



**Meeting  
Minutes  
Jan 22, 2026  
6:30 P.M.**

Cedar Run Conference Room  
McCoart Building  
1 County Complex Court  
Prince William, VA 22192

**SUSTAINABILITY COMMISSION**  
**Chinaka A. Barbour,**  
Woodbridge District  
**Warren Beeton**  
Chair At-Large  
**Dr Joseph P Boutte**  
Potomac District  
**J. Randall Freed, Vice Chair,**  
Occoquan District  
**Martin Jeter Chair**  
Coles District  
**Thomas Smith**  
Brentsville District  
**Elizabeth H. Ward**  
Gainesville District

**UTILITIES REPRESENTATIVE**  
**Chauncie Dallas,** Dominion  
Energy  
**Christine Hoeffner,** VRE  
**Ruth Holdbrook,** NOVEC  
**Perrin Palistrant,** Potomac and  
Rappahannock Transportation  
Commission  
**Don Pannell,** Prince William  
Water

**Present:** Commissioners Chinaka Barbour, Dr. Joseph Boutte, J Randall Freed, Martin Jeter, Thomas Smith

**Non-voting Commissioners:** Ruth Holdbrook

**Others:** Giulia Manno – Senior Environmental Program Manager, Salita Gray- Administrative Yi Sun – Sustainability Performance Manager, Kevin Milstead – Green Buildings Manager

**Absent:** Warren Beeton, Thomas Smith, Elizabeth Ward

**Non-voting Commissioners:** Chauncie Dallas, Christine Hoeffner, Perrin Palistrant, Don Pannell

**Roll Call:** Quorum Present

**Citizen’s Time:** Anthony Roz introduced himself and his interest in Sustainability, particularly in flooding.

**Old Business**

- Approve remote participation (VOTING RECORD: Motion: R Freed; Second: C Barbour;

Ayes: by acclamation; Nays: none)

- Approve December 15, 2025 minutes (VOTING RECORD: Motion: R Freed; Second: C Barbour; Ayes: by acclamation; Nays: none)
- Introduction of Kevin Milsted as the Green Buildings Manager.

### **New Business**

- G Manno presented the Office of Sustainability update on CESMP implementation and Yi Sun presented the process for developing the county's first Environmental Sustainability Annual Report and provided an update on the development of the first County Government Operations Greenhouse Gas Inventory.
- R Freed reviewed the draft Sustainability Commission Annual Report for 2025 to share with the Board of County Supervisors.
- Approved edits to the draft Sustainability Commission Annual Report for 2025 (VOTING RECORD: Motion: M Jeter; Second: C Barbour; Ayes: by acclamation; Nays: none)
- R Freed provided an update on the key bills in the General Assembly related to sustainability.
- Nominate M Jeter as Chair of the Sustainability Commission (VOTING RECORD: Motion: R Freed; Second: C Barbour; Ayes: by acclamation; Nays: none)
- Nominate R Freed as Vice Chair of the Sustainability Commission (VOTING RECORD: Motion: M Jeter; Second: J Boutte; Ayes: by acclamation; Nays: none)

### **Commissioner's Time:**

- C Barbour announced the Special Election for the Woodbridge Supervisor will be held in March.
- R Freed announced there is a MWCOG Data Center Forum on February 25<sup>th</sup>.

**The Meeting Adjourned at 8:53**