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**PRINCE WILLIAM COUNTY  
COMMUNITY MENTAL HEALTH, DEVELOPMENTAL DISABILITIES  
AND SUBSTANCE ABUSE SERVICES BOARD**

**BOARD MEMBERS PRESENT FOR THE BOARD MEETING:**

John O’Leary, Voneka Bennett, Vicky Castro, Patrick Sowers, William Carr,  
Deanna Bayer, Lisa Climer, Alisa Thornton, Bradley Marshall

**BOARD MEMBERS ABSENT FROM THE BOARD MEETING:**

James Keller

**STAFF PRESENT:**

Lisa Madron, Georgia Bachman, Gina Tamayo – Office of the Executive Director

**Division Managers:**

Elise Madison – Emergency Services; Michael Goodrich – Admin Services; Sara  
Wheeler – Adult Services; Robyn Fontaine – Finance; Jackie Jackson –  
Developmental Disabilities Services; Valerie Patton – Quality Improvement; Tanya  
Odell – Youth Services

**GUESTS PRESENT**

Alan Smith, County Attorney  
Robert Skoff, County Attorney

**PRESS PRESENT:**

None

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Opening: The Regular meeting of the Community Services Board was convened on  
February 19, 2026, at 6:34 p.m. in Powell’s Creek Conference Room at James  
McCoart, 1 County Complex Ct. Woodbridge, VA 22192.



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**APPROVE REQUESTS TO PARTICIPATE REMOTELY THROUGH ELECTRONIC COMMUNICATION MEANS**

**READING WAIVED**

**RESOLUTION 26-02R1-01**

**MOTION: O’Leary**

**SECOND: Bayer**

WHEREAS, the Community Services Board adopted a policy pursuant to § 2.2-3708.2 VA CODE ANN to allow for remote participation by Members of the Board; and

WHEREAS, in accordance with the Board’s policy, Bradley Marshall notified the Chair that the Members are requesting permission from the Board to electronically participate at the Board’s February 19, 2026 meeting; and

WHEREAS, Bradley Marshall certified that he is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents their physical presence; and

WHEREAS, Bradley Marshall certified that he is unable to attend the meeting due an identified personal matter that prevents his physical presence; and

WHEREAS, the remote location from which the above member plans to electronically participate is their personal residence temporary or permanent residence and the remote location will not be open to the public; and

WHEREAS, Bradley Marshall verified that his participation in any closed session of the meeting shall remain confidential and not be disclosed to any unauthorized persons or entities; and

WHEREAS, pursuant to the Board’s policy, a request for electronic participation from a remote location shall be approved unless participation violates the Board’s policy or any provision of the Virginia Freedom of Information Act; and

NOW, THEREFORE, BE IT RESOLVED that the Community Services Board hereby approves the request to participate in the meeting through electronic communication means in accordance with the Board’s policy and a quorum of the Board was physically assembled at one primary or central location and arrangements were made for the voice of Bradley Marshall to be heard by all persons via Webex at the primary or central meeting location.

Vote:

Ayes – O’Leary, Bennett, Castro, Sowers, Carr, Bayer, Climer, Thornton

Nays--

Abstained – Marshall

Absent During Vote--  
Absent From Meeting – Keller

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### **CITIZEN’S TIME**

Vicky Castro, on behalf of Pat Victorson, shared that NAMI on Campus is partnering with Community Services, The Center for Community Mental Health and Prevention Coalition of Greater Prince William to host a resource fair at the Adams Center on March 28. Ms. Castro shared the event flyer with the group.

Additionally, she extended congratulations and recognition to Woodbridge Senior High School for their outstanding BIPOC event held in coordination with Black History Month. The student-led event featured a panel discussion on youth mental health. Wendy from CS attended and provided Narcan training.

### **STAFF TIME**

Elise Madison shared that Kym Ludwig, Therapist III, over the Co-Responder Team received a commendation from one of the Co-Responder Lieutenants recognizing her for her professionalism, dedication, and outstanding work.

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### **APPROVAL OF MINUTES**

#### **RESOLUTION 26-02R1-02**

**MOTION: O’Leary**  
**SECOND: Marshall**

The Prince William County Community Services Board does hereby approve the minutes of January 15, 2026.

#### **Vote:**

Ayes – O’Leary, Sowers, Bayer, Thornton, Climer, Marshall  
Nays--0  
Abstained – Bennett, Castro, Carr  
Absent During Vote – Keller

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**PRESENTATION: COIA/FOIA – Alan Smith and Robert Skoff**

Rob Skoff provided a presentation emphasizing the importance of transparency in public meetings and adherence to FOIA requirements. He reviewed board members’ responsibilities related to records management and public access to information, and highlighted upcoming FOIA legislative changes that may affect compliance and costs for local government entities.

Alan Smith provided a presentation reviewing the Conflict of Interest Act (COIA) and its application to board members and their immediate family. He emphasized the importance of transparency when accepting gifts in connection with public service roles.

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**ACTION ITEMS:**

- A. RECOMMEND BOARD OF COUNTY SUPERVISORS ACCEPT, BUDGET, AND APPROPRIATE \$58,175 ONE-TIME FISCAL YEAR 2026 REVENUE TO RECONCILE THE COMMUNITY SERVICES BUDGET

**RESOLUTION 26-02R1-03**

**MOTION: O’Leary**

**SECOND: Castro**

WHEREAS, the Department of Behavioral Health and Developmental Services (DBHDS) and other funding sources provide funding to Prince William County (PWC) Community Services (CS) through the Performance Contract in accordance with Chapter 5 of Title 37.2 of the Code of Virginia (VA. Code §§ 37.2-500 through 512); and

WHEREAS, CS is required to reflect accurate revenue projections; and

WHEREAS, the Prince William Board of County Supervisors must accept, budget, and appropriate additional revenues before the funds may be expended; and

WHEREAS, CS requests increasing one-time federal pass-through Substance Abuse and Mental Health Services Administration Baseline Federal Block Grant revenue by \$13,175 for prevention training and technical assistance for the period of January 1, 2026, through September 29, 2026; and

WHEREAS, CS requests increasing in one-time Problem Gambling state revenue by \$45,000 to be used for staff training, development and related activities as a pilot to assist the state in defining and developing problem gambling screening and treatment protocols to integrate within the existing substance use and mental health treatment framework; and

WHEREAS, funds are restricted for use in accordance with the DBHDS Performance Contract agreement and other agreements including service and support for behavioral health, mental health, intellectual disability, developmental disability, and substance abuse; and

WHEREAS, there is no general fund local tax support required to budget and appropriate these funds; and

WHEREAS, County staff recommends approval of this resolution;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby accepts, budgets, and appropriates \$58,175 one-time revenue to reconcile the Community Services Fiscal Year 2026 County budget;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby authorizes all unexpended amounts be carried forward year to year.

Vote:

Ayes – O’Leary, Bennett, Castro, Sowers, Carr, Bayer, Climer, Thornton, Marshall

Nays--

Abstained--

Absent During Vote--

Absent From Meeting – Keller

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## **DISCUSSION ITEMS:**

### **A. The FY26 2<sup>nd</sup> Quarter Accounts Receivable Report – Mike Goodrich**

Performance is consistent with the average of the previous five quarters. The Reimbursement team is now fully staffed and continues working closely with clinical staff to ensure services are properly submitted for reimbursement. The “Fees Due” report reflects a significant outstanding balance this is primarily due to the recent 5 location change. Although licenses have been approved, certification from the state Department of Medical Assistance Services (DMAS) and the Managed Care Organizations (MCOs) is still pending. These approvals can take up to 90 days. As a result, the related outstanding amounts are not expected to be collected until Q4 of FY2026.

### **B. The FY26 2<sup>nd</sup> Quarter Services Report – Michael Goodrich**

Total unduplicated clients decreased by 7.2% compared to FY25. Adult Services showed mixed trends, with growth in Intensive Case Management and Developmental Services, but declines in CORP and Vocational Services. Emergency Services assessments increased significantly, while Medical Services remained steady.

### **C. FY26 2<sup>nd</sup> Quarter Financial Report – Robyn Fontaine**

The FY 2026 second-quarter financial performance remains stable and aligned with budget expectations. Staff will continue to monitor the CRC, state initiative and other one-time project expenditures closely and provide updates in future quarterly reports.

## **OPEN ITEMS:**

### **Board Member Shirts and Name Tags – Lisa**

Board members reviewed polo shirt and name tag options. They selected a black polo with white lettering and requested that the logo be modified by removing the bottom line and replacing it with “Board Member” in the same size as “Prince William.” A design mockup will be provided for review prior to placing the order.

For name tags, the Board chose the white plastic magnetic name badge (1x3) with the County seal, displaying the member’s name with “Board Member” listed below.



### **EXECUTIVE DIRECTOR’S TIME**

Mrs. Madron shared a list of potential future presentation topics with the board. Board members were asked to select their top five choices to help guide planning and prioritize topics of interest for upcoming meetings.

Additionally, Lisa congratulated Ms. Thornton on receiving the 2026 Casey of Excellence for Children Kinship Caregiver Award and thanked Ms. Castro for serving on the panel for the Woodbridge Senior High School BIPOC panel discussion.

### **DEPUTY DIRECTOR’S TIME**

Mrs. Bachman shared the 2025 Annual Report with the board and commended Anne Barksdale for her outstanding work on it.



### **BOARD MEMBERS’ TIME**

#### **BRADLEY MARSHALL**

Mr. Marshall expressed appreciation for the collaboration on upcoming presentations, complimented today’s presentation, and thanked everyone for the last-minute accommodation allowing him to participate remotely.

#### **ALISA THORNTON**

Mrs. Thornton expressed happiness with Lisa’s return and thanked her for her encouraging words and congratulations. She noted receiving significant recognition and media interest, including being asked about the importance of involvement with boards like this. She praised everyone’s efforts and expressed gratitude for being part of the group. She also shared that Monday will be the CIT training with the officers and inquired with Mr. O about any updates on the ride-along.

#### **LISA CLIMER**

Mrs. Climer congratulated Mrs. Thornton on her award, expressed appreciation for the collaboration on future presentations and tonight's FOIA/COIA presentations. Lastly, she noted she is happy with whichever shirt is ultimately chosen by the board.

**DEANNA BAYER**

Ms. Bayer apologized for her limited attendance since her car accident but shared that she continues to speak highly of the organization. She praised the staff as the best she has ever seen, expressed ongoing admiration, and thanked Lisa for her return.

**WILLIAM CARR**

Mr. Carr expressed his happiness for Lisa's return, thanked the presenters for the FOIA/COIA presentations, expressed his appreciation for the Annual Report.

**PATRICK SOWERS**

Mr. Sowers P thanked Lisa and Valerie for their diligent work in supporting an individual who was in need of services.

**VICKY CASTRO**

Ms. Castro shared that she continues to be impressed by CS and the staff, praising their work and dedication. She frequently encounters the Wellness and Prevention team and admires both the programs they offer and the passion behind them. She expressed gratitude for being in a County that provides such services.

**VONEKA BENNETT**

Ms. Bennett thanked Lisa and Georgia for their leadership, shared that she attended last month's VACSB Legislative conference and found it very informative, and noted that she had the opportunity to present LeNelle Mozell with the Tim Oshiki Employee of the Quarter award, which she described as a very positive experience.

**JOHN O'LEARY**

Mr. O'Leary made a general statement recognizing the Board's evolution, noting the contributions members bring both within and outside of the Board. He observed that the Board has changed positively since he first joined, adapting to societal changes that impact individuals, and he wanted to acknowledge that growth.

**ADJOURNMENT**

**No motion**

**Adjourn time: 8:53 PM**

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