

November 13, 2025, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Prince William Area Continuum of Care (CoC)

Date: November 13, 2025

Time: 1:30 p.m.-3:30 p.m.

Location: Virtual

Facilitator: Elijah Johnson, PWC Deputy County Executive

Governance Committee

Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Samantha Biller alternate)
Martina Jackson Green (Vacant)
Valarie Hunt (Tontee Verbal alternate)

AGENDA

- | | |
|--|--------------------|
| ➤ Registration of Attendance | Kylie Phillips |
| ➤ Welcome and Introduction | Elijah Johnson |
| ➤ Approve September CoC Meeting Minutes | ACTION ITEM |
| ➤ Committee Reports: | ACTION ITEM |
| ○ Service Continuum x2 | |
| ○ Governance x2 | |
| ➤ Nominations for CoC Non-Provider Alternate to the Governance Committee | Dana Carey |
| ➤ Housing Board Update | Candice Stancil |
| ➤ DSS Lead Agency Update | Dana Carey |
| ➤ Agency Spotlight: | |
| ○ House of Mercy, Assistant Executive Director, Sophia Crooks | |
| ➤ Announcements | |

**Next Meeting: Thursday, January 8, 2025, 1:30 p.m.
Virtual Webex**

Meeting Minutes

Prince William Area Continuum of Care

Elijah Johnson, Chair (Phyllis Jennings-Holt)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Samantha Biller alternate)
Martina Jackson-Green (Vacant alternate)
Valeria Hunt (Tontee Verbal alternate)

Prince William Area Continuum of Care (CoC)

Date: September 11, 2025

Time: 1:30 p.m.

Location: Webex

Facilitator: Phyllis Jennings-Holt, PWC Director of Social Services

Meeting Minutes

Voting Member Attendees - Quorum Yes ☒ No ☐

1. ACTS– Valarie Hunt
2. Aya Housing Collective– Fatima Abdulla
3. Casa BruMar– Evelyn BruMar
4. Citizen Representative– Debbie Owens
5. Citizen Representative– Marie Richards
6. City of Manassas Department of Social Services– Nicole Kirven
7. City of Manassas Park Department of Social Services– Randi Knights
8. Friendship Place– Emelie Jimenez
9. Good Shepherd Housing Foundation– Kemsherial Smith
10. J&J Harmony– Jarvis Carter
11. Northern Virginia Family Service– Venita Julien
12. NOVA Bulls Organization– DeMarcus Henry
13. Operation Renewed Hope Foundation– April Ballard
14. Pathway Homes, Inc.– Randy Shusman
15. People, Inc. – Samantha Barber
16. Prince William County Community Services– Lynn Fritts
17. Prince William County Department of Social Services– Dana Carey
18. StreetLight Community Outreach Ministries– Jenny Tran
19. The Church-God’s Assembly– Maria Wells
20. The House, Inc.– Todd McCormick
21. The Human Services Alliance of Greater Prince William– Martina Jackson Green
22. Virginia Works– Susan Orehowsky

Organizations with Voting Members Not Present

1. Centro De Apoyo Familiar
2. CFH, Inc.
3. Citizen Representative– Kionna Myles
4. Cooperative Council of Ministries
5. Hope Village of Virginia
6. Independence Empowerment Center

7. Northern Virginia Food Rescue
8. Prince William County Office of Housing and Community Development
9. Saved Hands Foundation
10. Serving Friends

Other Attendee

1. ACTS– Elisa Castillo
2. ACTS– Sherri Stewart
3. Aetna Social Impact Team– Jessica Davis
4. Gaither Dynamics– Gaither Stephens (Agency Spotlight)
5. House of Mercy– Sophia Crooks
6. J&J Harmony– Joy Davila
7. Northern Virginia Family Service– Devin Heilmeier
8. Northern Virginia Family Service– Renate Canfield
9. Northern Virginia Family Service– Tontee Verbal
10. NOVA Bulls Organization– Alora Henry
11. Prince William County Community Services– Harry Hogshead
12. Prince William County Community Services– Heather Martinsen
13. Prince William County Department of Social Services– Alicia La Patra
14. Prince William County Department of Social Services– Brett Coulter
15. Prince William County Department of Social Services– Candice Stancil
16. Prince William County Department of Social Services– Clifford Colley
17. Prince William County Department of Social Services– Damien Quesada
18. Prince William County Department of Social Services– Jeanine Gravette
19. Prince William County Department of Social Services– Kylie Phillips
20. Prince William County Department of Social Services– Latasha Younger
21. Prince William County Department of Social Services– Mabel Bonilla
22. Prince William County Department of Social Services– Patricia Caples
23. Prince William County Department of Social Services– Samantha Biller
24. Prince William County Department of Social Services– Tonya Golden
25. Prince William County Public Schools– Tami Eppolite
26. Prince William Health District– Bonnie Fulford

I. Call to Order

Phyllis Jennings-Holt called the meeting to order at 1:39 p.m.

Introduction

II. Review of Minutes

MOTION: Marlene Richards made a motion to approve the July 10, 2025, CoC Meeting Minutes. Valarie Hunt seconded the motion. The minutes were approved, with no abstentions.

III. Committee Reports

Two Program Analysis and Ranking (PAR), one Service Continuum, and two Governance committee reports were submitted.

MOTION: Nicole Kirven made a motion to approve the committee reports as submitted. Marlene Richards seconded the motion. The committee reports were approved, with no abstentions.

IV. Street Outreach Policy

The committee reviewed the updated Street Outreach Policy (*attachment*).

MOTION: DeMarcus Henry made a motion to approve the updated Street Outreach Policy. Lynn Fritts seconded the motion. The updated Street Outreach Policy was approved, with no abstentions.

V. Nominations for CoC Non-Provider Alternate to the Governance Committee

Dana Carey announced is still a need for nominations for the CoC Non-Provider Alternate to the Governance Committee.

VI. Lived Experience Governance Appointments

Dana Carey announced the appointment of Deborah Owens and Marlene Richards to the Lived Experience Governance Committee.

VII. Housing Board Update

Candice Stancil reported that Housing Choice Vouchers are on hold, with the possibility of moving to Preference Two. The Board reviewed participation composition and elected officers.

VIII. DSS Lead Agency Update

Samantha Biller presented the FY25 Q4 Financial Report (*attachment*).

Alicia La Patra presented the FY25 Annual Report Summary (*attachment*).

Dana Carey presented the DSS Lead Agency Update (*attachment*).

IX. Agency Spotlight:

Gaither Stephens, Gaither Dynamics, presented on the CoC Dashboards, reviewing the functionality and the CoC data.

X. Adjourn

There being no further business, Phyllis Jennings-Holt declared the meeting adjourned at 2:49 p.m.

**Next Meeting: November 13, 2025, at 1:30 p.m.
Virtual Info to follow.**

Committee Summaries

Prince William Area Continuum of Care



Service Continuum Committee

Date: September 4, 2025
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS, Human Services Program Manager
Governance Representative: Valarie Hunt, ACTS, Chief Operations and Programs Officer

Meeting Summary

Voting Member Attendees - Quorum Yes ☒ No ☐

1. ACTS– Lisa Chill
2. Centro de Apoyo Familiar– Teresa Quiroz
3. Citizen Representative– Deborah Owens
4. Citizen Representative– Kionna Myles
5. Citizen Representative– Marie Richards
6. Friendship Place– Emelie Jimenez
7. Good Shepherd Housing Foundation– Kemsherial Smith
8. Independence Empowerment Center– Roberta McEachern
9. J&J Harmony Center– Joy Davila
10. Northern Virginia Family Service– Renate Canfield
11. NOVA Bulls– Alora Henry
12. Operation Renewed Hope Foundation– April Ballard
13. Pathway Homes, Inc.– Lauren Leventhal
14. People, Inc. – Samantha Barber
15. Prince William County Community Services– Lynn Fritts
16. Serving Friends– Teresa Belcher
17. StreetLight Community Outreach Ministries– Gabriele Tibbs
18. The Church-God’s Assembly– Maria Wells
19. The House, Inc. – Todd McCormick

Other Attendees

1. ACTS– Elisa Castillo
2. ACTS– Maggie Perez
3. ACTS– Sherri Stewart
4. Casa BruMar Foundation– Heidi BruMar
5. City of Manassas Department of Social Services– Nicole Kirven
6. Department of Veteran Affairs– Nancy Espinal
7. J&J Harmony Center–Jarvis Carter
8. Northern Virginia Family Service– Devin Heilmeier
9. Northern Virginia Family Service– Venita Julien
10. Prince William County Community Services– Harry Hogshead
11. Prince William County Department of Social Services– Akira Brown

12. Prince William County Department of Social Services– Alicia La Patra
13. Prince William County Department of Social Services– Brett Coulter
14. Prince William County Department of Social Services– Candice Stancil
15. Prince William County Department of Social Services– Damien Quesada
16. Prince William County Department of Social Services– Kylie Phillips
17. Prince William County Department of Social Services– Mabel Bonilla
18. Prince William County Department of Social Services– Patricia Caples
19. Prince William County Office of Housing and Community Development– Elizabeth Funes
20. PrinceWilliam Health District– Bonnie Fulford
21. StreetLight Community Outreach Ministries– Andrea Shaffner
22. Tree of Kingdom Life Ministries– Randall E Griggs Sr.

Welcome and Introductions

I. MAP Assessment

Jeanine Gravette informed the committee that the MAP Assessment is active in HMIS.

II. Update on One By Name List (BNL)

- Candice Stancil provided an update on the One BNL, noting it will reflect all active clients in the system. Referrals to Permanent Supportive Housing and Rapid Re-Housing will no longer occur. The One BNL meeting will be held on the 2nd and 4th Tuesday of every month, and all housing providers are encouraged to attend.
- Alicia La Patra reviewed best data practices to improve the functionality of the One BNL.

V. Develop Service Continuum Agenda

Adjourn

Meeting adjourned at 10:14 a.m.

Next Training:
Progressive Engagement Training
Thursday, September 18, 2025, 9:30 am- 2:30 pm
In Person RSVP Required



Governance Committee

Governance Committee

Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Samantha Biller alternate)
Martina Jackson Green (alternate vacant)
Valarie Hunt (Tontee Verbal alternate)

Meeting Summary

Date: September 25, 2025
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson, Deputy County of Executive

Voting Member Attendees: - Quorum Yes ☒ No ☐

1. City of Manassas Park Department of Social Services– Randi Knights
2. Citizen Representative– Marlene Richards
3. Northern Virginia Family Service– Tontee Verbal
4. Prince William County Department of Social Services– Dana Carey
5. The Human Services Alliance of Greater Prince William– Martina Jackson Green

Other Attendees

1. Prince William County Department of Social Services– Alicia La Patra
2. Prince William County Department of Social Services– Jeanine Gravette
3. Prince William County Department of Social Services– Kylie Phillips
4. Prince William County Department of Social Services– Samantha Biller
5. Prince William County Department of Social Services– Tonya Golden

I. Call to Order:

Elijah Johnson called the meeting to order at 1:01 p.m.

Introduction

II. Approval of CoC Minutes

MOTION: Randi Knights made a motion to approve CoC Minutes as submitted. Dana Carey seconded the motion. The motion was passed with Elijah Johnson abstaining.

III. Review of Committee Summaries

Tontee Verbal reviewed the Service Continuum summary.

MOTION: Randi Knights made a motion to approve the committee summary as submitted. Tontee Verbal seconded the motion. The motion was passed with no abstentions.

IV. DSS Lead HSD Update

Dana Carey presented the DSS Lead agency update (*attachment*).

V. Adjourn

The meeting adjourned at 1:28 p.m.

Next Meeting: Thursday, October 23rd, 2025, 1:00 p.m.



Service Continuum Committee

Date: October 2, 2025
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS, Human Services Program Manager
Governance Representative: Valarie Hunt, ACTS, Chief Operations and Programs Officer

Meeting Summary

Voting Member Attendees - Quorum Yes ☒ No ☐

1. ACTS– Valarie Hunt
2. Centro de Apoyo Familiar– Teresa Quiroz
3. Citizen Representative– Deborah Owens
4. Citizen Representative– Kionna Myles
5. Citizen Representative– Marie Richards
6. Friendship Place– Emelie Jimenez
7. Good Shepherd Housing Foundation– Kemsherial Smith
8. Independence Empowerment Center– Roberta McEachern
9. J&J Harmony Center– Joy Davila
10. Northern Virginia Family Service– Tontee Verbal
11. NOVA Bulls–DeMarcus Henry
12. Pathway Homes, Inc.– Lauren Leventhal
13. People, Inc. – Samantha Barber
14. Prince William County Community Services– Lynn Fritts
15. Serving Friends– Teresa Belcher
16. StreetLight Community Outreach Ministries– Gabriele Tibbs
17. The Church-God’s Assembly– Maria Wells
18. Virginia Women and Family Support Center– Frances Robin

Other Attendees

1. ACTS– Lisa Chill
2. ACTS– Sherri Stewart
3. ACTS– Stan Jones
4. Aetna Health– Jessica Davis
5. Casa BruMar Foundation– Evelyn BruMar
6. J&J Harmony Center–Jarvis Carter
7. Northern Virginia Family Service– Devin Heilmeier
8. Northern Virginia Family Service– Venita Julien
9. Northern Virginia Food Rescue– Megan Franco
10. Pathway Homes, Inc– Binja Bahirwe
11. Prince William County Community Safety– Luke McBride
12. Prince William County Community Safety– Rachel Taylor

13. Prince William County Department of Social Services– Akira Brown
14. Prince William County Department of Social Services– Alicia La Patra
15. Prince William County Department of Social Services– Akira Brown
16. Prince William County Department of Social Services– Anita Collins
17. Prince William County Department of Social Services– Candice Stancil
18. Prince William County Department of Social Services– Clifford Colley
19. Prince William County Department of Social Services– Dennis Delaney
20. Prince William County Department of Social Services– Erika Cochran
21. Prince William County Department of Social Services– Latasha Younger
22. Prince William County Department of Social Services– Mabel Bonilla
23. Prince William County Department of Social Services– Patricia Caples
24. Prince William County Department of Social Services–Pricilla Castillo-Woyak
25. Prince William County Department of Social Services– Tony Turnage
26. Prince William County Office of Housing and Community Development– Elizabeth Funes
27. PrinceWilliam Health District– Bonnie Fulford
28. StreetLight Community Outreach Ministries– Andrea Shaffner
29. StreetLight Community Outreach Ministries– Chioma Ezekwe
30. Virginia Works– Susan Orehowsky

Welcome and Introductions

I. Bridging Between Programs

Candice Stancil provided an update on the Bridging Program documentation. The committee was encouraged to join the ad hoc committee to provide feedback. The Bridging Program documentation will be circulated to the CoC once it is finalized.

II. Agency Spotlights

- Joy Davila, representing J&J Harmony Haven Center, provided a presentation on their organization's mission, programs, and community impact.
- Community Services, Lynn Fritts presented on the Critical Time Intervention (CTI) application process.

V. Develop Service Continuum Agenda

Adjourn

Meeting adjourned at 11:39 a.m.

Next Service Continuum:

Thursday, November 6, 2025, 9:30 am- 12:00 pm Virtual Webex



Governance Committee

Governance Committee

Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Samantha Biller alternate)
Martina Jackson Green (alternate vacant)
Valarie Hunt (Tontee Verbal alternate)
Deborah Owens (Marlene Richards alternate)

Meeting Summary

Date: October 23, 2025
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Phyllis Jennings-Holt, PWC Director of Social Services

Voting Member Attendees: - Quorum Yes ☒ No ☐

1. ACTS– Valarie Hunt
2. City of Manassas Park Department of Social Services– Randi Knights
3. Citizen Representative– Marlene Richards
4. Prince William County Department of Social Services– Dana Carey
5. The Human Services Alliance of Greater Prince William– Martina Jackson Green

Other Attendees

1. Prince William County Department of Social Services– Jeanine Gravette
2. Prince William County Department of Social Services– Kylie Phillips
3. Prince William County Department of Social Services– Tony Turnage
4. Prince William County Department of Social Services– Tonya Golden

I. Call to Order:

Phyllis Jennings-Holt called the meeting to order at 1:01 p.m.

Introduction

II. Review of Committee Summaries

- Valarie Hunt reviewed the Service Continuum summary.
- The committee reviewed the Governance summary.

MOTION: Martina Jackson Green made a motion to approve the committee summaries as submitted. Randi Knights seconded the motion. The motion was passed with no abstentions.

III. Nominations for CoC Non-Provider Alternate to the Governance Committee

Dana Carey informed the committee there is still the opening for a CoC Non-Provider Alternate to the Governance Committee. The agenda item will remain until the vacancy is filled.

IV. DSS Lead HSD Update

Dana Carey presented the DSS Lead agency update (*attachment*).

V. **Draft the CoC Agenda**

The committee developed and approved the CoC Agenda.

VI. **Adjourn**

The meeting adjourned at 1:28 p.m.

Next Meeting: Thursday, December 4th, 2025, 1:00 p.m.