



Planning Office

Agenda

7:00 p.m. – Wednesday, May 13, 2026
Development Services Building Room 202 B
5 County Complex Court
Prince William, Virginia 22192

1. Call to Order
2. Roll Call/Quorum
3. Remote Participation Request from Architectural Review Board Member (as needed)
4. Approval of Agenda
5. Approval of April 8, 2026, Brief and Resolutions
6. Citizens' & Visitors' Time
7. Staff Time
8. Members' Time/Announcements
9. Chairman's Time
10. Vice Chairman's Time
11. Old Business
 Bennett School
12. New Business
 Possible change to the day/date of the month meeting schedule
13. Next Meeting and Adjournment

Brief & Resolutions

April 2026



Architectural Review Board

BRIEF

Development Services Building
Conference Room 202 B

April 8, 2026
Regular Meeting

In Attendance

Members Hill, Long, Washington
Eric Griffitts – Heritage Resources Specialist; Toni Brzyski – Board Secretary

Call to Order

7:05 p.m.

Procedures

In the absence of both the Chairman and the Vice-Chairman;
Member Long called the meeting to order.
Quorum present

RES 26-012

Agree to elect Troy Hill chairman pro tem for the April 8, 2026, meeting of the Architectural Review Board - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Long, Washington; Ayes-by acclamation; Nays-None; Absent from vote None; Absent from meeting Garcia, Landrum, Nasir]

RES 26-013

Approve the agenda for the April 8, 2026, meeting as presented - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Long, Washington; Ayes by acclamation; Nays None; Absent from Vote None; Absent from meeting Garcia, Landrum, Nasir]

RES 26-014

Approve the March 11, 2026, meeting brief and resolutions as presented - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Hill, Long; Ayes by acclamation; Nays None; Absent from Vote None; Absent from meeting Garcia, Landrum, Nasir]

Citizens' & Visitors' Time

None

Staff Time

Eric Griffitts provided the following:
Brian Landrum has been appointed to serve on the Prince William County Planning Commission.
He sent in the comments from members regarding the Thoroughfare National Register Nomination. The nomination is being updated. The process is ongoing. Discussion ensued.

RES 26-015

Thoroughfare National Register Nomination

The Architectural Review Board does hereby support the NRHP/VLR nomination for the Thoroughfare Historic District to move forward in the NRHP/VLR process following the resolution of its comments and staff comments on the draft NRHP/VLR nomination - APPROVED - MOTION CARRIED

[VOTING RECORD: Motion Hill, Long; Ayes by acclamation; Nays None; Absent from Vote None; Absent from meeting Garcia, Landrum, Nasir]

Eric continued with the following:

It's expected that May as Historic Preservation Month will be acknowledged at the May 12, 2026, meeting of the Board of County Supervisors.

The next ARB meeting will be on the third instead of the second Wednesday, which is May 20, 2026, and will be held in the Post Office building in Buckland. Details to follow.

As the Planning Commission frequently meets on the second Wednesday of the month it's likely that Brian will be suggesting the ARB change its meeting date.

Promo Stickers – Toni Brzyski noted that the ARB was interested in producing these window clings to use in promoting historic preservation in the County. She needs the information to request pricing from the County Print Shop. Beth Long said she would send the information.

ARB Brochure – Members had talked about updating the brochure. It was agreed to table this until next fiscal year.

**Members' Time/
Announcements**

Member Long noted that she will be traveling a lot for the summer and may not be able to attend the Architectural Review Board meetings.

Chairman's Time

No report.

**Vice Chairman's
Time**

No report.

Old Business

Bennett School – Members reviewed the draft letter to the Board of County Supervisors regarding Bennett School.

RES 26-016

Agree to send the letter regarding Bennett School, as enclosed in the agenda package for the April 8, 2026, meeting of the Architectural Review Board, to the Prince William Board of County Supervisors - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Long, Hill; Ayes by acclamation; Nays None; Absent from Vote None; Absent from meeting Garcia, Landrum, Nasir]

New Business

None

Next Meeting

The next Architectural Review Board meeting will be held at 7:00 p.m. on Wednesday, May 20, 2026, in the Post Office in Buckland. There is likely to be a tour of Buckland before the meeting.

Adjournment

7:50 p.m.

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: LONG **April 8, 2026**
SECOND: WASHINGTON **Regular Meeting**
Res. No. 26-012
RE: AGREE TO ELECT TROY HILL CHAIRMAN PRO TEM FOR THE APRIL 8, 2026,
MEETING OF THE ARCHITECTURAL REVIEW BOARD
ACTION: APPROVED

WHEREAS, the Chairman is not present at the April 8, 2026, meeting of the Architectural Review Board; and

WHEREAS, the Vice Chairman is not present at the April 8, 2026, meeting of the Architectural Review Board; and

WHEREAS, rules of procedure allow for the election of a chairman pro tem, by the membership, in the absence of the Chairman and the Vice-Chairman;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby agree to elect Troy Hill chairman pro tem for the April 8, 2026, meeting of the Architectural Review Board.

Votes:

Ayes: by acclamation

Nays: None

Absent from Vote: None

Absent from Meeting: Garcia, Landrum, Nasir

MOTION CARRIED

ATTEST: _____
Secretary to the Board

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: LONG

**April 9, 2026
Regular Meeting
Res. No. 26-013**

SECOND: WASHINGTON

RE: APPROVE THE AGENDA FOR THE APRIL 8, 2026, MEETING AS PRESENTED

ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board considered the agenda presented at its April 8, 2026, meeting; and

WHEREAS, the Architectural Review Board provided no changes;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby approve the agenda for its April 8, 2026, meeting as presented.

Votes:

Ayes: by acclamation

Nays: None

Absent from Vote: None

Absent from Meeting: Garcia, Landrum, Nasir

MOTION CARRIED

ATTEST: _____
Secretary to the Board

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: HILL

**April 8, 2026
Regular Meeting
Res. No. 26-014**

SECOND: LONG

RE: APPROVE THE MARCH 11, 2026, MEETING BRIEF AND RESOLUTIONS AS PRESENTED

ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board considered its March 11, 2026, meeting brief and resolutions; and

WHEREAS, the Architectural Review Board provided no corrections;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby approve its March 11, 2026, meeting brief and resolutions as presented.

Votes:

Ayes: by acclamation

Nays: None

Absent from Vote: None

Absent from Meeting: Garcia, Landrum, Nasir

MOTION CARRIED

ATTEST: _____
Secretary to the Board

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: HILL

**April 8, 2026
Regular Meeting
Res. No. 26-015**

SECOND: LONG

RE: THE ARCHITECTURAL REVIEW BOARD DOES HEREBY SUPPORT THE NATIONAL REGISTER OF HISTORIC PLACES (NRHP) AND VIRGINIA LANDMARK REGISTER (VLR) NOMINATION FOR THE THOROUGHFARE HISTORIC DISTRICT

ACTION: APPROVED

WHEREAS, the goal of the Cultural Resources section of the Prince William County Comprehensive Plan is to “Identify, preserve, and protect Prince William County’s significant historical, archaeological, architectural, and other cultural resources including those significant to the County’s minority communities for the benefit of all of the County’s citizens and visitors”; and

WHEREAS, the people, events, structures, and cemeteries of the Thoroughfare area in sum illustrate a pivotal moment in the history of Prince William County, the Commonwealth of Virginia, and the United States of America that led to the abolishment of slavery and the establishment of a thriving community of freed people of color; and

WHEREAS, the Virginia Department of Historic Resources (VDHR) has determined the Thoroughfare community as being eligible for listing on the National Register of Historic Places (NRHP) and Virginia Landmark Register (VLR) as a historic district; and

WHEREAS, Mead & Hunt has prepared a NRHP and VLR nomination for the Thoroughfare Historic District; and

WHEREAS, the Prince William Board of County Supervisors appointed the Prince William County Architectural Review Board to serve as advisor regarding the preservation and protection of local cultural resources; and

WHEREAS, as Prince William County is a Certified Local Government (CLG) within the Commonwealth of Virginia; and

WHEREAS, designation as a CLG allows Prince William County to participate in the state and federal historic preservation programs, and

WHEREAS, as among the duties of the CLG is to review nominations to the NRHP and VLR; and

WHEREAS, the Prince William County Architectural Review Board has reviewed the NRHP/VLR nomination prepared by Mead & Hunt; and

WHEREAS, the Prince William County Architectural Review Board found the NRHP/VLR nomination for the Thoroughfare Historic District prepared by Mead & Hunt to be very well done and a thorough job and recommended only minor changes to the nomination; and

WHEREAS, the Prince William County Architectural Review Board believes that the preservation and protection of cultural resources in Prince William County is well served by this action;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby support the NRHP/VLR nomination for the Thoroughfare Historic District to move forward in the NRHP/VLR process following the resolution of its comments and staff comments on the draft NRHP/VLR nomination.

Votes:

Ayes: by acclamation

Nays: None

Absent from Vote: None

Absent from Meeting: Garcia, Landrum, Nasir

MOTION CARRIED

CERTIFIED COPY _____

Secretary to the Board

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: LONG

**April 8, 2026
Regular Meeting
Res. No. 26-016**

SECOND: HILL

RE: THE ARCHITECTURAL REVIEW BOARD DOES HEREBY AGREE TO SEND THE LETTER REGARDING BENNETT SCHOOL, AS ENCLOSED IN THE AGENDA PACKAGE FOR THE APRIL 8, 2026, MEETING OF THE ARCHITECTURAL REVIEW BOARD, TO THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS

ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board (ARB) is charged with acting in an advisory role to officials and departments of local government regarding the protection of local cultural resources; and

WHEREAS, the ARB seeks to preserve, protect and promote historical sites, architectural areas and overlay districts within Prince William County; and

WHEREAS, the ARB is further tasked with disseminating information within the County on historic preservation issues and concerns; and

WHEREAS, the ARB is concerned about preservation of Bennett School; and

WHEREAS, the ARB believes that the preservation and protection of cultural resources in Prince William County is well served by this action;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby agree to send the letter regarding Bennett School, as enclosed in the agenda package for the April 8, 2026, meeting of the Architectural Review Board, to the Prince William Board of County Supervisors.

Votes:

Ayes: by acclamation

Nays: none

Absent from Vote: none

Absent from Meeting: Garcia, Landrum, Nasir

MOTION CARRIED

ATTEST _____

Secretary to the Board