



Arts Council Board Members

Carylee Carrington – Chair
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Alice Mergler – Marketing VC
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Ron Crigger – Nominations VC – Coles District Appointee
Davene Barton – BOCS Chair-At-Large Representative Appointee
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Caprice Piper – Potomac District Appointee
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Susan Dommer – Arts In Education Committee Chair
Jordan Exum - Director
Elysabeth Muscat - Director
Sean Peck - Director
Jackie Thomas - Director
Herb Williams - Director
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Prince William County Arts Council

Special Working Session Meeting Agenda

Date: November 3, 2025

Time: 6:00 PM – 9:00 PM

Location: McCoart Building, Powells Creek Conference Room –
1 County Complex Ct. Prince William, VA 22192

Meeting Purpose:

To review and strengthen the organizational structure, governance, and strategic direction of the Prince William County Arts Council to ensure alignment with its mission and effective collaboration with County Government.

Agenda

6:00 PM – Call to Order and Welcome

Opening Remarks – Carylee Carrington, Chair

Overview of Meeting Objectives

6:10 PM – Discussion: Mission of the Prince William County Arts Council

Review of current mission statement

Identifying priorities and measurable goals

6:30 PM – The County Government's Role with the Arts Council

Understanding partnership, expectations, and accountability

Clarifying the relationship between the Arts Council and County departments

6:55 PM – Charter and Handbook Guidelines

Discussion of bylaws, procedures, and operating framework

7:15 PM – Board Roles and Responsibilities

Clarification of leadership and committee roles

Expectations for engagement, communication, and performance

7:50 PM – Order and Decorum

Establishing standards for conduct and professionalism during meetings

Addressing communication, respect, and protocol

8:05 PM – Membership

Review of current membership status

Recruitment, retention, and engagement strategies

8:15 PM – Budget Overview

Review of current fiscal standing

Discussion of priorities, allocations, and funding strategies

8:30 PM – Marketing

Presentation of current status and gaps

Discussion of branding, public relations, and community outreach initiatives

8:45 PM – Framework for Programs and Events

Establishing an annual calendar framework

Ensuring program alignment with mission and community impact

9:00 PM – Adjournment