

## Prince William Arts Council Meeting Minutes

Date	June 10, 2025
Location	Powells Creek Conference Room, McCoart Building
Time	Scheduled for 6:30 pm

Board Members Name	Elected/ Appointed	Position	Present	Notified Absence	Not Notified Absence
Ebenezer Allotey	E		x		
Peter Alten	E	Treasurer	x		
Michael Artson	E				x
Davene Barton	A				x
Carylee Carrington	E	Vice Chair Marketing	x		
Ron Crigger	A	Vice Chair Nominations & Membership	x		
Susan Dommer	E		x		
Jordan Exum	E		x		
Kelly Haneklau	A		x		
Dawne Horizons	A	Vice Chair Programs	x		
Catrina Hudson-McNeil	A				
Alice Mergler	E	Board Chair	x		
Larissa Miller	A		x		
Elysabeth Muscat	E		x		
Sean Peck	E	Secretary	x		
Jackie Thomas	E		x		

### Members Present

Name	Organization
Carter McClelland	DPR liaison
John Blevins	DPR
Adonis Dorsey	Edutainment
Christopher James	Edutainment
Dani Moya	Manassas Ballet Theater
Debra Stewart	Gainesville Appointee
Diane Bennett	Manassas Symphony Orchestra
Diane Roebuck	PW Community Band
Donnell Taylor II	Edutainment
Emily Smith	Hylton Center
Herb Williams	Self
Isiah Luckey	Edutainment
Kofi Karkari	Edutainment
Krys Bienia	Woodbridge Dance Company
Mark Cohen	Woodbridge Community Choir

Sandra Lewin	Self
Staci Blanchard	PWAS
Susan Furr	

<b>Meeting Called to Order</b>	Meeting called to order at 6:38 pm.
<b>Opening Remarks</b>	<p>Chair, Alice Mergler provided opening comments.</p> <ul style="list-style-type: none"> <li>• Presented a scrapbook that she has created representing events throughout the year</li> <li>• Asked for items from groups that are not represented already</li> <li>• Bee Festival – Arts Council will provide table/tent</li> <li>• Articles for July issue of Arts Magazine due June 15</li> </ul>
<b>Meeting Minutes Approval</b>	<p>Approval of meeting minutes from May 2025 meeting.</p> <ul style="list-style-type: none"> <li>• Alice M. asked for any comments for minutes or updates.</li> <li>• Larissa moved to accept the minutes as appended.</li> <li>• Susan D. seconded the motion.</li> <li>• No discussion.</li> <li>• Vote: 12 to approve</li> <li>• None opposed</li> <li>• 1 abstention</li> <li>• Minutes approved.</li> </ul>
<b>Treasurer's Report</b>	<p>Peter A. presented current budget information.</p> <p>Annual FY 25 Allocation: \$62,784 Allocation Spent to date: \$25,958</p> <p><b>Technical Assistance Grants</b> Member dues collected: \$4,495 Arts Alive collected: \$525 Total: \$5,215 Awarded TA Grants: \$3,462 Funds available: \$1,033 or \$833 as defined by DPR</p> <p><b>TA Grant Request</b></p> <p>Discussion about the discrepancy of the inability to use the money collected at Arts Alive \$525. If not included, we only have \$833 to allocate. A meeting has been set to further discuss the issue of allocation for June 16<sup>th</sup> at 1:30 pm. Based on the requests, Peter recommends that we apportion the requests based on the percentage requested.</p> <p>Requester: Sonus Brass Theater Amount Requested: <b>\$298</b> Request: Finale Music Notation Software</p> <p>Larissa moved to approve the grant request for \$213. Dawne H. seconded the motion.</p> <p>Discussion</p>

	<p>None</p> <p><b>Grant Vote</b>          Approve: 12          Opposed: none          Abstention: 1          The motion passed.</p> <p>Requester: Woodbridge Community Choir          Amount Requested: <b>\$333</b>          Request: Wireless Microphones</p> <p>Kelly H. moved to approve the grant request for \$238.          Dawne H. seconded the motion.</p> <p>Discussion          None</p> <p>Vote:          12 approve          None opposed          Motion passed.</p> <p>Requester: Utpalasia          Amount Requested: <b>\$500</b>          Request: Audio Visual Equipment</p> <p>Ron C. moved to approve the grant request for \$358.          Carylee C. seconded the motion.</p> <p>Discussion          Vote:          13 approve          None opposed          Motion passed.</p>
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Standing Committee Reports	
Marketing	
Chair	Carylee Carrington
Magazine	

Please submit any articles, upcoming events, or announcements Carylee by June 15. Currently only 3 articles submitted. For articles provide 250 to 500 words and images in 300 dpi jpeg format. Projected issue to be published by mid-July. You may also submit articles about attending events.

Send to Arts Council Marketing [marketing.pwcartscouncil@gmail.com](mailto:marketing.pwcartscouncil@gmail.com)

Carylee provided her interest in running for Board Chair to be conducted later in the meeting.

### **Nominations & Membership**

Chair	Ron Crigger
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Ron distributed ballots to voting members. Each organization may only vote once.

On ballot:

Jackie Thomas

Peter Alten

Alice Mergler

Herb Williams

I.E. Luckey

Adonis Dorsey

Kofi Karifari

Christopher James

Donnell Taylor II

Nominations from the floor:

Anna Gatling

Susan Furr

Donna Liguria

Individuals introduced themselves and expressed why they are interested in being on the board.

### **Elected**

Peter Alten

Alice Mergler

Jackie Thomas

Herb Williams

Nominations for Officers

### **Chair**

Alice Mergler

Carylee Carrington

### **Treasurer**

Peter Alten

### **Secretary**

Kelly Haneklau/Larissa Miller

**Vice Chair Program**

Dawne Horizons

Herb Williams

**Vice Chair Marketing****Vice Chair Membership and Elections**

Ron Crigger

**Officers Elected**

Chair – Carylee Carrington

Treasurer – Peter Alten

Secretary – Kelly Haneklau

Program Chair – Dawne Horizons

Member/Elections Chair – Ron Crigger

Marketing Chair - Vacant

**Program**

Chair

Dawne Horizons

**Arts Alive**

Applications for performers and vendors are available on the PWAC website. Deadline for both applications is July 13<sup>th</sup>. Event is September 14<sup>th</sup> 12-5 pm

Next committee meeting is June 24<sup>th</sup> at McCoart at 6 pm.

**Arts in the Park**

Event planned for August 30<sup>th</sup> at Cloverdale Park.

**Vendors for Arts Alive**

Dawne H. moved to not charge a fee for vendors at Arts Alive 2025. Vendors will complete the application and go through the vetting process for being a vendor.

Jordan E. seconded the motion.

Vote:

11 in favor

None opposed.

Motion passed.

**Arts and Education**

Chair

Susan Dommer

No report

**Parks and Recreation Reports****Liaison Report: Carter**

John Blevins

<b>McClelland</b>	<p>Thanked everyone for the time and effort they put into supporting the Arts the past year.</p> <p>Carter M.</p> <p>Memberships must be renewed beginning July 1<sup>st</sup></p> <p>New rates voted on this year take effect.</p> <ul style="list-style-type: none"> <li>• Individual Artist \$50</li> <li>• Student Artist \$25</li> <li>• Tier 3 \$100</li> </ul> <p>Use the Renew button on web page to access. Add as many email addresses as your organization needs.</p>
<b>Additional business</b>	
<b>Announcements</b>	
<ul style="list-style-type: none"> <li>• Prince William Community Band – June 15 at Harris Pavilion</li> <li>• Manassas Symphony - August 31 at Harris Pavilion</li> <li>• GEM Secrets of the Butterfly Club - June 28 at Ferlazzo Building</li> <li>• Edutainment Heavy Paint Webinar – June 18</li> <li>• Art of Cabaret – Herb Williams – beginning June 25</li> <li>• PW Art Society – Best of the Region Art show – ArtFactory June 3-15</li> <li>• All White (clothing) Business Networking Open Mic – August 16 location TBD</li> <li>• Fridays at 5 events starting June 13 at Connaughton Plaza</li> <li>• Arts Collective in Spartanburg, SC – Carter will email information</li> </ul>	

#### **Final Note**

Our next meeting will be July 8 at 6:30pm at the McCoart building.

#### **Adjournment**

Adjournment at 8:13 pm.