



## Applicant Acknowledgment & Permission Form

### FFM CAREEREX 2026

FFMCareerEX is a two-week internship that offers a front-row view of local government operations and public service careers across Prince William County Government and within the Department of Facilities and Fleet Management (FFM). This immersive career exploration experience emphasizes career awareness, workforce readiness, and civic engagement through personal exploration, interactive projects, site visits, and job shadowing.

#### MEETING DATES

June 22 - July 2, 2026  
9:00 AM to 4:00 PM

#### MEETING LOCATIONS

##### McCoart Building\*

1 County Complex Ct, Woodbridge VA 22192

##### Buildings & Grounds

9412 Peabody St, Manassas, VA 20110

##### Security Management

9300 W Courthouse Rd, Manassas, VA 20110

##### Facilities Construction Management

##### Property Management

9450 Innovation Dr, Manassas VA 20110

##### Fleet Management

14809 Dumfries Rd, Manassas, VA 20112

*\*Primary meeting point*

### PROGRAM REQUIREMENTS

Interns must be present and on-time for each session from June 22 - July 2, 2026 from 9AM - 4PM

Interns must have transportation to and from all FFM program locations at 9AM and 4PM

Transportation between locations during the workday will be provided by licensed FFM staff in County vehicles

Interns have a daily one-hour lunch break and must supply their own meal

Interns must be 18 years old or 16 with parent authorization on the program start date

Incomplete and late applications will not be considered for participation in the program

### APPLICATION REQUIREMENTS

Application packets are due by May 1, 2026 at 5PM

Online Application

Resume

Application Acknowledgment & Permission Form (applicants under 18)

### APPLICANT ACKNOWLEDGMENT & PHOTO RELEASE

I am applying to participate as an unpaid intern in the FFMCareerEX program. I am under 18 but will be at least 16 years-old by June 22, 2026. I will comply with all program requirements.

I understand that photos and/or videos may be taken during the FFMCareerEX program. I authorize PWC FFM and its representatives to use these images, with or without my name, in print or online for promotional, training, or other lawful purposes.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Print*

Signature: \_\_\_\_\_

### PARENT/GUARDIAN ACKNOWLEDGMENT

I am the parent/legal guardian of the named applicant. I have read and understand the program details and consent to their participation in the FFM CareerEX 26 program.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Print*

Signature: \_\_\_\_\_

Please email completed form and current resume to [ffmcareers@pwcgov.org](mailto:ffmcareers@pwcgov.org).

Incomplete applications will not be processed.