



Minutes

2:00 p.m., Wednesday, July 15, 2026

1. Introductions (Barbour)
2. CDC 2026 Goals - Status (O'Connor)
 - a. Chamber of Commerce Permitting Process Improvement Recommendations
 - i. 20 items on the list have been completed with another 6 actively underway.
 - ii. Next meeting with Industry to discuss the status of the list is August/September.
 - b. Site Plan Conditional Approvals
 - i. See presentation
 - c. Site Plan Administrative Process Manual (APM)
 - i. First draft was sent out to CDC members
 - ii. Planning to send the final document to the County Attorney by the end of this year.
 - d. Special Use Permit (SUP) Process
 - i. Working with Planning and a team to put in safeguards and track SUP validity more proactively. The team has had multiple meetings and is now in the testing phase.
 - e. VDOT Process/Comments
 - i. Paolo and Ricky have met about this process and have discussed initial issues with VDOT management. There will be further work sessions internally and with VDOT in the coming months.
3. Emergency/Maintenance Repair Permit Policy (Smolsky)
 - a. See presentation
4. Construction Inspection Process Improvement (Roop/Smolsky)
 - a. FMO and BDD staff have collaborated to help improve current inspection process.
 - b. Currently, the construction project timeline is typically 4-8 weeks. We are pitching a new type of inspection, which will combine all 5 FMO Inspections into one and get them done within 2 days of inspections. Everything would be included in this new inspection type and it would be available Monday through Thursday. Current inspection is limited to 2 hours, but the new inspection would not have a time limit.
 - i. Would be limited to projects that are 10,000 square feet or less
 - ii. This new inspection will allow us to schedule everything in sequence in order.
 - iii. Fee structure has not yet been discussed.
 - c. CDC is on board with moving forward on this. Staff will start working on the processes and procedures and give an update at the next CDC Meeting.

5. Special Inspection Process Improvement (Roop)
 - a. See presentation
 - b. We are looking to create a subgroup to partner with BDD staff to redevelop the Special Inspections Manual. Designers, contractors, engineers are welcome to participate. Please submit a list of potential members to Jonathan and Mike by August 11, then they will send the list to Chad.
6. Update on VSMP Ordinance (Shammout)
 - a. Still trying to get the process done with standard changes.
7. New Virginia Stormwater Management Handbook (VSMH) reminder (Shammout)
 - a. Any new plans from July 1 need to use VSMH, version 1.2. Plans submitted prior to July 1 using version 1.1 will still be accepted.
 - b. Collection of the Construction General Permit (CGP) fee
 - i. Without any advance notice, DEQ has made a change in how they collect their portion of the CGP fee. Public Works has requested to continue with their current process until end of September.
 - ii. Beginning October 1, the new process will begin. Public Works will only collect their portion of the CGP fee and DEQ will bill their portion of their fee separately to the Operator (applicant).
 - iii. No change to when permits are issued, only with the collection fee
8. Data Center Opportunity Zone Overlay District Zoning Text Amendment (Washington)
 - a. See presentation
9. Agency Updates
 - a. Transportation (Canizales)
 - i. As of July 1, the Transportation Department has been restructured and is now called the Department of Transportation and Capital Construction. The new Department now includes public facilities and major parks projects.
 - ii. Sudley Manor and 234 Interchange – The Board awarded Design Build Contract
 - b. Economic Development (Winn)
 - i. Projects seem to have evolved toward light manufacturing, semiconductor, and advanced aerospace, as well as larger international offices.
 - ii. Recent announcement sold Jug handle at Innovation Park to Sandberg Development. They are a Swedish company and will have their headquarters there.
 - iii. The Tourism team recently went out to American Type Culture Collection to for a tour. They now have a \$100,000 grant to go to historic sites, get the cultures, isolate the yeast, and then work with brewers and distillers and create a specific brand of beer. This collection is called the “Prince William Heritage Collection”.
 - c. Public Works (Shammout)
 - i. A process improvement out of the site plan process improvement team is the elimination of the VSMP meeting. You can now submit applications electronically, so there is no need for a meeting.

- d. Planning (Washington)
 - i. 3 new employees started last week, and they received 4 additional FTEs for FY27.
 - ii. Planning presented an [update](#) (page 23) on various topics to the BOCS on 7/14 and discussed the Comprehensive Zoning Ordinance Update.
 - 1. Will be working on batches of proposed changes and will start to drill down into specifics as they move forward.
 - 2. Looking at possibly creating a subcommittee on buffer standards as they work through this.
 - e. Development Services (O'Connor)
 - i. Industry Breakfast is scheduled for Thursday, December 10. A save the date will be sent out in the early Fall.
 - ii. As part of continuous quality improvement, the Expedited Plan Review program was updated. Please provide any feedback
 - iii. Effective July 1, we have revised the Temporary Tents Submission and Inspection Guidelines policy. (<https://www.pwcva.gov/assets/2021-04/tentguidelines.pdf>). We have streamlined the process and helped reduce some of the cost associated with it. With the previous process, both the Building and Fire Inspector had to come out for separate inspections. The new process is that the Building Inspector is inspecting everything related to both the Building and Fire Code (with a few exceptions).
 - iv. Land Development Division is updating DCSM Section 100 and will be incorporating the APM in it. These changes to the DSCM will bring everything in line with current processes. Please provide comments by August 19.
 - f. Fire Marshal's Office (Smolsky)
 - i. The Industry Seminar will be held on September 18 at 8:30am in the McCoart Building.
10. Development Services Performance Measures Update (O'Connor)
- a. See presentation
11. Any Other Business (Barbour)
12. Next Meeting – 2:00 p.m. – 4:00 p.m., Wednesday, October 21, 2026
13. Meeting Adjourned