



**Minutes of Regular Meeting
May 26, 2026
Occoquan Room
1 County Complex Ct,
Woodbridge, VA 22192**

Present: Nancy West, Occoquan District
Eileen Fowler Thrall, Potomac District
Sandra Dawson, Woodbridge District, Chair
Diana Paguaga, Representative At-Large
Irma Mejia-Lewis, City of Manassas
Brenda Carswell, AARP Woodbridge
Barbara Reese, Coles District, Vice Chair
Laura Halo, Fiscal & Administration Manager, Prince William Area Agency on Aging
Tracy Solomon, Business Services Analyst, Prince William Area Agency on Aging

Absent: Scot Crockett, Brensville District

Visitors: Gary West
Geovanny, Sandra Dawson's attendant

1. Meeting was called to order: 10:00 a.m., and Pledge of Allegiance

2. Introductions

3. Public Comment Time: None

4. Presentation: Adult Day HealthCare, Kathleen Wiley, Site Manager, ADHC, Area Agency on Aging

- a. The Prince William Area Agency on Aging, licensed through the Virginia Department of Social Services and contracted through Medicaid, provides Adult Day Healthcare services to eligible residents of the tri-jurisdictional area consisting of Prince William County, the City of Manassas, and the City of Manassas Park.
- b. Hours of operation, staff ratios, location, license capacity, and fees shared.
- c. The Adult Day Healthcare provides person-centered, group-based activities, personal care support, medication assistance, wellness oversight, and

meaningful social engagement for older adults who are unable to safely remain alone during daytime hours due to dementia-related conditions and associated physical and/or cognitive limitations.

- d. Offerings of a caring environment in a safe secure setting, assistance and support with activities of daily living, opportunities for engagement in exercise, social activities, and community outings.

5. Administrative Items:

- a. April Minutes approved
 - i. Nancy Motion to approve
 - ii. Diana Second
- b. Agenda reviewed, change to Woodbridge District Supervisor

6. Director's Time: Laura Halo, Fiscal & Admin Manager, PWAAA, presented the following updates:

Waitlists reviewed for personal care services, Meals on Wheels, and the ADHC

- a. Vacancies were announced, along with the June 8th start date of two Health Aides
- b. Senior Center Without Walls program continues to grow. Locations have been secured through the end of 2026.
 - i. Thursdays 10:00 – 2:00 at Veterans Memorial Park
 - 1. March – May
 - ii. Thursdays 10:00 – 2:00 Dumfries United Methodist Church
 - 1. June – August
 - iii. Tuesdays 10:00 – 2:00 Ben Lomond (Pat White Center)
 - 1. September - December
- c. Older Americans Month Celebration; Camp Snyder, May 8, 2026
 - i. Supervisor Angry, Stewart, CXO and multiple DCXO in attendance
- d. Older Americans Month Proclamation
 - i. Many staff and older Americans attended
 - 1. Thank you to Diana Paguaga for speaking
- e. Supportive Services Updates
 - i. Looking to bring on new veterans into the Veterans Directed Care Program
 - 1. Criteria was discussed
 - 2. Connected with DSS Director
 - 3. Connected with Crimianl Justice Services Director
 - 4. Additionally, will be getting the word out to BOCS and BOCS COS
- f. Fiscal & Administration

- i. Budget Adoption occurred on April 21st
 - 1. FY27 Budget brings one new Recreation Specialist position to Aging, plan to start recruitment in July 2026
 - 2. Thank you to Diana Paguaga for speaking
- g. Update on new space- Informed on April 30th the move to Manassas was not happening. County looking to keep Aging staff at DSB
- h. Project Mend-A-House
 - i. Gave 30 day notice on intent to terminate grant subcontract
 - ii. Will be putting out 3 quote for residential repair services in coming months
- i. Advertising
 - i. Looking to work with Inside NOVA for print and digital marketing
- j. Who We Are
 - ii. Developing bi-weekly/monthly information snippets to send to BOCS and COS informing about Agency's upcoming events, etc.

7. Chairperson's Time:

- a. Sandra commented the snippets the Agency plans to begin will be a good idea as these replace the previous updates sent by group to their perspective Supervisors.

8. Old Business:

- a. Barbara-Attended the Aging Gracefully Expo. Connected with someone from the Senior Resources, Chamber of Commerce, able to come speak to group in September.

9. Standing and Informational Committee Reports:

- a. Housing – Diana awaiting a response from letter
- b. NVAN – Nancy has no updates
- c. AARP – Brenda has no updates
- d. MSC Friends – Barbara
 - Roberta stepping in with Barbara's assistance as Secretary on WSC Friends until elections
 - July & Jan are audit months
 - Memory Garden Program, about 70 attended
 - Garden is in full bloom
 - Hat contest/Kentucky Derby
 - 3 scholarship's were awarded
 - Mother's Day event
 - Yard Sale-brought in \$450
 - Had elections, full board. Still need officers

9. New Business: No new business.

10. Commission Member Announcements:

- a. Park Authority to speak at the next meeting: Senior Playgrounds

11. Meeting adjourned: 11:42 a.m.

Approved: *Tracy Solomon*

