



FOUNDATION AND SOIL MANAGEMENT FUND - DISBURSEMENT REQUEST

Version 2026-03-06

<p>Name (Last, First, MI):</p> <p>Phone: _____</p> <p>E-Mail: _____</p>	<p>Ownership/Representative (Check One):</p> <p><input type="checkbox"/> Owner</p> <p>* <input type="checkbox"/> Owner's Agent</p> <p>* <input type="checkbox"/> Common Interest Community Representative</p> <p style="font-size: small;">*Attach Agent or Representative Documentation</p>																																													
<p>Mailing Address:</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Project Name:</p> <p>_____</p> <p>Project Address:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Check One:</p> <p><input type="checkbox"/> One- & Two-Family Dwelling <input type="checkbox"/> Condominium</p> <p>Check One:</p> <p><input type="checkbox"/> Foundation Repair <input type="checkbox"/> Slope Repair <input type="checkbox"/> Foundation/Slope Repair</p>																																													
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<p>Disbursement Request Required Documentation</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:5%;"></th> <th style="width:70%;">The following documentation is attached:</th> <th style="width:10%;">Yes</th> <th style="width:10%;">No</th> <th style="width:5%;">N/A</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Contracts – A copy of all executed contracts</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">2</td> <td>Invoices – A copy of all consultant and contractor invoices</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">3</td> <td>Payments – A copy of all cancelled checks or electronic payment documentation</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">4</td> <td>Project Costs – The completed Summary of Project Costs Form</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">5</td> <td>Final Inspection – A copy of the County's Final Inspection Approval(s)</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">6</td> <td>[Hold for Additional Item]</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">7</td> <td>[Hold for Additional Item]</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">8</td> <td>[Hold for Additional Item]</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			The following documentation is attached:	Yes	No	N/A	1	Contracts – A copy of all executed contracts				2	Invoices – A copy of all consultant and contractor invoices				3	Payments – A copy of all cancelled checks or electronic payment documentation				4	Project Costs – The completed Summary of Project Costs Form				5	Final Inspection – A copy of the County's Final Inspection Approval(s)				6	[Hold for Additional Item]				7	[Hold for Additional Item]				8	[Hold for Additional Item]			
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<p>I hereby certify that the project is completed and all attached documentation is accurate and true.</p> <p>_____</p> <p>Applicant Signature Date</p> <p><input type="checkbox"/> By checking this box, I agree to electronically signing this form.</p>																																														