

March 12, 2026, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Governance Committee

Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Samantha Biller alternate)
Martina Jackson Green (Vacant)
Valarie Hunt (Tontee Verbal alternate)

Prince William Area Continuum of Care (CoC)

Date: March 12, 2026
Time: 1:30 p.m.-3:30 p.m.
Location: Virtual
Facilitator: Elijah Johnson, PWC Deputy County Executive

AGENDA

- Registration of Attendance
 - Welcome and Introduction
 - Approve January CoC Meeting Minutes
 - Committee Reports:
 - Service Continuum x1
 - Governance x2
 - PARx1
 - Nominations for CoC Non-Provider Governance Committee
 - Housing Board Update
 - DSS Lead Agency Update
 - Agency Spotlight:
 - We Care Support Services, LLC, Marketing Director, Devony Friday
 - Announcements
- Kylie Phillips
Elijah Johnson
ACTION ITEM
ACTION ITEM
- Dana Carey
Candice Stancil
Dana Carey

**Next Meeting: Thursday, May 14, 2026, Time TBD
In-Person Ferlazzo Auditorium**

Meeting Minutes

Prince William Area Continuum of Care



Elijah Johnson, Chair (Phyllis Jennings-Holt)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Samantha Biller alternate)
Martina Jackson-Green (Vacant alternate)
Valerie Hunt (Tontee Verbal alternate)

Prince William Area Continuum of Care (CoC)

Date: January 8, 2026
Time: 1:30 p.m.
Location: Webex
Facilitator: Phyllis Jennings-Holt, Director of Social Services

Meeting Minutes

Voting Member Attendees - Quorum Yes No

1. ACTS– Stan Jones
2. Aya Housing Collective– Fatima Abdulla
3. Casa BruMar Foundation– Evelyn Brumar
4. Centro De Apoyo Familiar– Adalys Ramos
5. CFH, Inc.– Brenda Via
6. Citizen Representative– Debbie Owens
7. Citizen Representative– Marie Richards
8. Friendship Place– Emelie Jimenez
9. Good Shepherd Housing Foundation– Kemsherial Smith
10. Operation Renewed Hope Foundation– April Ballard
11. Pathway Homes, Inc.– Lauren Leventhal
12. People, Inc.– Samantha Barber
13. Prince William County Community Services– Lynn Fritts
14. Prince William County Department of Social Services– Dana Carey
15. Prince William County Office of Housing and Community Development– Angela Bassette
16. Serving Friends– Teresa Belcher
17. StreetLight Community Outreach Ministries– Jenny Tran
18. The Church-God’s Assembly– Maria Wells
19. The House, Inc. – Jesssica Streufert
20. The Human Services Alliance of Greater Prince William– Martina Jackson Green

Organizations with Voting Members Not Present

1. City Of Manassas Department of Social Services
2. City of Manassas Park Department of Social Services
3. Cooperative Council of Ministries
4. J&J Harmony Center
5. Independence Empowerment Center
6. Northern Virginia Food Rescue
7. NOVA Bulls Organization
8. Virginia Works

Other Attendees

1. ACTS– Elisa Castillo
2. ACTS– Lisa Chill
3. ACTS– Maggie Perez
4. ACTS– Sherri Stewart
5. ACTS– Valarie Hunt
6. ACTS– Whitney Hamn
7. Aetna Social Impact Team– Jessica Davis
8. Department of Veteran Affairs– Nancy Espinal
9. Framework Strategies– Christy Rubenstein
10. House of Mercy– Sophia Crooks
11. Northern Virginia Family Service– Devin Heilmeyer
12. Northern Virginia Family Service– Renate Canfield
13. Northern Virginia Family Service– Tontee Verbal
14. Prince William County Community Services– Heather Martinsen
15. Prince William County Department of Social Services– Candice Stancil
16. Prince William County Department of Social Services– Damien Quesada
17. Prince William County Department of Social Services– Kylie Phillips
18. Prince William County Department of Social Services– Mabel Bonilla
19. Prince William County Department of Social Services– Pricilla Castillo-Woyak
20. Prince William County Department of Social Services– Samantha Biller
21. Prince William County Department of Social Services– Shenia Allen
22. Prince William County Department of Social Services– Tony Turnage
23. Prince William County Department of Social Services– Tonya Golden
24. Prince William County Office of Housing and Community Development– Elizabeth Funes
25. Prince William County Office of Housing and Community Development– Joan Duckett
26. Prince William County Public Schools– Tami Eppolite
27. Tree of Kingdom Life Ministries– Randall E. Griggs, Sr.

I. Call to Order

Phyllis Jennings-Holt called the meeting to order at 1:31 p.m.

Introduction

II. Review of Minutes

MOTION: Lynn Fritts made a motion to approve the November 13, 2025, CoC Meeting Minutes. Tontee Verbal seconded the motion. The minutes were approved, with no abstentions.

III. Committee Reports

One Service Continuum, one Governance, and two Program Analysis and Ranking (PAR) committee reports were submitted.

MOTION: Lynn Fritts made a motion to approve the committee reports as submitted. Tontee Verbal seconded the motion. The committee reports were approved, with no abstentions.

IV. FY2025 HUD CoC NOFO Update- Framework Strategies

Framework Strategies, Christy Rubenstein, presented the FY2025 HUD CoC Notice of Funding Opportunity (NOFO) Update (*attachment*).

V. Nominations for CoC Non-Provider Alternate to the Governance Committee

Dana Carey announced there is still a need for nominations for the CoC Non-Provider Alternate to the Governance Committee.

VI. Housing Board Update

Shenia Allen attended the Housing Board meeting in Candice Stancil's absence and provided the Housing Board update.

- The final draft for the Housing Fund Policies and Guidelines passed unanimously.
- The Affordable Dwelling Unit Division is actively working on the Housing Trust Fund, website, administrative plan, and policies and procedures.

VII. DSS Lead Agency Update.

Dana Carey presented the DSS Lead Agency Update (*attachment*).

VIII. Adjourn

There being no further business, Phyllis Jennings-Holt declared the meeting adjourned at 2:50 p.m.

**Next Meeting: March 12th, 2026, at 1:30 p.m.
Virtual Info to follow.**

Committee Summaries

Prince William Area Continuum of Care



Program Analysis and Ranking Committee

Date: January 13, 2026
Time: 3:00 p.m.
Location: Virtual Meeting
Facilitator: Dana Carey
Governance Representative: Dana Carey, PWC DSS Senior Business Services Administrator

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. CFH, Inc. – George Davies
2. Prince William County Office of Housing and Community Development– Amira Gonzalez
3. Prince William County Department of Social Services– Dana Carey
4. The Human Services Alliance of Greater Prince William– Martina Jackson Green

Other Attendees

1. Prince William County Department of Social Services– Alicia La Patra
2. Prince William County Department of Social Services– Kylie Phillips
3. Prince William County Department of Social Services– Samantha Biller

Welcome and Introduction

I. HUD CoC NOFO Updates

Dana Carey reported that the Department of Housing and Urban Development (HUD) has withdrawn the FY 2025 Continuum of Care (CoC) Notice of Funding Opportunity (NOFO). HUD confirmed the processing of Continuum of Care (CoC) award renewals for FY 2025 under the FY 2024-2025 Notice of Funding Opportunity (NOFO), in compliance with a federal court order.

II. Preliminary Renewal Project Ranking

Dana Carey presented the Preliminary Renewal Project Ranking (*attachment*).

MOTION: Martina Jackson Green made a motion to approve to renew all FY2024 renewal projects for FY2025 HUD CoC NOFO. Amira Gonzalez seconded the motion. The motion was approved with no abstentions.

MOTION: Martina Jackson Green made a motion to approve Preliminary Renewal Project Ranking to be used if required for the FY2025 CoC NOFO. Amira Gonzalez seconded the motion. The motion was approved with no abstentions.

III. New Projects

Dana Carey informed the committee that with FY25 now being a renewal year there will not be new projects or re-allocations anticipated.

Adjourn

Meeting adjourned at 3:23 p.m.

**Next Meeting: Friday, February 10, 2026, at 3:00 p.m.
Virtual – Webex Meeting info to follow.**



Service Continuum Committee

Date: January 15, 2026
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS, Human Services Program Manager
Governance Representative: Valarie Hunt, ACTS, Chief Operations and Programs Officer

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. ACTS– Lisa Chill
2. Centro de Apoyo Familiar– Josselin Gomez
3. Citizen Representative– Deborah Owens
4. Citizen Representative– Marie Richards
5. Friendship Place– Emelie Jimenez
6. Good Shepherd Housing Foundation– Kemsheerial Smith
7. Northern Virginia Family Service– Tontee Verbal
8. Operation Renewed Hope Foundation– April Ballard
9. Pathway Homes– Lauren Leventhal
10. People, Inc. – Samantha Barber
11. Prince William County Community Services– Lynn Fritts
12. Serving Friends– Teresa Belcher
13. StreetLight Community Outreach Ministries– Andrea Shaffner
14. The Alliance of Greater Prince William– Martina Jackson Green
15. The Church God’s Assembly– Maria Wells

Other Attendees

1. ACTS– Elisa Castillo
2. ACTS– Sherri Stewart
3. ACTS– Whitney Hamn
4. Aetna– Jessica Davis
5. City of Manassas Department of Social Services– Michele Childs
6. City of Manassas Department of Social Services– Nicole Kirven
7. Northern Virginia Family Service– Devin Heilmeier
8. Northern Virginia Family Service– Venita Julien
9. Northern Virginia Food Rescue– Megan Franco
10. Prince William County Community Services– Harry Hogshead
11. Prince William County Department of Social Services– Alicia La Patra
12. Prince William County Department of Social Services– Candice Stancil
13. Prince William County Department of Social Services– Holly Handy
14. Prince William County Department of Social Services– Kylie Phillips
15. Prince William County Department of Social Services– Tony Turnage

16. Prince William County Department of Social Services– Tonya Golden
17. Prince William County Office of Housing and Community Development– Elizabeth Funes
18. Prince William Health District– Bonnie Fulford
19. StreetLight Community Outreach Ministries– Gabriele Tibbs
20. Virginia Works– Susan Orehowsky

Welcome and Introductions

I. Built for Zero

Alicia La Patra advised the committee that BFZ goals are currently under review to assess progress on existing goals, determining proposed new goals, and identifying areas of prioritization. The outcomes of this work will be presented to the committee by March. Alicia La Patra shared questions with the committee to welcome feedback.

II. FY27 CES Policy & Procedures

Jeanine Gravette informed the committee FY27 CES Policy and Procedures will be a standing agenda item in preparation for FY27 and welcomed the committee to discuss or email any policy concerns they would like to review. The committee was advised the FY27 CES Policy and Procedures training will occur in July.

III. Discussion for Other Key Areas

Jeanine Gravette provided time for open discussion about key areas the committee would like to focus on.

VI. Develop Service Continuum Agenda

Jeanine Gravette advised the committee of the standing agenda items and allowed time for the committee to make recommendations. Due to lack of recommendation Jeanine Gravette provided her email to receive agenda item recommendations.

Adjourn

Meeting adjourned at 9:58 a.m.

**Next Service Continuum:
Thursday, February 5th, 2026, 9:30 am- 12:00 pm
Virtual Webex**



Governance Committee

Meeting Summary

Date: January 22, 2026
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Phyllis Jennings-Holt, Director of Social Services

Governance Committee

Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
 Randi Knights (Nicole Kirven alternate)
 Dana Carey (Samantha Biller alternate)
 Martina Jackson Green (alternate vacant)
 Valarie Hunt (Tontee Verbal alternate)
 Deborah Owens (Marlene Richards alternate)

Voting Member Attendees: - Quorum Yes No

1. ACTS– Valarie Hunt
2. City of Manassas Park Department of Social Services– Randi Knights
3. Citizen Representative– Marlene Richards
4. Prince William County Department of Social Services– Dana Carey
5. The Human Services Alliance of Greater Prince William– Martina Jackson Green

Other Attendees

1. Prince William County Department of Social Services– Alicia La Patra
2. Prince William County Department of Social Services– Jeanine Gravette
3. Prince William County Department of Social Services– Kylie Phillips
4. Prince William County Department of Social Services– Tony Turnage

I. Call to Order:
 Phyllis Jennings-Holt called the meeting to order at 1:00 p.m.

Introduction

II. Approval of CoC Minutes
 The committee reviewed the January 8, 2025, CoC Minutes.

MOTION: Valarie Hunt made a motion to approve the January 8, 2026, CoC Minutes as submitted. Randi Knights seconded the motion. The motion was passed with no abstentions.

III. Review of Committee Summaries
 Dana Carey reviewed the Program and Ranking (PAR) summary.

MOTION: Randi Knights made a motion to approve the committee summary as submitted. Valarie Hunt seconded the motion. The motion was passed with no abstentions.

IV. FY2025 CoC NOFO Update
 Dana Carey reported that the Department of Housing and Urban Development (HUD) has withdrawn the FY 2025 Continuum of Care (CoC) Notice of Funding Opportunity (NOFO). HUD confirmed the processing of Continuum of Care (CoC) award renewals for FY 2025

under the FY 2024-2025 Notice of Funding Opportunity (NOFO), in compliance with a federal court order. The CoC is now able to process renewal applications to receive level funding.

V. Preliminary Renewal Project Ranking

Dana Carey presented the Preliminary Renewal Project Ranking (*attachment*).

MOTION: Martina Jackson Green made a motion to approve the renewal of all FY2024 renewal projects for FY2025 under the HUD CoC NOFO, as well as to approve the Preliminary Renewal Project Ranking to be used if required for the FY2025 CoC NOFO. Randi Knights seconded the motion. The motion was passed with Valarie Hunt abstaining.

VI. DSS Lead HSD Update

Dana Carey presented the DSS Lead HSD Update (*attachment*).

VII. Adjourn

The meeting adjourned at 1:15 p.m.

Next Meeting: Thursday, February 26th, 2026, 1:00 p.m.



Governance Committee

Governance Committee

- Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
- Randi Knights (Nicole Kirven alternate)
- Dana Carey (Samantha Biller alternate)
- Martina Jackson Green (alternate vacant)
- Valarie Hunt (Tontee Verbal alternate)
- Deborah Owens (Marlene Richards alternate)

Meeting Summary

Date: February 26, 2026
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson, Deputy County Executive

Voting Member Attendees: - Quorum Yes No

1. ACTS– Valarie Hunt
2. City of Manassas Park Department of Social Services– Randi Knights
3. Citizen Representative– Marlene Richards
4. Prince William County Department of Social Services– Dana Carey
5. The Human Services Alliance of Greater Prince William– Martina Jackson Green

Other Attendees

1. Citizen Representative– Deborah Owens
2. Prince William County Department of Social Services– Alicia La Patra
3. Prince William County Department of Social Services– Candice Stancil
4. Prince William County Department of Social Services– Holly Handy
5. Prince William County Department of Social Services– Jeanine Gravette
6. Prince William County Department of Social Services– Kylie Phillips
7. Prince William County Department of Social Services– Phyllis Jennings-Holt
8. Prince William County Department of Social Services– Tony Turnage

I. Call to Order:

Elijah Johnson called the meeting to order at 1:00 p.m.

Introduction

II. Review of Committee Summaries

Jeanine Gravette reviewed the Service Continuum Summary.
The committee reviewed the Governance summary.

MOTION: Randi Knights made a motion to approve the committee summaries as submitted. Martina Jackson Green seconded the motion. The motion was passed with no abstentions.

III. Bridging Policy

Candice Stancil presented the Bridging Policy. The policy will be taken back to the ad-hoc committee for review and approval. No action is required currently (*attachment*).

IV. Priority Points Policy

Jeanine Gravette presented the Priority Points Policy. The policy will be taken back to the Service Continuum committee for review and approval. No action is required currently (*attachment*).

V. DSS Lead HSD Update

Samantha Biller presented the FY26 Q2 Financial Report (*attachment*).

Alicia La Patra presented the FY26 Q2 Provider Report Card (*attachment*).

Dana Carey presented the DSS Lead HSD Update (*attachment*).

VI. Draft CoC Agenda

The committee reviewed and approved the draft CoC Agenda.

VII. Adjourn

The meeting adjourned at 1:51 p.m.

Next Meeting: Thursday, March 26th, 2026, 1:00 p.m.