Prince William Arts Council Meeting Minutes

Date	September 9, 2025
Location	Cedar Run Room, McCoart Building
Time	Scheduled for 6:30 pm

Board Members Name	Elected/ Appointed	Position	Present	Notified Absence	Not Notified Absence
Alice Mergler	E		x		
Carylee Carrington	E	Chair	x		
Davene Barton	A				x
Dawne Horizons	A	Vice Chair Programs	x		
Elysabeth Muscat	E		x		
Herb Williams	E		x		
Jackie Thomas	E		x		
Jordan Exum	E		x		
Kelly Haneklau	A	Secretary	x		
Larissa Miller	A		x		
Michael Artson	E				x
Peter Alten	E	Treasurer	x		
Ron Crigger	A	Vice Chair Nominations & Membership	x		
Sean Peck	E		x		
Susan Dommer	E	Arts and Education Special Committee	x		
Members Present					

Name	Organization
Shannon Jaenicke	PWC

Meeting Called to Order	Meeting called to order at 6:30 pm.
Opening Remarks	Chair, Carylee Carrington provided opening comments. • As a point of decorum, Carylee Carrington (Chair) asked that board members, appointees and DPR staff have a reserved seat at the table. • Larissa Miller asked why. • Shannon Jaenicke said its standard protocol to have the board members gathered as a board and a gallery separate from the board. • Ron Crigger spoke out of turn and made a motion to allow everyone to sit at the table in any order, Larissa seconded it. During discussion Kelly Haneklau asked if others were allowed at the table after reserved seats for the aforementioned and Carylee said yes. A vote was taken and all were in favor of allowing anyone to sit at the table.
Meeting Minutes Approval	Approval of meeting minutes from August 2025 meeting. • Carylee Carrington asked for any comments or updates on the August minutes. • Larissa Miller spoke over the chair and said she has questions on the agenda and wants a vote to approve the agenda. • Carylee Carrington consulted the DPR FOIA representative, Shannon Jaenicke, about taking a vote on approving the agenda. Carylee asked for a motion to approve the agenda. • Sean Peck seconded the motion. • Peter Alten said the agenda does not follow Roberts Rules of Order and suggested some additions. • Larissa Miller made requests to have appointee time on all agendas, email discussion and charter ad hoc committee discussion. • Alice Mergler stated she sent her Marketing report by 5PM on Thursday, but neither the Chair nor the Secretary received it. Then after the deadline, one sentence was shared from the Liaison to the Secretary, but no report. • Shannon Jaenicke stated that the agenda is publicly published in advance of the meeting and no additions can me made the day of the meeting. • Herb Williams asked the Chair to speak and was granted his request. He then asked for the floor again under point of order and members comment for board accountability and adherence to the charter. Carylee

	Carrington asked if it was related to the motion on the floor. He did not answer her. • Shannon Jaenicke stated we have to address the motion on the floor before we discuss anything else. • Kelly asked the Chair to speak to the motion on the floor and was granted her request. After she was granted the request, Herb interrupted Kelly and said he was awaiting a response from the Chair. • Shannon Jaenicke repeated that we have to either have discussion about the motion on the floor or go to vote before we can discuss anything else. Herb Williams asked if the charter and point of order was a part of that. • John Blevins stated there is a time for that, but right now we are voting on the agenda first. • Shannon Jaenicke said we can reorder or defer items, but cannot add new business items. • Ron Crigger said we cannot consult the FOIA representative all the time. He accused the Chair of purposely not putting certain things on the agenda. • Members were talking over each other and Carylee Carrington called for a point of order. She stated that the agenda was published before other things were noted and brought to her attention. She had all intension to bring forth topics that did not make it to the agenda. She asked everyone to listen to each other instead of talking over each other as a part of decorum, people have the floor when the chair gives the floor. There have been many people speaking out of turn. She thanked Herb Williams for his statement, but noted we need to move on. • Kelly asked for the floor again and was granted her request again. She stated that Carylee Carrington is trying to do the right thing and that is why she is consulting with the FOIA representative. • Larissa Miller asked to have the motion repeated. • Carylee Carrington stated again that the motion on the table is to approve the agenda as is. We have a motion and we have a second. • Shannon Jaenicke stated the facts again about the proper order of this topic. • Herb Williams spoke out of turn again and repeated what he said earlier and accused the Chair of not responding. The Chair responded that his comments have been noted. Herb Williams then started to request a vote from the board and making comments not allowable during a motion. He

	also requested that it be noted that the Chair was the one not allowing him to speak. • Shannon Jaenicke spoke up again and stated we are voting on the motion on the table and asked what he is requesting. Herb Williams stated no one is listening to him and went on to repeat his request again. Herb used his floor time to request the floor again. Shannon Jaenicke asked if he had an amendment to the motion and asked what he was offering. But he kept repeating the first statement he made. This discussion went on for 15 minutes in total. It ended with Herb Williams stating to Shannon Jaenicke that he guesses he is not allowed to talk and he would be quiet now. • The agenda was not adopted after a vote resulting in 4 yeas and 9 nays. • Since the meeting could not move forward without the agenda being adopted, the Chair adjourned the meeting.