



**FOUNDATION AND SOIL MANAGEMENT FUND - DISBURSEMENT REQUEST**

Version 2026-03-06

<p><b>Name (Last, First, MI):</b></p>  <p><b>Mailing Address:</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p><b>Phone:</b> _____</p> <p><b>E-Mail:</b> _____</p>	<p><b>Ownership/Representative (Check One):</b></p> <p><input type="checkbox"/> Owner</p> <p>* <input type="checkbox"/> Owner's Agent</p> <p>* <input type="checkbox"/> Common Interest Community Representative</p> <p style="font-size: small;">*Attach Agent or Representative Documentation</p> <hr/> <p><b>Project Name:</b></p> <p>_____</p> <p><b>Project Address:</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p><b>Check One:</b></p> <p><input type="checkbox"/> One- &amp; Two-Family Dwelling <input type="checkbox"/> Condominium</p> <p><b>Check One:</b></p> <p><input type="checkbox"/> Foundation Repair <input type="checkbox"/> Slope Repair <input type="checkbox"/> Foundation/Slope Repair</p>																														
<p><b>Project Description:</b></p>   																															
<p><b>Disbursement Request Required Documentation</b></p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:5%;"></th> <th style="width:70%;">The following documentation is attached:</th> <th style="width:10%;">Yes</th> <th style="width:10%;">No</th> <th style="width:5%;">N/A</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Contracts – A copy of all executed contracts</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">2</td> <td>Invoices – A copy of all consultant and contractor invoices</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">3</td> <td>Payments – A copy of all cancelled checks or electronic payment documentation</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">4</td> <td>Project Costs – The completed Summary of Project Costs Form</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">5</td> <td>Final Inspection – A copy of the County's Final Inspection Approval(s)</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			The following documentation is attached:	Yes	No	N/A	1	Contracts – A copy of all executed contracts				2	Invoices – A copy of all consultant and contractor invoices				3	Payments – A copy of all cancelled checks or electronic payment documentation				4	Project Costs – The completed Summary of Project Costs Form				5	Final Inspection – A copy of the County's Final Inspection Approval(s)			
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<p><b>I hereby certify that the project is completed and all attached documentation is accurate and true.</b></p>																															
<p>_____</p> <p><b>Applicant Signature</b></p>	<p>_____</p> <p><b>Date</b></p>																														
<p><input type="checkbox"/> By checking this box, I agree to electronically signing this form.</p>																															