

Your 4-H Club's Yearly Budget

A tentative budget should be set by the Financial Review Committee or by the officers and leaders at the beginning of the 4-H year, or as soon as possible after a new club is organized. The tentative budget should be presented to the club at the first possible meeting, discussed and approved. Depending on your club's needs, you can use this form or make your own as long as you remember to keep a copy to turn in with your Treasurer's Record Book.

Name of Club _____

July 1 - June 30, _____ Budget
(Year)

Receipts / Revenue

(List fundraising (FR) event plans (differentiate between County and Club FR events) approximate month of event and estimated profit. Include Fees charged to members for projects and /or local contests, sales of Shirts etc.)

	Est. Event Date	Estimated Profit
1. _____	_____	\$ _____
2. _____	_____	\$ _____
3. _____	_____	\$ _____
4. _____	_____	\$ _____
5. _____	_____	\$ _____
		Total * \$ _____

Expenses / Expenditures

(Include items, meeting location rental fee, project materials, refreshments for parties, material for club banner, postage, donations, etc.) Attach continuation page if necessary.

	Estimated Month	Estimated Expense
1. _____	_____	\$ _____
2. _____	_____	\$ _____
3. _____	_____	\$ _____
4. _____	_____	\$ _____
5. _____	_____	\$ _____
6. _____	_____	\$ _____
Totals from any continuation page	_____	\$ _____
		Total * \$ _____

*Total estimated receipts should equal total estimated expenses to achieve a balanced budget.

We certify that this budget was approved by the club meeting on (date): _____

Club President _____
(print name)

Signature

Treasurer _____
(print name)

Signature

Club Leader _____
(print name) _____

Signature _____
Email or Phone # _____

County 4-H Extension Office or designee* _____
(print name) _____

Signature _____