



**DCSM/Zoning Ordinance Advisory Committee**

**J. Wayne Barrett**

Steve Mitchell  
Jacob Giovia  
Michael Kitchen  
Carl Willis  
Mitchell Rachlis  
Emily McKeown  
Paul Johnson  
Jeff Warner  
Channing Blackwell  
Joe McClellan

**Jonelle Cameron**

Jim Kreider  
John McBride  
Robert Sweeney  
Carmella Patrick  
Samantha Kearney  
Erik Spencer  
Rick Canizales  
David McGettigan  
Khattab Shammout  
Mandi Spina

**MEETING MINUTES**

**Development Services Building  
Conference Room 202A/B**

**July 25, 2024  
Regular Meeting**

**Attendees:** Jacob Giovia, Mitchell Rachlis, Paul Johnson, Jeff Warner, Joe McClellan, Jim Kreider, Carmella Patrick, Dave McGettigan for Tonya Washington, Rick O’Connor for Mandi Spina

**Absent:** Wayne Barrett ,Steve Mitchell, Michael Kitchen, Carl Willis, Emily McKeown, Channing Blackwell, Jonelle Cameron, John McBride, Robert Sweeney, Samantha Kearney, Erik Spencer, Rick Canizales, Tonya Washington, Khattab Shammout, Mandi Spina

**Staff Members in Attendance:** Joyce Fadeley (DDS), Patti Pakkala, Justin Patton (Trans.), Kevin Wyrauch (Trans.)

**1. Meeting called to order (McGettigan) 2:12 p.m.**

**2. Roll Call/Quorum (Fadeley)**

- No Quorum

**3. Approval of the July 25, 2024, Agenda**

- Review Only – Quorum not present

**4. Approval of Minutes from January 25, 2024**

- Deferred to next meeting – Quorum not present

**5. Approval of Minutes from the April 25, 2024, meeting**

- Deferred to next meeting – Quorum not present

## **6. DCSM Section 600 Full Draft Presentation: (Wyrauch)**

Section 600 of the DCSM governs transportation systems, such as roadway parking lots, and mobility plans.

- The Comprehensive Plan which includes mobility, land use and housing plans; the Strategic Plan, VDOT Design Standards and National Design Guidelines. The “Guiding Principles” included multimodal transportation, emerging technology, road connectivity, environmental and natural preservation while considering development and implementation costs.
- The streamline process, combining similar sections, removing redundant references and adding hyperlinks to external references; limiting changes to section numbers and detail numbers for easy reference.
- Functional, urban and rural classifications: aligning design speeds with VDOT policy and MUTCD 11, allowing collectors for common driveways for single family residence, and not allowing inter parcel connectors along arterials, allowing only one entrance per single family residence, not allowing circular/U-shaped driveways; access/external connections aligned with VDOT SASAR, pipestem driveways the easement was reduced, cul-de-sac streets optional landscaping, 30% maximum number of lots per subdivision, pedestrian connectivity requirements for adjacent streets with emphasis on VMT reduction, increase street connectivity and intersection spacing.
- Vehicle turn lanes, better aligned with VDOT and AASHTO, reduced minimum curb radius, sign distance requirements; pedestrian and bicycle crossing requirements, pedestrian refuge, mid-block crossing and markings, roundabouts guardrail requirements sidewalks and shared use path design criteria.
- Bicycle facilities including bike sharing and repair stations; buffered lanes, physically separated bicycles and contraflow lanes.
- Transit lanes, stop placement and signal priority.
- Off-street parking requirements, parking lot siting and layout, off-street loading requirements, assessable parking, parking restrictions, electric vehicle parking
- Requirements for traffic impact studies and transportation demand management, removed outdated irrelevant details additional details and updated tables

The current plan is to complete the project by Fall 2024, finalize and adopt Section 600 with Planning Commission and schedule BOCS public hearing.

## **7. Virginia Erosion and Stormwater Management Ordinance - Draft (Raj)**

- We are still working on this, will have it ready in a few weeks.

**8. Amendment Update - Industrial Parking (Hipski)**

- The ZTA proposed in response to an industry request, and the written determination was in response to a minor modification at the state level, they were reviewed and approved by the BOCS on 7/2, should be available online soon.

**9. Data Center Opportunity Overlay District Boundary Study (McGettigan)**

- The BOCS directive was to look at the boundaries of the Data Center Overlay and Stantec recommendations and bring to the BOCS in the Fall 2024.
- Early draft of noise ordinance to BOCS by end of 2024.

**Agency Time:**

- Planning (Patton) - Working on ZTA update and review; will provide 2024 state mandated changes to DORAC – Section 15.5.2204 AFDU in Sep/Oct, WS BOCS, PC afterwards.
- Transportation (Wyrauch) - No Update
- Fire - No Update
- Public Works/Environmental - No Update
- Parks (Pakkala) – No Update
- Prince William Service Authority changed name to Prince William Water

**10. New Business:** Nothing currently

**11. Next Regular Meeting:** October 24, 2024 (2:00-4:00 PM)

**13. Meeting Adjourned:** 2:41 PM