

# OPERATIONAL PERMIT FIREWORKS RETAIL SALES APPLICATION

For Office Use Only



**PRINCE WILLIAM COUNTY  
DEPARTMENT OF FIRE AND RESCUE  
FIRE MARSHAL'S OFFICE  
5 COUNTY COMPLEX CT. SUITE 160  
PRINCE WILLIAM, VA 22192**  
(703) 792-6360 office (703) 792-6492 fax  
[WWW.PWCGOV.ORG/FIRE](http://WWW.PWCGOV.ORG/FIRE)

<b>Permit Number:</b>
<b>Date Issued:</b>
<b>Expiration Date:</b>
<b>Expected Delivery Date:</b>

## **I. Instructional Section**

1. Please review this application thoroughly, fill out all requested information and submit with all necessary attachments to the Prince William County Fire Marshal's Office at the above address or [PWCFMOFOP@pwcgov.org](mailto:PWCFMOFOP@pwcgov.org).
2. A permit fee of \$764.35 is required at the time of application submittal. Checks should be may payable to "Prince William County". Credit card payments are accepted over the phone.
3. Prince William County Fireworks Retail Sales Permits are good from June 1<sup>st</sup> until July 15<sup>th</sup> of each year.
4. A review of this application packet will be conducted and either approved or rejected based on the information provided.
5. An onsite inspection will be conducted after packet approval and the permit will be delivered during this inspection if found to meet all requirements.

## **II. Informational Section**

### **Company Information**

<b>Name of Company:</b>	
<b>Address of Company:</b>	
<b>Company Phone:</b>	<b>Applicant Email:</b>
<b>Emergency Contact Name</b>	<b>Emergency Contact Phone Number:</b>
<b>Federal Identification Number:</b>	

### **Sales Site Information**

<b>Site Name:</b>	
<b>Site Address:</b>	<b>GPIN:</b>
<b>Name of Site Owner:</b>	<b>Phone:</b>
<b>Name of Site Supervisor:</b>	<b>Phone:</b>

## OPERATIONAL PERMIT FIREWORKS RETAIL SALES APPLICATION

The following individuals will be involved in Retail Sales:

Name:	DOB:	Certification #:	Phone #:

The following are identified as potential hazards associated with this sales site: *(gas lines, overhead power lines, close occupied structures, etc.)*

1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

### III. Site Plans

Attach a site plan for this worksite. The following information shall be included on the site plan:

- Detail of Sales Site and Area including means of egress
- Utility locations including gas dispensing and storage areas
- Nearby structures including distance measurements
- Public Ways
- Fire Department vehicle access roads (in case of emergencies)
- Fire hydrants if available
- Types and number of fire extinguishers

### IV. List of Required Documents

- ✓ Documentation of \$2,000,000.00 Liability Insurance
- ✓ Itemized list of all fireworks to be sold
- ✓ Letter from Property Owner
- ✓ Site Plan

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## *Carefully review the following:*

All firework sales in Prince William County are regulated by the following sources:

- Virginia Statewide Fire Prevention Code Chapter 56 (2021 edition)
- NFPA 1124 (2006 edition)
- NFPA 1124 (2017 edition)
- Prince William County Code (Chapter 9.2 Article VII)

Applicable Code Sections:

- *VSFPC 107.2* Operational permits may be required by the fire official as permitted under the SFPC in accordance with Table 107.2.
- *VSFPC 107.4* Before a permit is issued, the fire official shall make such inspections or tests as are necessary to assure that the use and activities for which application is made comply with the provisions of this code.
- *VSFPC 107.7* Plans approved by the Fire Official are approved with the intent that they comply in all respects to this code. Any omissions or errors on the plans do not relieve the applicant of complying with all applicable requirements of this code.
- *VSFPC 108.4* the Fire Official may revoke a permit or approval issued under the SFPC if conditions of the permit have been violated, or if the approved application, data or plans contain misrepresentation as to material fact.
- *VSFPC 5601.2* Permits shall be required as set forth in Section 107.2 and regulated in accordance with this section. The manufacture, storage, possession, sale and use of fireworks or explosives shall not take place without first applying for and obtaining a permit.
- *VSFPC 5601.2.2.1* Where the sale or retail display of permissible fireworks is allowed by Section 5601.1.3, Exception 4, such sales or retail display shall comply with the applicable requirements of NFPA 1124 – 2006 edition.
- *VSFPC 5601.2.2* explosives shall not be sold, given, delivered or transferred to any person or company not in possession of a valid permit. The holder of a permit to sell explosives shall make a record of all transactions involving explosives in conformance with Section 5603.2 and include the signature of any receiver of the explosives. No person shall construct a retail display nor offer for sale explosives, explosive materials, or fireworks upon highways, sidewalks, public property, or in assembly or educational occupancies.
- *VSFPC 5601.2.3* the fire official is authorized to limit the quantity of explosives, explosive materials or fireworks permitted at a given location. No person possessing a permit for storage of explosives at any place shall not keep or store an amount greater than authorized in such permit.
- *VSFPC 5601.2.4* before a permit is issued, the applicant shall file with the jurisdiction a corporate surety bond or a public liability insurance policy for the purpose of the payment of all damages to persons or property which arise from, or are caused by, the conduct of any act authorized by the permit upon which any judicial judgment results.
- *VSFPC 5603.4* accidents involving the use of explosives, explosive materials, and fireworks, which result in injuries or property damage, shall be reported by the permit holder to the fire code official and the State Fire Marshal.
- *VSFPC 5609.1* where the display or temporary storage of fireworks 1.4G (consumer fireworks) is allowed by Section 5601.1.3, Exception 4, such display or storage shall comply with the applicable requirements of NFPA 1124.
- *NFPA 1124 (2006) 6.7.3.1* Consumer Fireworks storage or work buildings shall not be located within 50' (15.2 m) of the following:
  - Motor vehicle fuel-dispensing station dispensers.
  - Retail Propane-dispensing station dispensers.
  - Compressed natural gas dispensing facilities.
  - Above ground storage tanks for flammable or combustible liquid, flammable gas, or flammable liquid gas.

## OPERATIONAL PERMIT FIREWORKS RETAIL SALES APPLICATION

- *NFPA 1124 (2006) 6.11.5.1.1* Smoking materials, matches, lighters, or other open flame devices shall not be allowed within 50' (15.2 m) of any area where fireworks or other pyrotechnic materials are present.
- *NFPA 1124 (2006) 6.11.6* Signs that read as follows in letters not less than 4" (102 mm) on a contrasting background shall be conspicuously posted on the outside of any consumer fireworks storage building. FIREWORKS – NO SMOKING.
- *NFPA 1124 (2006) 7.3.18.1* Class II or III combustible liquid generator fuels shall be limited to not more than 5 gallons (18.9 L).
- *NFPA 1124 (2006) 7.3.18.2* Portable generators shall be permitted to use Class I flammable liquids as fuel, provided the quantity of such fuel is limited to 2 Gallons (7.6 L).
- *NFPA 1124 (2006) 7.4.9.2.2* Portable generators shall be located not less than 20' (6.1 m) from any CFRS facility.
- *NFPA 1124 (2006) 7.4.9.2.3* Generator fuel shall be stored not less than 20' (6.1 m) from the CFRS facility.

Minimum Separation Distances													
	Buildings		Combustibles(a)		Tents(b)		Vehicle Parking		Stands(c)		Storage of Consumer Fireworks		
	ft.	m	ft.	M	ft.	m	ft.	m	ft.	m	ft.	m	
<b>Tents b</b>	20	6.1	20	6.1	20	6.1	10	3.05	20	6.1	20	6.1	
<b>Stands c</b>	20	6.1	10	3.05	20	6.1	10	3.05	5d	1.5d	20	6.1	

*Tents* refers to temporary retail sales of consumer fireworks in tents, canopies, and membrane structures.  
*Stands* refers to temporary CFRS stands.  
 Where stands are separated from each other by less than 20 ft. (6.1 m), the aggregate area of such stands shall not exceed 800 sq ft.

<b>Applicant Signature:</b>	<b>Date:</b>
<b>FMO Reviewer:</b>	<b>Date:</b>