

PRINCE WILLIAM

—Parks & Recreation

Parks and Recreation Commission Agenda

COMMISSION MEMBERS

Brodie Freer, Chair, Occoquan District
Benita Fitzgerald Mosley, At Large Member
Jen Donnelly, Brentsville District
Jane Beyer, Coles District
Rick Berry, Gainesville District
Ross W. Snare IV, Neabsco District
Oriella Mejia, Potomac District
Sharon Richardson, Woodbridge District

February 18, 2026

7:00 p.m. Parks and Recreation Commission Regular Meeting
George Hellwig Admin Bldg. – 14420 Bristow Rd. Manassas, VA 20112

Pledge of Allegiance

Administrative

- Approve Minutes of January 21, 2026

Community Time

Presentations

- Office of Historic Preservation Annual Update –Rob Orrison and Lauren Maloy
- Proposed Fiscal Year 2027 CIP and Operating Budget – Seth Hendler-Voss

Committee Reports

Old Business

None

New Business

RES APPOINT CARYLEE CARRINGTON, EM SMITH, YAURI DALENCOUR, AND JACOB ENGLEHART TO THE ARTS GRANT REVIEW PANEL FOR A TWO-YEAR TERM FOR FISCAL YEARS 2027 AND 2028; AND APPOINT TWO ALTERNATE PANELISTS, JOHN HARTT AND KELLY ALDRIDGE FOR FISCAL YEARS 2027 AND 2028

Director's Time

Commissioner Time

Meeting Recap

Adjournment

Next Meeting: March 18, 2026

PRINCE WILLIAM

—Parks & Recreation

Parks and Recreation Commission Meeting Minutes

COMMISSION MEMBERS

Brodie Freer, Chair, Occoquan District
Benita Fitzgerald Mosley, At Large Member
Vida Carroll, Brentsville District
Jane Beyer, Vice Chair, Coles District
Rick Berry, Gainesville District
Ross W. Snare, IV, Neabsco District
Oriella Mejia, Potomac District
Sharon Richardson, Woodbridge District

January 21, 2026, 7:00 PM

George Hellwig Administrative Bldg. Board Room
14420 Bristow Rd. Manassas, VA

Commission Members Present

Rick Berry
Jane Beyer
Vida Carroll
Brodie Freer
Oriella Mejia (Virtual)
Benita Fitzgerald Mosley
Sharon Richardson
Ross Snare

Staff Present

Andy Moore
Trey Payne,
Joseph Dillard
Justin King
Todd Reid
Frances Bridges
John Blevins
Joe Portell
Rob Orrison
Amir Wenrich
Carter McClelland

Commission Members Absent

None

Guests

None

Secretary

Shannon Jaenicke

Citizens

See Sign-In Sheet

Call to Order

At 7:00 p.m. Chair Brodie Freer called the regular meeting of the Parks and Recreation Commission to order and Rick Berry led the Pledge of Allegiance to the Flag.

Administrative Items

RES 26-01 Approve Remote Participation Request - Mejia. *APPROVED.* (BM: SR, Unanimous, Abstain OM, Absent from vote VC)

RES 26-02 Approve Minutes of December 17, 2025. *APPROVED.* (RS:JB, Unanimous, Absent from vote VC)

Community Time

None

Presentations

Arts Council

Andy Moore, Recreation Senior Specialist II (Sports & Farmers Market) provided an overview of the 2025 Market seasons. In preparation for the upcoming Spring Market, Andy is looking for a panelist for the Vendor Selection Committee to help review and score vendor applications. Anyone with interest in serving on this one-day panel is asked to contact Andy directly. [Presentation is available from the secretary to the commission.

Sports Services – Athletic Field and Facility Use Manual

Trey Payne, Sports Services Manager, and Joe Dillard, Sports Services Recreation Specialist, provided an overview of Sports Services division responsibilities; and presented the new updates to the Athletic Field and Facility Use Manual, which governs the allocation and use of Prince William County athletic fields and indoor facilities, including Prince William County School fields and facilities.

**RES 26-03 Endorse the Athletic Field and Facilities Use Manual (AFFUM) Update. *APPROVED.*
(RS:BM, Unanimous)**

Committee Reports

No committee meetings have been held, but Chair Freer and Ross Snare shared that the draft letter of support for a dedicated revenue stream for Parks and Recreation, approved by RES 25-38, is not quite ready, but will be finalized soon and delivered in time for budget consideration.

Old Business

None

New Business

None

Director Time

Director Seth Hendler-Voss provided the following updates:

- Chair Jefferson's State of the County Address is scheduled for January 26th at 6:00 pm, at the Hylton Performing Arts Center. Please watch the weather as there is a good chance of postponement with the storm expected this weekend.
- The State of the Parks event is scheduled for February 24, at 6:30 pm at the Kelly Leadership Center.
- The Department is busy this week with storm preparations and planning.

Commissioner's Time

Ms. Richardson Ms. Richardson commended Trey, Joe and Andy for tonight's presentations and all the effort they have put into the AFFUM updates and Farmers Market operations.

Ms. Mejia Thanked staff for tonight's presentations and asked that everyone take the current storm advisories seriously. She also shared that she had a very nice time at Supervisor Bailey's Holiday Party.

- Mr. Snare Enjoyed New Years Day on the trails at Long Park and looks forward to visiting many more parks this year.
- Mr. Berry Mr. Berry and Director Hendler-Voss attended a meeting on January 7th with newly elected Supervisor Stewart to review some projects and receive input on his recreational priorities for the Gainesville district; He thanked staff for repairing the downed section of fencing near the recycling bins at Long Park.
- Ms. Beyer Ms. Beyer thanked staff for the presentations and the updates to the AFFUM; She encouraged participation on the farmers market selection panel; the process is quite robust; She was pleased to attend the Holiday Walk of Lights with family in December.
- Ms. Mosley Ms. Mosley enjoyed attending Chair Jefferson's Holiday Party; she thanked tonight's presenters; she shared that she has been appointed CEO of the US Center for SafeSports, whose work supports abuse prevention of Olympians, Paralympian's and amateur athletes.
- Ms. Carroll The Brentsville Supervisor has not yet made a new appointment to the Commission; she will continue to serve until that appointment is made. Recreation as a citizen advocate.
- Chair Freer Chair Freer wished the Maintenance and Operations team the best or luck with the upcoming storm prep and cleanup; he also visited the Holiday Walk of Lights, and it was running like a well-oiled machine

Closed Session None.

Adjournment

RES 26-04 Motion to Adjourn at 8:25 pm. **APPROVED (RS:VC, Unanimous)**

The next meeting of the Parks and Recreation Commission will be held on February 18, 2026, at the Hellwig Park Administration Building.

Minutes **APPROVED** at Parks and Recreation Commission meeting held on February 18, 2026.

Brodie Freer, Chair

Seth Hendler-Voss, Director

Shannon Jaenicke, Secretary

MOTION:

February 18, 2026

SECOND:

Regular Meeting

Res. No. 26 -

RE:

APPOINT CARYLEE CARRINGTON, EM SMITH, YAURI DALENCOUR, AND JACOB ENGLEHART TO THE ARTS GRANT REVIEW PANEL FOR A TWO-YEAR TERM FOR FISCAL YEARS 2027 AND 2028; AND APPOINT TWO ALTERNATE PANELISTS, JOHN HARTT AND KELLY ALDRIDGE FOR FISCAL YEARS 2027 AND 2028.

ACTION:

WHEREAS, Prince William County Parks and Recreation is responsible for distributing the Prince William County Board of Supervisors (BOCS) approved Arts Grant funds; and

WHEREAS, the Parks and Recreation Department anticipates that the BOCS will fund Arts Grants in Fiscal Year 2027 and Fiscal Year 2028 Budgets; and

WHEREAS, the Parks and Recreation Commission, appointed by the BOCS, is responsible for appointing a grant panel with experience in such areas as financial management, grant review, arts education, arts funding and community involvement in the arts; and

WHEREAS, the Arts Grant review panel will independently review and score the arts grant applications and recommend appropriate funding levels; and

WHEREAS, the Arts Grant review panel composition will include five citizen members who are not a current employee or board member of a grant applicant organization, and one member of the Prince William County Finance department; and

WHEREAS, the Parks and Recreation Commission will review the Arts Grant review panel's recommendation for grant funding and make a final funding recommendation to the BOCS; and

WHEREAS, there are currently four (4) vacancies on the Arts Grant Panel; and

WHEREAS, the appointment of two alternate panelists ready to assume the duties of any original panel member who is unable to fulfill their term would ensure continuity, stability, and the uninterrupted work of the panel;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Parks and Recreation Commission hereby appoints Carylee Carrington, Em Smith, Yauri Dalencour and Jacob Englehart for a two-year term for fiscal years 2027 and 2028 and appoints two alternate panelists, John Hartt and Kelly Aldridge to the Arts Grant Review Panel for fiscal years 2027 and 2028.

Attachment: Biographies

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Regular Meeting
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Res. No. 26-

Votes:

Ayes:

Nays:

Abstain:

Absent from Meeting:

ATTEST: _____
Shannon Jaenicke, Secretary

Bios Arts Grant Panelists

Nikole Brilliant's Bio (M

Fy26 & 27

My love for art started at a young age, when I was a little girl. I used to draw pictures of people, animals, and landscapes, and this carried on throughout my educational years. In high school I took many art courses, as well as drawing and painting for fun at home. In college, I majored in art for a year, until changing to design study, which gave me a broader skill set. While taking art, I learned to draw still life, abstract art, and my favorite, painting. The switch to design allowed me to think out of the box and carried into my business degree and work background today. A favorite hobby has been designing home and office spaces which transpired through family outings, collaboration and working with professional designers. As my career pivoted to event planning, there is a lot of use for a design and art background to bring a lively and attractive event to life. Today, I focus on raising funds for two nonprofits, as well as pursuing grants allowing me to understand first-hand the need for such support. My art background keeps me invigorated and allows me to see work and life in a brighter light. I still paint today for fun, mostly focusing on landscapes and scenic pictures, but sometimes I get the itch to bring out my abstract and contemporary side as an outlet. Not only has art become a way of life and an outlet, but it can be very calming and therapeutic in a fast-paced life. Photography has also always been a huge part of my life as well. I can't imagine a world without print. Whether it is capturing the humans I love, sweet animals or gorgeous views to make lasting memories, you can find me with my camera or cell phone snapping photos. In my work I am lucky enough to support social media projects and use my creative side to leverage engaging posts and promote. Event planning is still very organic to me and will always stay with me. I am happy to serve my community in Prince William County, where I have resided for 2 years now. Originally, I am from Fairfax County but have loved my move to Prince William County the last few years and am excited for the future.

Michelle Ross's Bio

Fy26 & 27

Michelle lives in Woodbridge and has an extensive background in Arts Administration. Financial Management: Managed organization budget as a Executive Director of Samuels Library, active participant in the budget process as Assistant Director of Prince William Public Libraries. Grant oversight: Oversaw ARPA funds for Samuels Library, managed funds and reporting for grants received by Samuels Library, managed funds and grants received for Sissonville Branch Library, completed grant-writing course in 2019. Grants analysis: Participated in selection process for grants distributed by the Front Royal Rotary Club, served on the Scholarship Committee for the Front Royal Rotary Club and the This is IT! Club (technology club for teens in Warren County, VA). Community Arts: Worked closely with Friends of Samuels Library and Virginia Museum of Fine Arts to present a multi-day art festival featuring local artists, speakers, and a visit from VMFA To-Go; Facilitated the installation of a StoryWalk at Eastham Park in Warren County; Represented Samuels Library for Blue Ridge Arts Council's Annual Deck the Halls fundraiser; Served on the committee for and acted in the Sissonville Library Advisory Board's Murder Mystery Dinner Fundraiser; Served as the head of the West Virginia Book Festival Author Selection Committee;

taught many art classes to adults and teens (ex. macramé, fired ink art, squirt gun painting, acrylic dipped wine glasses, and more...). Marketing: Managed and oversaw marketing for Samuels Library, served as Website Chair for the Rotary Club of Front Royal, managed social media for the House of Hope, contributed to social media campaigns for Kanawha County Public Library, created social media content and merchandised online market for OverDrive (international eBook distributor), managed and oversaw social media and digital marketing for Marion County Public Library, managed social media for the West Virginia Digital Entertainment Library Initiative. Other: Served on the Virginia Wine and Craft Festival Committee and Festival of Leaves Committee, served as board member for the House of Hope, planned and executed Samuels Library's A Taste for Books Gala, served as Treasurer for the Warren County SALT/TRIAD Council

Carylee Carrington's Bio

Fy27 & 28

A nationally recognized children's author, arts advocate, and community leader, Carylee Carrington brings a wealth of experience in arts education, nonprofit leadership, and public engagement. She is the founder of Read with Carylee, a platform dedicated to celebrating diverse children's literature and connecting authors to schools, libraries, and families across the region. Carylee lives in Gainesville with her two sons and their pet bunny.

Em Smith's Bio

Fy27 & 28

Emily "Em" "Dolly Spartan" Smith (she/her) is a Northern Virginia local who currently works as the Office Manager of George Mason University's Hylton Performing Arts Center. Emily has also been involved with the Prince William County Arts Council in their arts programming, particularly the annual Arts Alive! festival, of which she is a primary organizer. Previously, Emily has interned with Synetic Theatre, Village Theatre, and Broadway Bound Children's Theatre. Emily received her Bachelor's in Drama from the University of Washington in Seattle, WA. In her free time, Emily is President of Northern Virginia Roller Derby, where she skates under the name Dolly Spartan.

Yauri Dalencour

Fy27 & 28

Yauri is an accomplished dancer and multidisciplinary creative whose dedication to the arts extends far beyond performance. She brings both professional experience and a deep, authentic love for the arts community. She is a valued member of Jack and Jill, which allows her leadership, thoughtfulness, and commitment to cultivating creativity in young people and within our broader community shine. Given her experience and passion, Yauri is a strong and valuable voice on the grant panel, someone who understands both artistic excellence and community impact.

Jacob Englehart Bio
Fy27 & 28

Our County Finance representative for the panel is Jacob Englehart. Jacob has been employed with Prince William County for over 12 years and currently is in the Financial Reporting & Control (FRC) division of Finance. He manages the Data Analytics Team which is responsible for oversight of financial reporting to both internal and external clients. Jacob has a strong history of implanting internal controls and currently sits on the Supervisory Committee for the Prince William County Federal Credit Union.

Alternates:

Kelly Aldridge
Fy27 & 28

Kelly Auldridge is a tactile materials artist and the owner/operator of Dabble Creative Reuse Center, a donation-based retail store focusing on art and craft supplies, which also offers a variety of creative programs in Old Town Manassas. Our mission is to make art and crafting more accessible and sustainable while bringing people together and helping them to achieve their creative goals.

John Hartt
Fy27 & 28

John Hartt, the artist known as Jortt, has been a member of the Manassas community for over two decades. After a 30-year career as a graphic designer, he put his mechanical pencil down and picked up his paintbrush. His goal as an artist is to make people smile. His oddball style encompasses the newbrow movement painted with hyper-intense colors and humorous and sometimes creepy undertones. From his art gallery in Historic Manassas to his live paint sessions at local events, visitors to in the Manassas area can always find Jortt art somewhere in town whether on t-shirts, stickers, or prints. His artwork has also enhanced many school playgrounds in the region, and he has painted murals in locales from Fredericksburg to Washington, D.C. John is the winner of the 2023 Kathleen Seefeldt Award for Individual Artist.

One ongoing project that John is proud of is “Something Wonderful” a series of twelve, eight-foot paintings that is travelling around to Prince William County Schools for one-month installations.