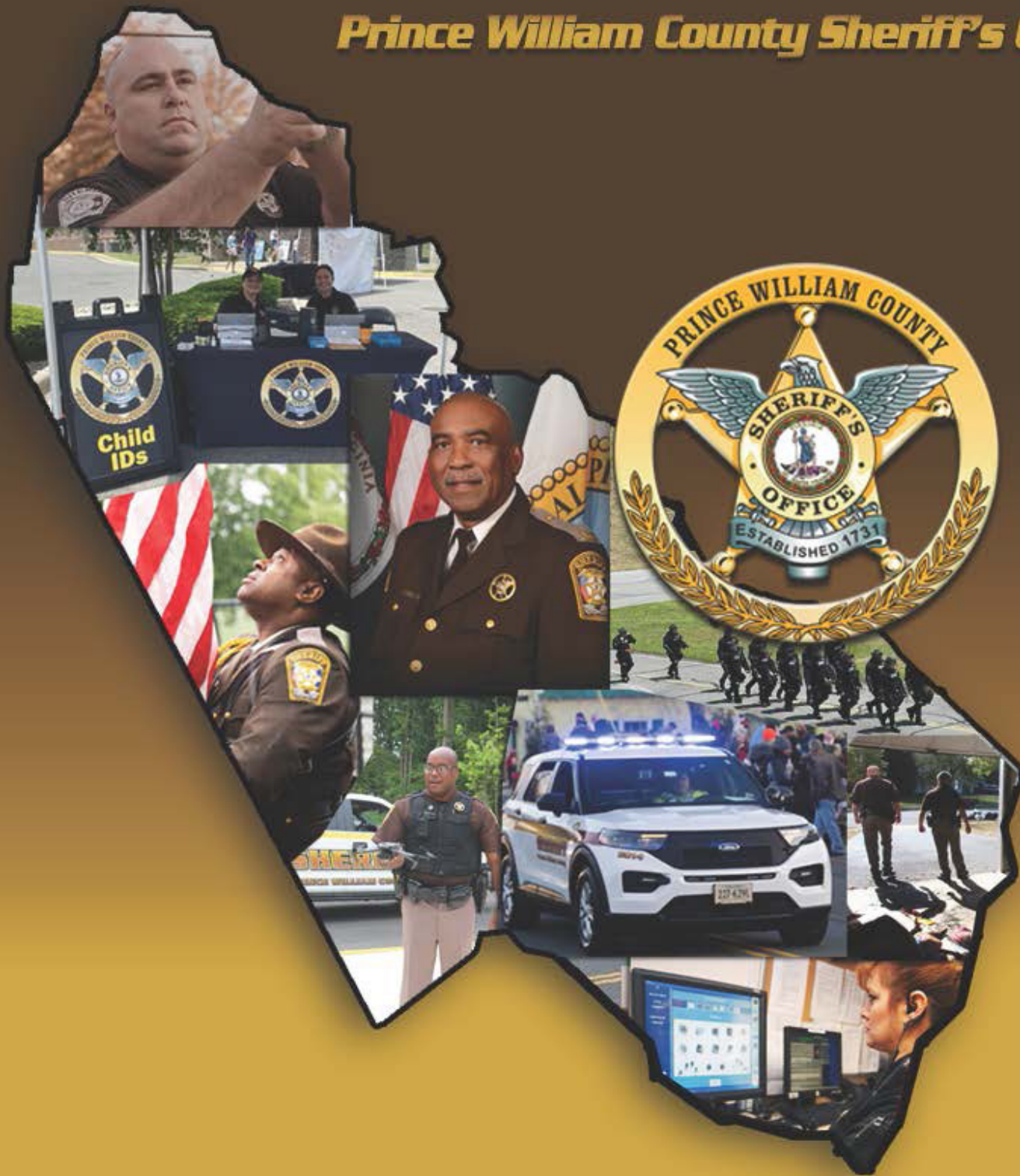


Annual Report

Prince William County Sheriff's Office



FY 2024



*Serving the community since 1731
A Virginia Accredited Agency*

A LETTER FROM SHERIFF HILL

Dear Citizens,

I would like to express my sincere gratitude to the residents of Prince William County, and the Cities of Manassas and Manassas Park, for the privilege of serving as your sheriff since 2004. With honor, I now present to you the Prince William County Sheriff's Office FY24 Annual Report. This report highlights key programs, initiatives, and accomplishments that reflect the core values of our office — integrity, respect, and a steadfast commitment to community service.

Our office continues to operate in alignment with the highest professional standards established by the Virginia Law Enforcement Professional Standards Commission (VLEPSC) and adheres strictly to the National Sheriffs' Association Code of Ethics. We remain dedicated to our primary responsibilities, including supporting local law enforcement agencies, serving civil process, transporting inmates and patients in a timely manner, and ensuring the safety and security of our courts, judges, judicial staff, and all visitors.

To better serve our community, we offer a variety of programs that include Gun Safety for the youth, Senior Safe for our older residents, Project Lifesaver for individuals prone to wandering, and a mentoring initiative for at-risk youth in partnership with the Restorative Justice Program. Additional services we offer include identification cards for children, seniors, and individuals with special needs, citizen fingerprinting for employment purposes, funeral escorts, investigations and dignified ceremonies for unclaimed deceased residents, a civil disturbance unit, peer support team, self-defense classes through the Rape Aggression Defense (R.A.D) program, etc. We are also proud to support the Virginia Special Olympics through community events such as Cops and Lobsters, the Kickin' Bass Fishing Tournament, the Law Enforcement Torch Run, Plane Pull, and Polar Plunge. The accomplishments of this office would not be possible without the unwavering support of our community, and the dedication of our sworn and civilian personnel. Their commitment and professionalism are the foundation of our success.

The Prince William County Sheriff's Office remains committed to law enforcement excellence, proactive community engagement, and collaborative partnerships with other public safety agencies. As sheriff, I will continue to lead with transparency, uphold our mission and values, and ensure we operate efficiently and effectively.

Thank you for your trust and confidence in me and this office. As we look ahead, I assure you my team and I will continue working tirelessly to provide the highest level of service to this community.

Best Regards,



Sheriff Glendell Hill



MISSION STATEMENT

The Prince William County Sheriff's Office, in partnership with elected leaders, staff and citizens, as part of public safety, will provide security at the Judicial Center, serve all court process, provide timely transport for prisoners and patients, and continue to develop and enhance collaboration with all of our community partners.

The sheriff's office takes great pride in serving the citizens of Prince William County, the Cities of Manassas and Manassas Park, and the Towns of Dumfries, Occoquan, Quantico and Haymarket. Established in 1731, the sheriff's office is the oldest Prince William County Government agency.

Our primary responsibility is securing the Judicial Center and serving civil process. The sheriff's office holds concurrent law enforcement jurisdiction with local police departments and stands ready to assist the police in their primary duties whenever and wherever needed.

INTEGRITY

The Prince William County Sheriff's Office is committed to the highest performance and ethical standards, and shall treat all people with fairness, courtesy and compassion.

RESPECT

The Prince William County Sheriff's Office upholds the principles and values embodied in the Constitution of the United States and the Constitution of the Commonwealth of Virginia.

PUBLIC SERVICE

The Prince William County Sheriff's Office provides the highest levels of professional, effective and efficient services to the public, and is firmly committed to the principles of community involvement, through problem solving partnerships, state-of-the-art security equipment, law enforcement equipment and techniques.

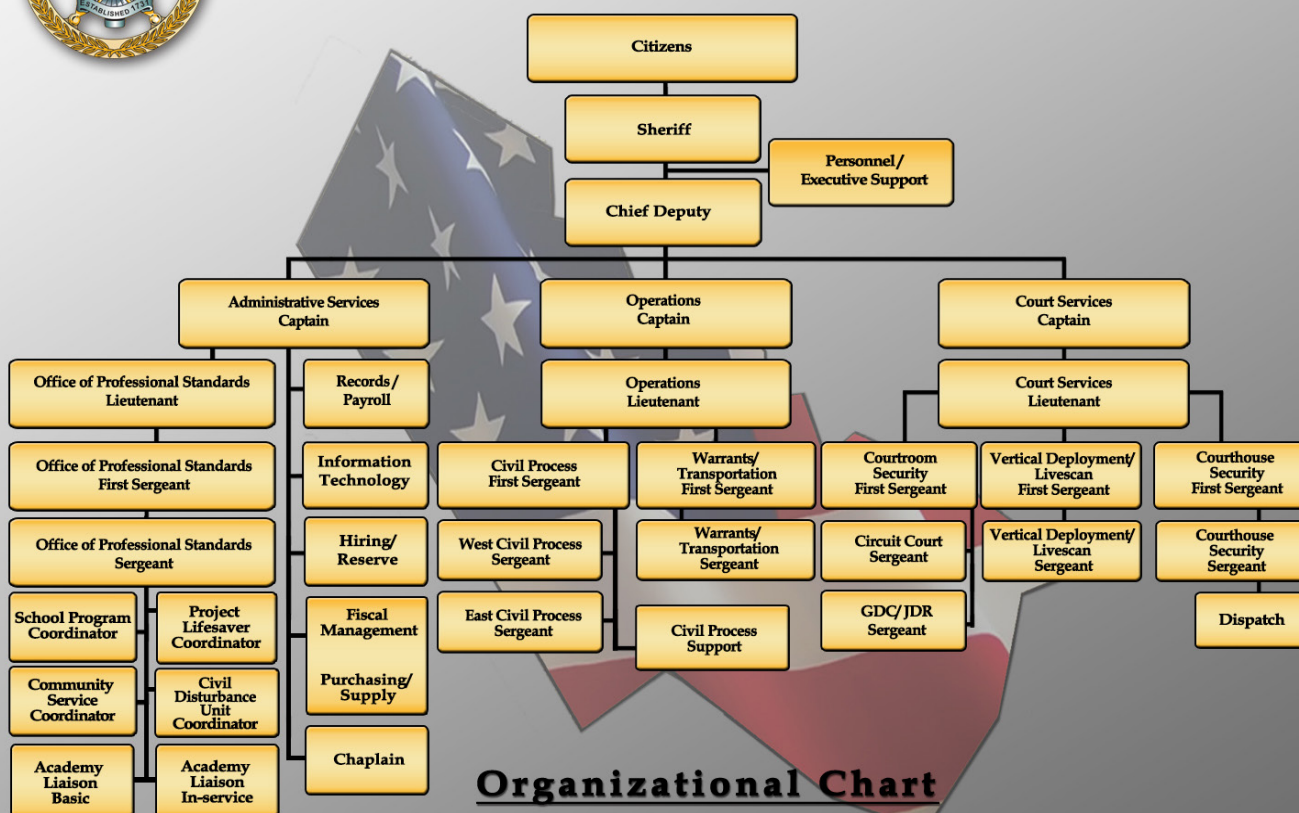
PROFESSIONAL STANDING

The Prince William County Sheriff's Office operates with the highest professional standards of the Virginia Law Enforcement Professional Standards Commission (VLEPSC) and the National Sheriffs' Association Code of Ethics.

ORGANIZATIONAL CHART



Prince William County Sheriff's Office





RECOGNITIONS

New Hires	
Abeer Bin Jawed	Public Safety Telecommunicator
Donald Calero	Sheriff's Deputy
Megan Christian	Sheriff's Deputy
Phillip Dappen	Sheriff's Deputy
Justin Dixon	Sheriff's Deputy
William Fadeley	Sheriff's Deputy
Bernard Feaganes III	Sheriff's Deputy
Michelle Hand	Sheriff's Deputy
Adam Hilton	Sheriff's Deputy
Jenifer Itani	Sheriff's Deputy
Kenyatta Jackson	Sheriff's Deputy
Joni Jaeger	Sheriff's Deputy
Leonardo Lopez Figueroa	Sheriff's Deputy
Jessica Meekins	Sheriff's Deputy
Torrance Myree	Sheriff's Deputy
Nicholas Newsham	Sheriff's Deputy
Namra Shahbaz	Sheriff's Deputy
Warren Sutherland	Sheriff's Deputy
Adam Yacoub	Sheriff's Deputy
Retirements	
Erika Carter	Sheriff's Deputy
Mark D'Attilio	Sheriff's Deputy
Rebecca Edwards	Sheriff's Deputy
Edward LaVallee	Master Deputy
Jason Pettit	Sheriff's Deputy
William "Todd" Sampson	Sheriff's Deputy
Career Development Steps and Promotions	
Christopher Avery	Sergeant
John Cho	Master Deputy
Gregory Johnson	Sergeant

Awards and Certificates



Crisis Intervention Team (CIT) Graduates	
David Argenbright	Sheriff's Deputy
Christian Argueta	Sheriff's Deputy
Carter Boston	Sheriff's Deputy
Jason Cook	Sheriff's Deputy
Terry Fearnley	Chief Deputy
Andre Fletcher	Sheriff's Deputy
Willie Hardeman	Captain
Wayland Thompson	Lieutenant
Tiffany McClary	Sheriff's Deputy
Jesse Meekins	Sheriff's Deputy
Jessica Meekins	Sheriff's Deputy
Angelo Meletis	First Sergeant
Mackenzie Miller	Sheriff's Deputy
Timothy Neumann	Sheriff's Deputy
Kevin Rustrian	Sheriff's Deputy
Sean Spera	First Sergeant
Collin Tang	Sheriff's Deputy
Joan Vidal Acosta	Sheriff's Deputy
Calvin Williams	Sheriff's Deputy

PROGRAMS

R.A.D The Rape, Aggression, Defense (R.A.D) program is a fundamental hands-on training that teaches women how to defend themselves in the event of an attack. It combines classroom instruction on awareness, prevention, risk reduction and avoidance with basic hands-on defense tactics. RAD offers a 12-hour basic physical defense program for women taught by certified sheriff's office RAD Instructors. A variety of topics are covered, with an emphasis on the "Four Risks of Personal Safety" physical defense techniques. The sheriff's office hosts RAD classes throughout the year and registration is open to women and girls ages 12 and older.

Peer Support The Peer Support program is comprised of a team of four members (civilian and sworn) that provide 24/7 confidential peer-to-peer support, and services to sheriff's office employees, and/or their family members during times of crisis, tragedy or significant illness. The Peer Support Team has two main functions: to assist sheriff's office staff involved in a critical incident and/or potentially traumatic event, and to provide sheriff's office staff with assistance and referrals in the areas of stress management, behavioral health concerns, suicide prevention and overall wellness.

Civil Disturbance Unit The Civil Disturbance Unit (CDU) was established in March 2021. The purpose of this unit is to support the sheriff's continuous vision of enhancing the security of the Judicial Center, and to maintain the peace and protection of all Prince William County citizens. The Civil Disturbance Unit is made up of sworn deputies from all divisions of the sheriff's office. This unit will be able to respond to civil demonstrations, provide event security and assist other jurisdictions throughout the region.

SOLD The Prince William County Sheriff's Office Leadership and Development (SOLD) program was created in 2019 to examine, and foster the links between leadership and personal development. The program was designed and developed to effectively focus on the development of its staff, from individual contributors to senior leadership levels. The program focuses on systems dynamics, the role of "self" as an instrument of change, and understanding how to create productive and fulfilling relationships as leaders. The program consists of various topics with a tailored focus on emotional intelligence, team and individual coaching, diversity, change, communication and various other topics based on observations made throughout the program.

Senior Safe Senior Safe is a free program designed through the use of a Personal Emergency Response System (PERS) to protect seniors residing in their home. The system allows users to connect with the sheriff's office by simply pressing a help button worn as a necklace, pendant or wristband. Seniors can access help anytime, 24 hours a day, 7 days a week. The Senior Safe program helps seniors remain independent and possibly avoid being put in a retirement home by sending them help quickly in the event of an emergency like a fall, medical issue, home intrusion, etc. Deputies install the Help Dialer 700 to the client's existing landline phone jack and programs three emergency contact numbers into the equipment with the last number being the sheriff's office number. If the client does not have a landline and only a cell phone, a Bluetooth adapter is then installed to connect them to the Help Dialer 700. In addition, deputies record an emergency message onto the equipment that states the client's name, address and the client's need for emergency help. When the client activates the panic button, the Help Dialer 700 calls the three programmed phone numbers and plays the personalized emergency message. When the courthouse deputy or our dispatch receives the call, the receiver simply presses any button on their phone to open two-way communication through the built in speakerphone from several rooms away. The receiver of the call then takes down all the emergency information and contacts 911.

Gun Safety In collaboration with the Northern Virginia Cooperative Extension and 4H Club, the sheriff's office teaches an interactive learning program on gun safety called "Safe at Home, Safe Alone" to fourth grade students in Prince William County, and the Cities of Manassas and Manassas Park. Repetition is key with children which is why the office focuses on students remembering the basic principle — if you see a gun, don't touch it, tell an adult. The program has been well-received by many, and is requested by schools throughout the area.

Accreditation The Prince William County Sheriff's Office was the first sheriff's office in Virginia to receive State Accreditation in 1996. Being accredited enhances the community's understanding of the agency and its role in the community, along with its goals and objectives. Re-accreditation is required every four years to ensure the current standards are being met. Our agency is on its seventh re-accreditation through the Virginia Law Enforcement Professional Standards Commission (VLEPSC).

Unclaimed Residents Each year, the Prince William County Sheriff's Office holds its annual Unclaimed Residents Ceremony. This ceremony provides a permanent resting place for a number of deceased residents of Prince William County, and the Cities of Manassas and Manassas Park, who go unclaimed by their family members or had no next of kin. To provide a dignified burial for the deceased residents, who died of natural causes, the Prince William County Sheriff's Office contracts with several funeral homes for cremation services. In partnership with local cemeteries, each unclaimed resident is provided with a burial plot, and container to hold the remains at no cost. With assistance from the Missing in America Project (MIAP), the remains of service members honorably discharged, are interred at Quantico National Cemetery. Through partnerships with local businesses, and the community, the Prince William County Sheriff's Office can honor those deceased residents with a proper burial so they are not left behind.

Project Lifesaver The Project Lifesaver (PLS) program was established in April 1999 as an initiative of the 43rd Search and Rescue Company of the Chesapeake Sheriff's Office. Project Lifesaver's mission is to use state-of-the-art technology to assist those who care for individuals with Alzheimer's and other related disorders such as Autism, Down Syndrome, Dementia, etc. Each Project Lifesaver participant receives a personalized battery operated radio transmitter. Those transmitters assist caregivers, families and local emergency agencies in locating participants who tend to wander, and cannot help themselves. More than five million people in the United States have Alzheimer's and other related disorders. That number is expected to triple by 2050. Well over 50% of those people will wander and become lost. It's a critical emergency when someone with Alzheimer's or other related disorders is lost because they are unaware of their situation. Those individuals do not call out for help and do not respond to people calling for them. Nearly half of them will die, and many may become injured or fall victim to predators if they are not located within 24 hours. Project Lifesaver participants wear a personalized wristband that emits a tracking signal. When a caregiver notifies the local Project Lifesaver agency of a missing participant, the search and rescue team respond to the participant's last known whereabouts and starts searching for the participant using the mobile locator tracking system. Search times have been reduced from hours in a day to minutes. The tracker is a battery operated wrist transmitter that emits an automatic tracking signal every second, 24 hours a day. The signal is tracked on the ground or in the air over several miles. Because each wristband has a unique radio frequency, the Project Lifesaver search team can positively locate and identify the participant who has wandered away from their home or care facility.



COMMUNITY OUTREACH

The Prince William County Sheriff's Office recognizes the importance of community outreach and involvement. Opportunities to interact with citizens of Prince William County allow the sheriff's office personnel a chance to better understand and serve the needs of the community. The community service programs offered by the sheriff's office are dedicated to improving the quality of life for Prince William County residents. Community programs are available to all Prince William County residents and are focused on raising awareness of important safety issues. The programs build a strong beneficial partnership between the sheriff's office and the community we serve. To learn more about the sheriff's office community programs, please visit our website at www.pwcva.org/sheriff.

Child ID At community events all around the county, deputies and civilian staff photograph, measure a child's height, add demographic information received from the child's parent and then produce a plastic identification card for the parent's safekeeping. To protect the privacy of the family, none of the personal information is retained by the sheriff's office. For families in our community, this card could be the key to assisting law enforcement agencies should their child ever become missing. For the children, the process of producing the card offers them a fun and positive experience interacting with law enforcement officers.

Santa Cop On December 2, 2023 and December 9, 2023, Prince William County Sheriff's Office staff participated in the annual Santa Cop event hosted by the Battlefield FOP Lodge #43. The Santa Cop event treats 100 children from both the East and West ends of the county to a holiday shopping spree. Our deputies, along with many other state and local agencies, escort the children to Walmart and assist them with shopping for items totaling no more than \$175 per child. The children are then driven in office cruisers to a restaurant to have breakfast. During breakfast, volunteers gift wrap the children's presents. After breakfast, the children receive their gift wrapped presents and return home. The annual Santa Cop event is always a wonderful event filled with smiles, laughs and a visit from Santa Claus himself!





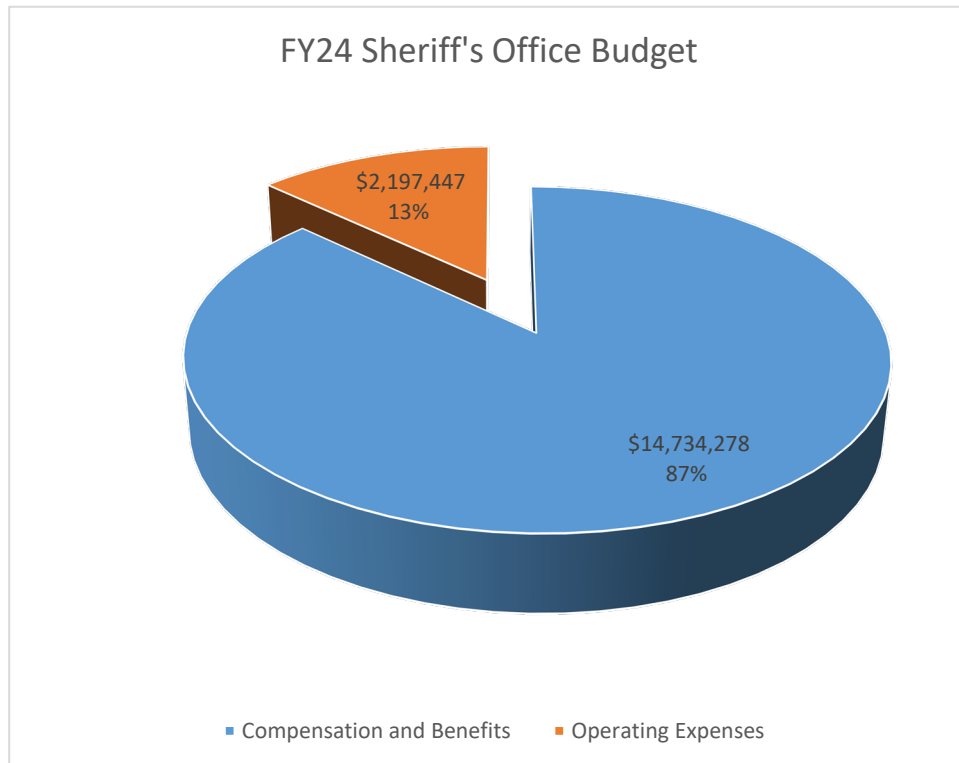
ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division provides the support required to carry out the functions that ensure the sheriff's office meets the goals and mission of the agency. The Administrative Services Division is overseen by Captain Kellie Crespo and is divided into five sections: Office of Professional Standards (OPS), Human Resources, Payroll/Records, Information Technology (IT) and Fiscal Management. These sections collaborate to ensure the highest quality of service is provided to the community and sheriff's office staff.

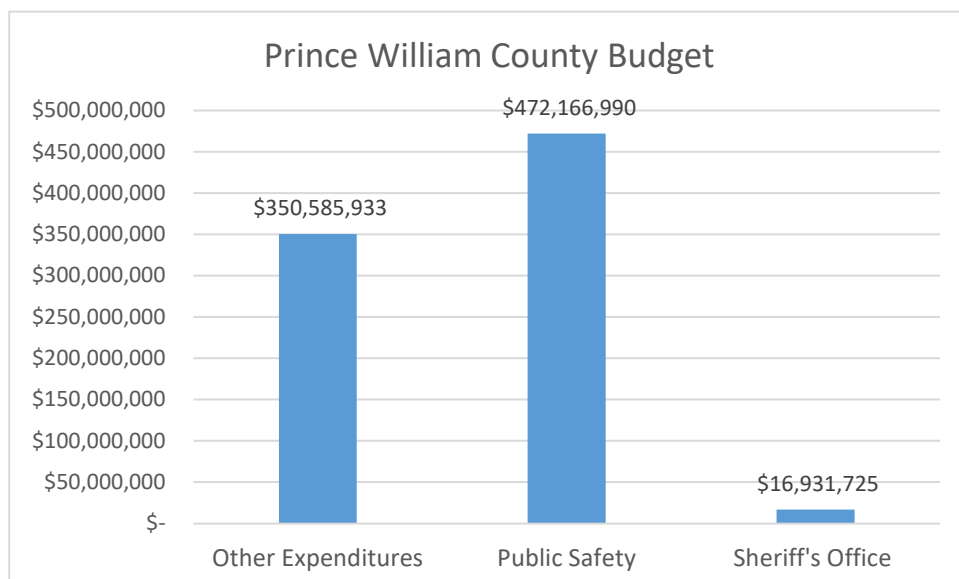
- **Office of Professional Standards (OPS):** This section encompasses training and development, accreditation, policy management and community services.
- **Human Resources:** Provides support for staff and assists in the hiring of new sworn and civilian personnel. The sheriff's office continually searches for highly skilled men and women to serve the community. Within this section, we are responsible for conducting background research on qualified applicants. To obtain employment at the sheriff's office, qualified applicants must go through a comprehensive background investigation involving the collection and processing of employment documents, credit and records check, an interview, a polygraph, psychological evaluation and physical exam.
- **Records/Payroll:** Oversees all internal and external agency records and maintains compliances with all federal, state and county agencies. The payroll manager oversees the entire payroll process through an electronic management system by verifying submitted records.
- **Information Technology (IT):** IT is the use of computer systems or devices to access information. This section is responsible for a large portion of our workforce and agency operations.
- **Fiscal Management:** Handles the planning, directing and controlling of financial resources, and reports agency finances directly to the state and county.

Budget

FY24 Total Sheriff's Office Expenditure Budget: \$16,931,725



FY24 Total General Fund Expenditure Budget: \$839,684,648



COURT SERVICES DIVISION

The Courts Services Division maintains the safety and security of the courthouse for every court employee and citizen who enters the Judicial Center. In addition, they are responsible for upholding the integrity of the judicial process. The division is overseen by Captain Willie Hardeman and is comprised of three main areas: Courtroom Security, Courthouse Security and Vertical Deployment.

- **Courtroom Security:** Maintains security and order in the courtrooms. Additionally, this section provides support services to judges, manages jurors in the courtroom, and other court related tasks and duties as required.
- **Courthouse Security:** Screens all individuals entering the courthouse. Deputies have the authority to arrest visitors who violate the law such as those who carry unlawful weapons or illegal drugs, or are under the influence of alcohol or drugs. These deputies often respond to unusual circumstances and situations within and around the courthouse and are often the first responders when someone suffers a medical emergency. They also patrol the judicial center area.
- **Vertical Deployment/Livescan:** Escorts inmates to and from the courtrooms, collects DNA for state forensic labs, and updates sex offender information. They are also responsible for inmate fingerprinting, processing citizens taken into custody from court, and conducting criminal background checks for citizens applying for concealed weapon permits.



Court Services Statistics

	FY22	FY23	FY24
Visitors Screened	243,244	283,400	285,208
Docketed Cases	131,892	183,217	230,759
Arraignments	9,741	9,192	10,624
High Profile Cases	28	68	152
Inmates in Custody	18,747	29,615	37,744
Escorts from Court	151	121	118
Training Hours	2,008	1,528	771
Packages Scanned	2,543	2,793	2,584
Confiscated Items	1,569	1,989	2,975

Juvenile Restorative Justice Program

- The sheriff's office mentors and counsels at-risk youth through the Juvenile Restorative Justice Program. The courthouse portion of the program was developed by Captain Willie Hardeman, who continues to facilitate the program with full support from Sheriff Glendell Hill. Captain Hardeman, with the assistance of several deputies, works diligently with at-risk youth to encourage them to make positive decisions in their lives.
- The goal of the program is to reach at-risk youth early and provide long-term solutions to the obstacles they face — at their residence, in school and in their respective communities. This is accomplished through the participation of parents or guardians and through the partnership and support of officers of the court, public safety agents and community organizations.
- Monthly meetings offer services to help them make positive and healthy life choices; this includes teaching decision making options and alternate ways of handling stressful situations (i.e. bullying, drug usage and social media pitfalls). A tour of the courthouse and lockup facility is mandatory for the program participants. In essence, the program provides them with a 'second chance', and the necessary tools to acknowledge their mistakes and get back on the right path. In addition, participants that successfully complete the program, gain the possibility of receiving delayed prosecution and reduced or dismissed charges.
- The sheriff's office is proud to have mentored well over 2000 at-risk youths who have committed felony and misdemeanor crimes in Prince William County.

OPERATIONS DIVISION

The Operations Division is dedicated to the safe, efficient and legal service of court documents. Deputies in the Operations Division spend the majority of their time in the community serving civil papers and criminal warrants. The request for these services range from judiciaries, large and small law firms, businesses and individual citizens. Some of the additional services the deputies provide are traffic control and enforcement, disabled motorist assistance and secondary assistance to adjoining agencies within the county for criminal and traffic related matters. The Operations Division is overseen by Captain Tony Sindlinger and is comprised of three main units: Civil Process, Transportation and Warrants.

- **Civil Process:** Handles the timely service of legal documents within Prince William County, the Cities of Manassas and Manassas Park, and the Towns of Dumfries, Haymarket, Occoquan and Quantico. The civil process support staff are the first point of contact for the public and are responsible for processing new requests. In addition, they offer on-site services for citizens.
- **Transportation:** Provides prisoner transport to and from criminal justice facilities throughout Virginia. In addition, they assist with transportation for citizens in need of a mental health assessment and placement in mental health facilities.
- **Warrants:** Handles all child support and post conviction warrants for local, out-of-county and out-of-state offenders. These warrants include probation violations, violation of court orders and failure to appear in court. The unit also assists out-of-state agencies in the apprehension of fugitives located in Prince William County. In addition, the Warrants unit is responsible for conducting extraditions throughout the United States, and assisting the U.S. Marshal Service Task Force when operating in the county.



Operations Statistics

	FY22	FY23	FY24
Civil Papers Served	58,084	64,684	65,873
Criminal Warrants Served and Closed	759	841	1,108
Evictions Received	884	2,664	2,179
Funeral Escorts	379	390	338
Civil and Prisoner Transports	1,510	1,800	2,510
Citizens Fingerprinted	1,277	1,048	663
Number of Customers Served	18,022	18,006	18,700



Additional FY24 Operations Statistics

	Total Number
Warrants Received	792
Extraditions	21
Extradition Miles Driven	20,262
Prisoner Transports	2,252
Civil Transports	258

VSI SCHOLARSHIP PROGRAM

On June 14, 2024, Prince William County Sheriff, Glendell Hill, awarded three \$1,000 scholarships and one \$500 scholarship to four local students. The scholarships are provided by the Virginia Sheriffs’ Institute (VSI) to assist students in their educational endeavors. The VSI scholarship program was established to afford an opportunity for young people across Virginia to pursue an education in the criminal justice field, and is limited to students attending Virginia colleges, and universities. The scholarship program is funded, in part, through the support of local citizens, and businesses who become associate members of the Virginia Sheriffs’ Institute.

VSI Scholarship Recipients	
Brianna Castro	George Mason University
Jamilah Dalton	George Mason University
Leah Jones	Virginia State University
Jaelynn Vance	Northern Virginia Community College



Demographics

Area Population	
Prince William County (including towns)	497,003
Manassas City	43,616
Manassas Park	16,611
Total Population	557,230
Land Area Square Miles (including Manassas City and Manassas Park)	348.13

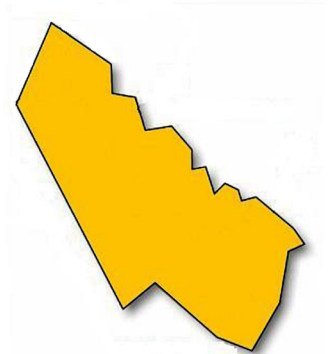
Employees



Volunteer and Permanent	
Sworn Deputy	102
Civilian	16
Auxiliary Deputy	7
Total	125

Revenue

Jurisdiction Level	Dollars
County	\$12,667,633
State and Local	\$4,264,092
Total	\$16,931,725





Connect with us

Keep in touch with us to find out about our department news, outreach events, and additional information throughout the year.

**Prince William County Sheriff's Office
9311 Lee Avenue
Manassas, VA 20110**



<https://www.pwcva.org/sheriff>

 **@pwcsheriffsoffice**

 **@pwcsheriffsoffice**

infopwcso@pwcgov.org

Emergency: call 911

Non-Emergency: call (703) 792-6070

