

VIRGINIA:

IN THE CIRCUIT COURT FOR THE 31ST JUDICIAL CIRCUIT

\_\_\_\_\_  
\_\_\_\_\_  
v. \_\_\_\_\_  
\_\_\_\_\_

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\*  
\*  
\*  
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Case No. \_\_\_\_\_

**PRAECIPE FOR FILING**

ATTACHED HERETO please find the following Pleading: \_\_\_\_\_

With the following request: (Please check all that apply)

\_\_\_\_\_ FILE FOR CONSIDERATION WITH HEARING ON THIS DATE  
(Chambers will review from file in preparation for hearing)

\_\_\_\_\_ SUBMIT TO CHAMBERS FOR REVIEW (**SPECIFY**)  
Sentencing Documents \_\_\_\_\_ (Judge \_\_\_\_\_)  
Motion to Reconsider \_\_\_\_\_ (Judge \_\_\_\_\_)  
Special Docketing Request \_\_\_\_\_  
Order Entry in Chambers \_\_\_\_\_

*I certify that the Court's Guidelines allow for consideration and entry in Chambers.*

\_\_\_\_\_ OTHER (**PLEASE SPECIFY:** \_\_\_\_\_)

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\*\*\*\*\*

\_\_\_\_\_  
Signature of Attorney/Litigant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Attorney or Litigant/Firm  
Address/Phone Number/Email address

**CERTIFICATE OF SERVICE**

I HEREBY CERTIFY that I have, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_,  
mailed/faxed/mailed a copy of this Praecipe to opposing counsel at \_\_\_\_\_

\_\_\_\_\_  
Signature