Prince William Area

(Prince William County, Cities of Manassas & Manassas Park)

Consolidated Annual Performance and Evaluation Report (CAPER)

Federal Fiscal Year 2025 (FY2026)

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Consolidated Plan, FFY 2025-2029 (FY2026-2030)

FFY25 (FY26) Consolidated Annual Performance and Evaluation Report

INTRODUCTION

The ***FFY2025 (FY25) Consolidated Annual Performance and Evaluation Report*** is a summary of the accomplishments resulting from funded activities administered by the Prince William County Office of Housing and Community Development (OHCD) during Federal Fiscal Year 2025 (FY26).

This report is submitted in accordance with regulations governing Consolidated Submissions for Community Planning and Development Programs (24 CFR 91.520) and Consolidated Annual Performance and Evaluation Reporting requirements as directed by the U.S. Department of Housing and Urban Development (HUD). The purpose is to report on OHCD's use of federal entitlement funding allocated from HUD. The federal entitlement funding sources are the ***Community Development Block Grant*** (CDBG) and the ***HOME Investment Partnerships*** (HOME), and ***Emergency Solutions Grant*** (ESG).

In Federal Fiscal Year 2025 (FY26), these funding sources were used to address Suitable Living Environment, Decent Housing and Economic Development for the Prince William Area. The Prince William Area includes Prince William County, cities of Manassas and Manassas Park.

Although the federal entitlement funding is awarded automatically according to a need-based formula, the County still must formally apply to HUD for the money. The application consists of a plan that describes the strategy of addressing the needs of the community. OHCD submits one five-year strategic plan for the three-federal entitlement-funding programs; consequently, the document is referred to as the "Consolidated Plan". Each year the ***Consolidated Plan*** is updated through an Annual Action Plan, which describes how that year's federal entitlement funding will be used to implement the five-year strategic plan. The ***FFY2025 (FY26) Annual Action Plan*** was the first annual component of the Consolidated Plan, FFY2025– 2029 (FY2026 - 2030).

The ***FFY24 (FY25) Consolidated Annual Performance and Evaluation Report*** consists of narrative statements, which explain the progress made in carrying out the activities and achieving the objectives, and outcomes set out in the ***FFY24 (FY25) Annual Action Plan***. It also describes the methods used to comply with federal regulations. Appendices with tables and reports supply additional details about the use of federal entitlement funding for the Prince William Area. All this information serves to document the significant amount of work contributed by County staff and community partners in an effort to carry out the Prince William Area mission of preserving and enhancing communities and improving the quality of life for individuals and families.

Prince William County Office of Housing and Community Development (OHCD) contracted with Community and Policy Advisors, LLC; to provide and submit the Annual Action Plan the FFY25 (FY26) CAPER to HUD within the eCon Planning Suite.

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Prince William County receives funding from three federal grant programs, the Community Development Block Grant Program, the HOME Investment Partnerships Program, and the Emergency Solutions Grant. These three grant programs combined provided **$3,690,102.40** into the county to support affordable housing, homeless, and community development programs and projects in FFY2025 (FY26).

During FFY 2025, Prince William County accomplished a variety of activities using CDBG, HOME and ESG funds. CDBG funds were able to provide case management services for the homeless population assisting **369** extremely low-income persons, CDBG funds were also used to provide transportation services to the Homeless population in the Prince William Area serving **394** extremely low-income persons; and CDBG Funding was provided for comprehensive housing financial counseling to include Smart Money Management Seminar, Financial Assessment, and Homeownership Seminars to include both pre and post counseling for approximately **548** persons. CDBG funds were provided to Prince William County Human Rights Commission to perform sixty-five (65) fair housing testing of local apartment complexes located in various zip codes in Prince William County.

During FFY 2025 (FY26) CDBG funds were used to provide homeowner rehab for six (6) low-moderate income owner-occupied households, three (3) NHRP rehab projects were started in FY25 and completed in FY26. Four (4) of the completed NHRP rehab projects were located in Prince William County, and two (2) were located in the City of Manassas. Twenty-two persons were served as a result of the six projects.

During FFY25, using prior year CDG funds three (3) non-profit owned affordable rentals, previously acquired with CDBG funds, were rehabilitated, providing decent, safe, and ADA accessible housing for both the homeless population and persons who are homeless and medically fragile. Additionally, prior year funds-were allocated to a local homeless shelter for families and a local non-profit agency that provides services for children with developmental disabilities, for ADA accessibility renovations to their existing playgrounds in FFY23, projects continued into FFY24 (FY25) and were completed in FFY25 (FY26). All beneficiaries were presumed to be low- and moderate-income persons based upon meeting the federal definition of being disabled or homeless.

CDBG Funds were allocated in FFY24 (FY25) to local non-profit for rehabilitation of two affordable single rental family units that were previously acquired with CDBG funds, making them ADA accessible and were completed in FFY25 (FY26) serving (9) nine extremely low-income persons with developmental disabilities.

HOME funds were used to provide down-payment and closing costs assistance to assist Six (6) eligible first-time low-moderate income homebuyers to acquire properties located in the Prince William Area utilizing FY22 and FY23 HOME funds and prior year HOME program income assisting twenty-one (21) low-moderate income persons.

ESG funds were used in a variety of shelter operations and rapid re-housing activities which aided 828 extremely low-income persons.

The public comment period ran from August 13,2026, through September 13, 2026.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

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Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
CHDO Set Aside	Affordable Housing	HOME: $	Other	Other	5	5	100.0%	1	1	100.00%
Enhance Access to Public Facilities & ADA Access	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: $	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	3185	318.5%	0	0	0.00%
Enhance Access to Public Facilities & ADA Access	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: $	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	25		0	25	
Enhance Access to Public Facilities & ADA Access	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: $	Rental units rehabilitated	Household housing units	0	4		0	4	
Expand Affordable Housing Options	Affordable Housing	CDBG: $ / HOME: $	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	650	1893	291.23%	140	430	307.14%
Expand Affordable Housing Options	Affordable Housing	CDBG: $ / HOME: $	Rental units constructed	Household Housing Unit	0	5		0	5	
Expand Affordable Housing Options	Affordable Housing	CDBG: $ / HOME: $	Rental units rehabilitated	Household Housing Unit	0	6		10	0	0.0%
Expand Affordable Housing Options	Affordable Housing	CDBG: $ / HOME: $	Homeowner Housing Added	Household Housing Unit	0	17		10	10	100.0%
Expand Affordable Housing Options	Affordable Housing	CDBG: $ / HOME: $	Homeowner Housing Rehabilitated	Household Housing Unit	90	18	11.11%	0	18	
Expand Affordable Housing Options	Affordable Housing	CDBG: $ / HOME: $	Direct Financial Assistance to Homebuyers	Households Assisted	50	0	0.00%	8	0	0.00%

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Expand Affordable Housing Options	Affordable Housing	CDBG: $ / HOME: $	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	0		22	0	0.00%
Expand Affordable Housing Options	Affordable Housing	CDBG: $ / HOME: $	Housing for Homeless added	Household Housing Unit	0	0		0	0	
Expand Affordable Housing Options	Affordable Housing	CDBG: $ / HOME: $	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	
Program Administration	Administration	CDBG: $ / HOME: $	Other	Other	5	5	100.0%	1	1	100.00%
Promote Fair Housing in the Area	Administration	CDBG: $	Other	Other	5	5	100.0%	1	1	100.00%
Provide Support for Public Service Programs	Non-Homeless Special Needs Non-Housing Community Development	CDBG: $	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	300	1317	439.0%	618	922	149.19%
Provide Support for Public Service Programs	Non-Homeless Special Needs Non-Housing Community Development	CDBG: $	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Provide Support for Public Service Programs	Non-Homeless Special Needs Non-Housing Community Development	CDBG: $	Other	Other	5	0	0.00%			
Support Efforts to Combat Homelessness		CDBG: $ / ESG: $	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	11		0	0	
Support Efforts to Combat Homelessness		CDBG: $ / ESG: $	Homeless Person Overnight Shelter	Persons Assisted	1500	65	4.33%	498	0	4.42%
Support Efforts to Combat Homelessness		CDBG: $ / ESG: $	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	35	0	0.00%	27	0	0.00%
Support Efforts to Combat Homelessness		CDBG: $ / ESG: $	Homelessness Prevention	Persons Assisted	3900	0	0.00%	27	0	0.00%

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Support Efforts to Combat Homelessness		CDBG: $ / ESG: $	Other	Other	5	4	80.00%	1	1	100.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

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Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

ESG – ESG funds were utilized to provide funds for emergency shelters, supportive shelter, transitional housing, Domestic Violence Shelter, HMIS support and short-term rapid re-housing. In undertaking these projects, ESG funds were able to meet the homelessness priority need identified in the FFY 2025-2029 Consolidated Plan.

HOME – Home funds were used to provide direct financial assistance to first time home buyers and program administration. This was able to meet the Priority need of Low to Moderate Income Housing, as identified as a high priority in the Plan.

CDBG – CDBG funds were used to meet many of the priority needs outlined in the Consolidated Plan, including homelessness, low to moderate income housing, financial assistance to owner-occupied residents of Prince William County Area to correct health and safety issues as well as to increase energy efficiency within their properties. CDBG Prior Year funds provided funding to non-profits to correct health and safety issues, increase energy efficiency and ADA accessibility within their affordable rental housing, serving homeless persons with disabilities and persons who are medically fragile, special needs populations, Fair Housing, and Public Facilities and ADA Accessibility activities.

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CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME
White	491	0
Black or African American	680	9
Asian	68	17
American Indian or American Native	0	1
Native Hawaiian or Other Pacific Islander	3	0
Total	**1,242**	**27**
Hispanic	302	1
Not Hispanic	940	26

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Describe the clients assisted (including the racial and/or ethnicity of clients assisted with ESG)

	HESG
American Indian, Alaska Native, or Indigenous	3
Asian or Asian American	12
Black, African American, or African	397
Hispanic/Latina/e/o	30
Middle Eastern or North African	0
Native Hawaiian or Pacific Islander	1
White	121
Multiracial	109
Client doesn't know	0
Client prefers not to answer	0
Data not collected	0
Total	**673**

Narrative

The County served over 1,242 persons during FFY 2025 (FY26) with CDBG and HOME funds. Of the households captured in the table above, some 491 (or 39% percent) were white, 689 (or 55% percent) were black/African American, 85 were Asian, and three were Native Hawaiian or other Pacific Islander. In terms of ethnicity, some 303 were Hispanic. An additional 673 persons were served with ESG funds. 397 were black or African American, 121 were white, 30 were Hispanic or Latino, and 109 were multiracial.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	7,478,242	3,342,692.99
HOME	public - federal	9,998,292.64	919,302.00
ESG	public - federal	228,267	191,966.08

Table 3 - Resources Made Available

Narrative

In addition, the County had the following resources available:

State Rental Assistance Program (SRAP) committed $1,058,477 as total budget funds for both administration and rental assistance payments to Project Based Rental Assistance Tenants (PBRA) for the eleven (11) affordable rental units and (32) thirty-two Tenant Based Rental Assistance Vouchers (TBRA) in FYY25 (FY26). These SRAP vouchers were used in Prince William County and City of Manassas for persons with disabilities through referrals through the Department of Behavioral Health and Developmental Services (DBHDS) and Prince William County Community Services (CS). OHCD for FFY25 (FY26) was awarded a budget of $2,029,407 for both administration and rental assistance for seventy-two (72) Permanent Supportive Tenant Based Rental Assistance Vouchers to provide housing assistance to households with serious mental illnesses, through referrals from DBHDS.

CDBG -During FFY 2025 (FY26), Prince William County spent $3,342,692.99 (per HUD report) in CDBG funds, which included six (6) low-moderate income owner-occupied households provided rehabilitation, with three (3) NHRP rehab projects started in FY25 and completed in FY26, and three (3) started and completed in FFY25 (FY26). Four (4) of the completed rehab projects were located in Prince William County, and two (2) were located in the City of Manassas. Twenty-two persons were served within the six projects.

Utilizing prior year CDBG funds allotted for public service activity administered by a local nonprofit for street outreach, homeless outreach and Case Management to the homeless population assisting 369 extremely low-income persons and funded a public service activity administered by the County's Department of Social Services for Transportation Services for homeless population which assisted 394 extremely low-CDBG funding for comprehensive housing financial counseling to include Smart Money Management Seminar, Financial Assessment, and Homeownership Seminars to include Pre and Post for approximately 548 persons. CDBG funds were provided to Prince William County Human Rights Commission to perform sixty-five (65) fair housing testing for local apartment complexes located in various zip codes in Prince William County.

CDBG Funds in the amount of $226,761.28 were used for transitional housing for seven (7) homeless families; twenty-six persons with emergency housing assistance in FFY25 (FY26), the funding was spent in FFY25 (FY26) and drawn down in FFY26 (FY27).

HOME - During FFY2025(FY26), Prince William County spent $779,427.60 in HOME funds with three (3) located in City of Manassas and three (3) in Prince William County. This included $83,045.20 in Administration funding, which was spent in FFY25 (FY26 and drawn down in FFY26 (FY27), $696,422.40 was spent on the six (6) eligible low-moderate income First-Time Homebuyer Program acquisitions, which received down payment & closing costs assistance utilizing FY22 and FY23 HOME funds and $107,250 in prior year HOME program income. Altogether, twenty-one (21) low income persons were all served at 60% of AMI.

ESG - $210,786.81 funds were expended in ESG funds for the FFY2025 (FY26), grant funding, which included $134,945 Operations, $42,901 in HMIS Support, $16,072.81 in Rapid Re-Housing and $16,868 (7.5%) administrative funds. There was $6,661.19 of FFY24 (FY25) Rapid Re-Housing funds drawn down in FY2025. ESG Administrative funds were drawn down for FFY25 (FY26) in FYY26 (FY27).

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Countywide	100	100	Non-targeted for Low-Mod Individual Benefit and Administration

Table 4 – Identify the geographic distribution and location of investments

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Narrative

During FFY2025 (FY26), much of the funding from CDBG and HOME was available for eligible funding opportunities countywide. While funds were not targeted geographically, some funds were used within CDBG Eligible areas. These are estimated to be 10 percent of funds within these areas.

Leveraging

Explain how federal funds leveraged additional resources (private, state, and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

HOME – Matching requirements for the HOME Program are met through deferred taxes on nonprofit owned properties where HOME and CHDO funds were provided for acquisition and rehabilitation of affordable rental properties, below market rate first trust financing through Virginia Housing (VH) Sponsoring Partnerships and Revitalizing Communities (SPARC).

In addition, funds provided for HOME eligible projects, reduced professional service fees, and below market rate opportunities for first-trust funding. For FFY25 (FY26), OHCD was awarded $7,114,002 million dollars through Virginia Housing Development Authority (VHDA) now referred to as Virginia Housing (VH) through their Sponsoring Partnerships and Revitalizing Communities (SPARC). SPARC Funds are a special allocation of VH financing provided to housing industry local governments and nonprofits to support special housing needs. The SPARC funding from VH allows for 1% reduction in market interest rate for first trust mortgage financing for first-time homebuyers and additionally used in conjunction with the HOME down-payment and closing costs funding which is a second lien on the eligible properties. There was $1,336,800 in Virginia Housing SPARC first trust financing for (5) five of the FTHB eligible acquisitions, and one was funded with SPARC funds from another jurisdiction in the amount of $223,000. The remaining $5,777,202 SPARC funds were used to assist first-time homebuyers who wish to live in Prince William County and did not qualify for the FTHB program.

ESG - Recipients of ESG funds are required to provide a dollar-for-dollar match. The match must be for the specific project for which ESG funding is requested and must be received and expended within the grant year. Eligible sources of match are:

1) Donated Supplies: Donated goods such as clothing, furniture, equipment, etc. Include the source and an estimated value for all donated goods.
2) Cash Donations or Grants: Private donations or grants from foundations, nonprofits, or local, state, and federal sources. A single grant may serve as the required match.

3) Value of Donated Building: The fair market value of a donated building in the year that it is donated. The building must be proposed for ESG-related activities and must not currently be in use for these activities. The verification should state when the building was donated and for what purpose, the current use of the building, and how long the building has been used for its current purpose. A licensed real estate salesperson, broker or licensed appraiser may be used to determine the fair market value of the property.
4) Rent or Lease: Rent paid for space currently used to provide services to the homeless must include the source of funds used to pay rent. The fair market rent, or lease value of a building owned or space that is donated (rent free) to the organization is also an acceptable match resource. To document fair market value a letter from a licensed real estate salesperson, broker or licensed appraiser that specifies the location of building, square footage, value per square foot, and total lease or rent value based on 12-month occupancy.
5) Salaries: Any staff salary paid with general operating funds or grant funds (CDBG, United Way, etc.). The position(s) used as match must be involved in ESG related activities and the hours utilized for match must be for hours worked for ESG related activities. For each position includes the title, annual salary, percentage of time dedicated to ESG activities, source of funds and the dollar amount proposed as match.
6) Volunteers: Time and services contributed by volunteers, with a value not to exceed $36.14 per hour. [Note: Volunteers providing professional services such as medical or legal services]

Table 5 – Fiscal Year Summary - HOME Match Report

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	7,151,452.33
2. Match contributed during current Federal fiscal year	211,558.98
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	7,363,011.31
4. Match liability for current Federal fiscal year	87,006.18
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	7,276,005.15

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
26-HI33-421200-01	8/21/2025						27,726.83	27,726.83
26-HI33-421200-02	10/07/2025						55600.59	55,600.59
26-HI33-421200-03	10/09/2025						43,937.03	43,937.03
26-HI33-421200-04	10/31/2025						31,797,.40	31,797.40
26-HI33-421200-05	12/04/2025						27,086.00	27,086.00
GSHF 1917 Old Post	06/30/2026		3,129.57					3,129.57
GSHF 1987 Mayflower	06/30/2026		3,485.09					3,485.09
GSHF 2224 Grundy	06/30/2026		4,254.07					4,254.07
GSHF 2336 W Longview	06/30/2026		4,495.41					4,495.41
GSHF 15351 Grist Mill	06/30/2026		3,459.14					3,459.14
GSHF4520 Blue Jay	06/30/2026		3,469.52					3,469.52
GSHF 15285 Lodge Terr	06/30/2026		3,118.33					3,118.33

Table 6 – Match Contribution for the Federal Fiscal Year

Table 7 – Program Income HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period	**Amount received during reporting period**	**Total amount expended during reporting period**	**Amount expended for TBRA**	**Balance on hand at end of reporting period**
$2,136,219.00	0	$107,250.00	0	$2,028,969.00

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Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	**Minority Business Enterprises**				**White NonHispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black NonHispanic**	**Hispanic**	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

	Total	**Women Business Enterprises**	**Male**
Contracts			
Dollar Amount	0	0	0
Number	0	0	0
Sub-Contracts			
Number	0	0	0
Dollar Amount	0	0	0

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	**Minority Property Owners**				**White non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black non-Hispanic**	**Hispanic**	
Number	0	0	0	0	0	0

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Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired	0	0
Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	0	0

Households Displaced	Total	**Minority Property Enterprises**				**White NonHispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black non-Hispanic**	**Hispanic**	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	27	0
Number of Non-Homeless households to be provided affordable housing units	18	24
Number of Special-Needs households to be provided affordable housing units	0	0
Total	**45**	**24**

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	88	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	18	8
Number of households supported through Acquisition of Existing Units	8	16
Total	**106**	**24**

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

During FFY2025 (FY26), Prince William County spent $779,427.60 HOME funds. This included $83,045.20 in Administration funding, which was spent in FFY25 (FY26) and drawn down in FFY26 (FY27), $696,422.40 in the completion of six (6) eligible low-moderate income First-Time Homebuyer Program projects which received down payment & closing costs assistance utilizing FY22 and FY23 HOME funds and prior year HOME program income, in the amount of $107,250. which assisted twenty-one (21) low-moderate income persons, with three (3) acquisitions in City of Manassas and three (3) in Prince William County.

The housing market in the Northern Virginia Area continues to be a competitive seller's market, where sales prices are still very high, where buyers are paying cash, bidding wars, exclusion of home inspections and appraisals are common. The annual increase in sales price limits and the deficient of housing units create barriers to low-moderate income first-time homebuyers from obtaining the first homes in the Prince William Area.

In FFY2025 (FY26) CDBG funds were used to complete rehabilitation on six (6) low-moderate income owner-occupied units, with three (3) NHRP rehab projects started in FY25 and completed in FY26. Four (4) of the completed rehab projects were located in Prince William County, and two (2) were located in the City of Manassas. Twenty-two (22) persons were served within the six projects. OHCD's application process for submission of new applications for the Neighborhood Housing Rehabilitation Program (NHRP), is through an on-line application process, using the Community Planning and Development Neighborly Software program. OHCD processed 161 rehabilitation applications of which 55 were denied, 90 applications were either duplicates or incomplete, six (6) were completed (2) two and the remaining are under review for eligibility for the NHRP Program. .

Discuss how these outcomes will impact future annual action plans.

Prior Year unspent HOME funds from both entitlement and program income funds will be reallocated with downpayment & closing costs assistance for low-moderate income first-time homebuyers and to provide Tenant Based Rental Assistance (TBRA) Vouchers, to eligible "Qualifying Populations" which include, homeless, at-risk of homelessness, domestic violence, human trafficking and veterans who meet these eligibility definitions as determined by HUD for households in the Prince William Area.

OHCD in ~~the~~ FFY25 (FY26) provided CDBG funding to local non-profit organizations specializing in providing assistance for persons with disabilities, who are homeless and/or medically fragile, through rehabilitation of affordable rental group homes that had been previously acquired with CDBG Funds and would remain as affordable rental units, for the populations served.

In FFY23 (FY24) CDBG prior year funds were provided to a non-profit agency which provides services to children with disabilities and a local homeless shelter for the acquisition of ADA compliant playground equipment. The projects were ~~to be~~ completed in FFY25 (FY26). Due to unforeseen circumstances with permitting, the projects took longer than anticipated to complete. All of these identified populations meet the presumed to be low- and moderate-income persons based upon meeting the federal definition of being disabled or homeless.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	4	0
Low-income	4	1
Moderate-income	6	9
Total	14	10

Table 13 – Number of Households Served

Narrative Information

The County funded six (6) low-moderate income eligible first-time homebuyers during FFY25 (FY26)with HOME funds. All (6) six households were low-income.

CDBG funded six (6) single-family housing unit rehabs during FFY25 (FY26). This included one (1) extremely low, and (2) low-income and (3) three moderate income households. Public service activity administered by a local non-profit for street outreach, case management to the homeless assisted 369 extremely low-income persons, Homeless Outreach and Case Management for homeless population, additionally CDBG funding was provided to the County's Department of Social Services to provide transportation for the homeless and served 394 extremely low-income. CDBG funds were also provided for ~~and~~ comprehensive housing financial counseling for approximately 548 low-moderate income persons. CDBG Funds were provided for Fair Housing ~~funding~~ activities in the amount of $30,000 and were provided to the Prince William County Human Rights Commission to initiate and complete testing for Fair Housing discrimination. CDBG prior year funds in the amount of $900,000 were allocated to a local homeless shelter for families and a local non-profit that provides services to persons (children) with developmental disabilities, for ADA accessibility renovations to their existing playgrounds. The projects were ~~to be~~ completed in FFY25 (FY26) with final CDBG Funds disbursement in the amount of $295,372.60 due to unforeseen circumstances with permitting. All of these identified populations meet the presumed to be low- and moderate-income persons based upon meeting the federal definition of being disabled and/or homeless.

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CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County provided funds to Streetlight Outreach Ministries, who provided outreach to 369 extremely low-income homeless persons, particularly assisting high barrier clients providing a Case Manager who conducted street/campsite outreach designed to provide essential services necessary to reach out to unsheltered homeless persons for the purpose of connecting unsheltered homeless people with emergency shelter, housing, or critical services; and to provide urgent, non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility. The County also provided funds to the County's Department of Social Services (DSS), who provided homeless transportation services for 394 extremely low-income homeless individuals from the streets to a local shelter with available space from an established pick-up site or by appointment from the individual's current location. Also provide transportation between shelters or to and from medical clinics, detoxification facilities, public assistance offices, other local service providers and any other transportation needs for the individuals as needed for those identified as homeless. The County also works closely with the Continuum of Care and homeless service providers in their outreach activities throughout the year.

The Dawson Beach Transitional Housing Program provided case management and housing opportunities for (26) persons (9 adults and 17 children) and continues to provide its program of assisting those families who are referred from local shelters who are in good standing, meeting the program's income requirements as well as other eligibility criteria. OHCD has implemented along with other financial and educational program opportunities for the families a seventeen-week required "Choices" a life skill program designed to assist with creating a sustainable home and work toward self-sufficiency. Each Participant who successfully completed the training program is provided a "Certificate of Completion" along with a graduation ceremony.

Addressing the emergency shelter and transitional housing needs of homeless persons

The County funded two programs ~~for~~ inFFY2025 involving the continued support of the ~~expansion of the~~ number of beds for emergency shelters and supportive housing. The County used CDBG funds to fund the Dawson Beach Transitional Housing Program to provide transitional housing beds within the (7) seven transitional units providing shelter and services for 26 persons. The funds also provided emergency shelter access for 301 persons in the Prince William County Ferlazzo Homeless Shelter, Hilda Barg Homeless Shelter, and the Supportive Shelter. These three shelters are administered by Prince William County Department of Social Services. In addition, operation funding helped support two additional homeless facilities, administered by Prince William County nonprofit(s) (ACTS, 196 and NVFS, 284). The Office of Housing and Community

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Development was able to provide funding to assist 854 (828 through ESG Shelter Operations & Rapid Re-Housing and 26 through Dawson Beach Transitional Housing) extremely low-and low income homeless persons with emergency and transitional housing needs during FFY25 (FY26).

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

For FFY 2025 (FY26), the County funded two Prince William County homeless facilities ACTS, Inc. and NVFS with Rapid Re-Housing funding to avoid entering, or shortening the length of, homelessness. ACTS and NVFS expended $22,734.00 of Rapid Re-Housing funding, with a total of $16,072.81 of FFY25 (FY26 Funds and $6,661.19 of FFY24 (FY25) ESG Funds,

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

In addition to funding rapid re-housing, the County utilized CDBG and ESG to fund services to prevent the return to homelessness, where funds were also provided for case management through ESG FFY25 (FY26) Shelter Operation funding provided to local shelters in the amount of $134,945 to help meet the needs of homeless households through homeless transition housing through both Case and Property Management activities.

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CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Prince William County does not have any public housing. Prince William County does not own or operate any affordable housing units.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Prince William County does not have any public housing.

Prince William County Housing Choice Voucher program has a robust Family Self Sufficiency Program (volunteer) with currently 50 participants in the program. In order to participate the participants must have an HCV Voucher, we also have a Housing Choice Voucher Purchase Program, and through the FSS program it includes educational opportunities to prepare for homeownership, either using their HCV Voucher or without, and sometimes through our First Time Homebuyer Program and through the use of their escrow funds.

Actions taken to provide assistance to troubled PHAs

Prince William County Office of Housing and Community Development (OHCD) did not use any CDBG, HOME or ESG to assist OHCD's Public Housing Agency.

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CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Prince William County Office of Housing along with the Prince William County Board of County Supervisors has worked together to address and reduce the effects of public policy on affordable housing developments over the past few years. Statistics have supported a lack of affordable housing units, especially for the household income range of 30-50% of AMI. On December 13, 2022, the Prince William County Board of County Supervisors approved a major update to the County's Comprehensive Plan, which guides the future growth, redevelopment, and preservation of the County as well as investments in future public infrastructure through the year 2040, which included for the first time a "Housing" Chapter.

OHCD along with the Prince William County Planning, Zoning and Development Service Agencies has collaboratively worked together for the creation of an Affordable Dwelling Unit Ordinance (AfDU) was approved by the Board of County Supervisors on June 3, 2025. This AfDU Ordinance allowed for the creation of an Affordable Housing Fund (AHF), which was approved on February 3, 2025. The Board of Supervisors has allocated funding in the amount of $16M through FY26 with a commitment of $31M by FY29. The AHF advertised the first NOFO accepting applications from developers of affordable housing, which ended in July 2026. OHCD received five (5) applications from for-profit and non-profit developers of Affordable Housing. These applications are being reviewed and if reservations of funding are provided these units would provide affordability for income levels from 30% to 80% of AMI. All applications were for multifamily units.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The County has continued to look for new funding sources for programs that address underserved needs. Funding has been one of obstacles in providing the services needed to focus on the vast variety of issues that prevent families from breaking out of poverty and from living in the best, most affordable housing possible.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

OHCD continues to follow all policies and procedures to reduce lead-based paint hazards in any renovation or redevelopment projects.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The County has continued its efforts in conjunction with the Continuum of Care (CoC) to reduce the number of poverty-level families through the development of services needed to assist those families with educational opportunities, job growth, and life skills training through the various social service agencies operating in the county. During FFY25

(FY26), the County funded several activities to prevent homelessness and offer supportive services to poverty-level families. These efforts include case management, outreach, HMIS Support, shelter operations, short-term housing support and transitional housing.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

During this Program year the County has:

- OHCD collaborates with non-profit organizations to address community needs, barriers to affordable housing and provides support to federal and non-federal funding initiatives.

- OHCD administers both Tenant-Based Rental Vouches and Project-based rental vouchers through Virginia Department of Behavioral Health and Developmental Services (DBHDS). OHCD has been allocated funding for the administration of seventy-two (72) Permanent Supportive Vouchers to provide housing assistance to those with severe mental illness funded through the State Rental Assistance Program (SRAP)

- Worked with private industry and other government agencies in assessing and addressing important issues that hamper housing and community development efforts.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The County has continued to coordinate planning activities with private housing and social service agencies, including participation in the Prince William County Continuum of Care (CoC) meetings, on-going development of the Continuum of Care, development and implementation of a coordinated entry system and enumeration of point-in-time and homeless surveys. The County's Homeless Service Division has collaboratively with other CoC members implemented the "Pad Mission" which is a housing search resource for homeless service providers and landlords to register and utilize the tool to help quickly move literally homeless individuals and families into housing. County OHCD staff continues its participation in other coalitions and study groups as the opportunity arises. OHCD staff also attend and participate in monthly CoC Service continuum monthly meetings, as well as other trainings and round table discussions. OHCD also participates in monthly. OHCD staff attend and participate in monthly Prince William Area Homeless Veterans with DSS Homeless Shelters and other County Veteran Agencies.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)

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In 2014, Prince William County created a Fair Housing Plan based on the 2014 Analysis of Impediments to Fair Housing. This report identified five broad impediments to fair housing. OHCD completed a review in FFY23 of the Fair Housing Plan, and it was determined that there was no change to these identified impediments and OHCD would continue to address these needs:

1. Housing affordability
2. Overlapping areas of racially and ethnically concentrated poverty, segregation, and limited access to community assets
3. Lower-income Latino and Asian households demonstrate greater housing needs
4. Discrimination in the provision of housing
5. Lending practices limit the access of African American and Latino households

Fair Housing

Some of the Outreach Activities include:

- OHCD provided funding to the Prince William County Human Rights Agency to conduct Fair Housing Testing in local Apartment complexes within Prince William County

- OHCD Participates in the County Supervisors Open House and Community engagements to provide information on OHCD's Housing Programs and benefits and services available within the Community through its partners.

- Participating in affordable housing workshops, lunch and learns and Affiliate meetings providing information on all CPD programs and services provided, reaching both Realtors, Lenders, and Settlement Agencies

- Participated in the PWAR Annual Fall Conference as an exhibitor providing an opportunity to meet, discuss and provide brochures and information on all CPD programs

- Participated in Affordable Housing Workshops and Affiliate meetings providing information on all CPD programs and services provided, reaching Lenders and Settlement Agencies in the Northern Virginia Area

- As an active participant in the Annual Northern Virginia Housing Expo as a Vendor and a Trainer providing information to the participants concerning the housing programs available along with other resources for housing assistance and educational opportunities. The virtual provision of the Housing Expo continues to be available to participants, which allows for virtual visits to Exhibit Hall, Workshops provided, Home Buyer and Rental resources, Coaching and Financial Information. OHCD will continue to be a participant in the Northern Virginia Housing Expo.

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- OHCD participated in the Community Resource Roundtable providing information on Housing Opportunities hosted by the Prince William County Community Safety Agency.

- OHCD participated in the annual Prince William County Community Fair sponsored by the Prince William County Police Department – providing program information on all Housing programs to the community

- OHCD participated in the All County Public Safety Expo, where information on our housing programs was provided to the Participants.

- OHCD attended two Prince William County sponsored Job Fairs; where both housing job information was provided as well as housing assistance program information to the community

- OHCD participated in Fair Housing Community Webinars, providing Housing program information on all Housing programs to the attendees

- OHCD participated in Prince William County Community Outreach Pop-Ups; this outreach is initiated County Pop-ups within the County providing information from County Departments concerning the services and programs administered.

- OHCD participated in the Manassas Park City Community Services Event hosted by the Department of Housing in Manassas Park, Virginia; OHCD provided program information for all Housing programs, there were over 300 attendees for this event.

- OHCD participated in the Fairfax County Housing Symposium in learning about collaboration and regional approaches to methods of increasing affordable housing

- Provided on-going program information to real estate industry concerning affordable housing programs (First-Time Homebuyer Program and Neighborhood Housing Rehabilitation Program)

- The Director of Housing participated as a speaker representing the Office of Housing & Community Development in an "Affordable Housing Town Hall" where community residents and guests attended to receive information around the Affordable Dwelling Unit and Housing Programs that Prince William County administers.

- OHCD has on staff three Spanish speaking employees to allow for better communication and housing opportunities for the Latino population

- The County website can translate program descriptions in different languages as applicable, allowing for broader availability of the programs and services within the County

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- OHCD Participated in the first County Quadrant Resource Fair where 1,391 attendees participated to gain information on County agencies, services, benefits and housing opportunities

- Funding provided through CDBG funds to the Prince William County Virginia Cooperative Extension to provide Housing Counseling, Financial Management, and Budgeting; with classes held in both English and Spanish. All class participation is a requirement for assistance under the First-Time Homebuyer Program. Educational classes are available in hybrid form.

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

County Executive/Board of County Supervisors (BOCS)

Per the 1992 Board of County Supervisors formal resolution concerning "affordable housing", the Office of Housing and Community Development (OHCD) prepares detailed reports on all housing and community development activities for the County Executive and the Board of County Supervisors. One of the main sections of the report is ongoing Consolidated Plan development and implementation. Other sections include new proposals for funding and implementation of new housing initiatives, as well as measurable goals and objectives called "performance measures." OHCD works with the Prince William County Finance and Budgeting offices to ensure that identified performance measures are being met and where other measures are needed.

Citizen Boards

Each month at the Prince William County Housing Board meetings, Consolidated Plan related issues and progress updates are discussed as part of the regular agenda, there is citizen time allocated for any housing related guests to express any affordable housing issue. Board training is provided throughout the year; on updates to federal program guidelines; and other affordable housing related topics. Community Planning and Development (CPD) management staff are present at Housing Board meetings and discuss questions concerning progress, obstacles, upcoming Consolidated Plans, events, and housing related activities.

Performance Measurement System

To establish specific targets on the road to achieving the Area goals and objectives and monitor them each year, a Performance Measurement System was developed that will be used each year with the submission of the Annual Performance Report. The Performance Measurement System includes objectives, outcomes as well as measurable outcome statements to identify how the Area is progressing towards the established objectives.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Office of Housing and Community Development will convene and conduct at least one citizen input meeting which will be hybrid, at key times in the year. This meeting will allow for access and discussion of the progress made on the current year's performance of the Consolidated Plan and ~~the second~~ to solicit input for developing the ensuing year's Action Plan. Special citizen input meetings will be held as needed for substantial amendments and/or special funding opportunities. Prior to obtaining formal approval by the Board of County Supervisors, the Office of Housing and Community Development will facilitate the convening and conduction of public hearings by the Prince William Housing Board. The meetings will be hybrid at convenient times and at accessible facilities. Citizen public comment in-put meeting notifications will be provided through the County's local newspaper, on the Housing website and OHCD will work with the County's Communication Department to reach all social media acceptable methods.

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CR-45 CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Prince William County did not have any significant changes to the Goals listed in the Consolidated Plan and FFY2025 (FY26) Action Plan. The County has met or exceeded most of the goals outlined in the Consolidated Plan. This year's activities have continued to be in line with the objectives of the County's Consolidated Plan, and as a result, the County does not plan on making any significant changes.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants? No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

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CR-50 HOME 91.520 (d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

OHCD performed Housing Quality Standards Inspections (HQS) on thirty-five (35) residential properties in FFY25 (FY26), which consisted of six (6) for the FTHB Program, twenty-seven for both owner-occupied rehabilitation and affordable rental rehabilitation, sixteen of these units were residential properties where annual inspections were conducted on properties that were acquired/rehabilitated by County non-profits with prior year HOME and CDBG Funds. These inspections are completed to enforce the deed restrictions, the affordability period, and to monitor beneficiaries. These inspections included a visual assessment/ paint stabilization of all lead hazard remediation actions for the property that was built prior to 1978, inspections for required carbon monoxide detectors, radon potential and mold like substances.

A list of inspections and dates is included in the attachments for the Affordable Rental Units.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

CHDO projects and property owners applying for HOME funds for assisted housing containing five or more housing units are advised of the applicable Affirmative Marketing requirements. As a condition of receiving HOME funding, applicants are required to submit an Affirmative Marketing Plan describing the procedures that will be used to affirmatively market the assisted units. The plan must be reviewed and approved by the Prince William County Office of Housing and Community Development (OHCD) prior to the commitment of HOME funds.

During FFY 2025 (FY 2026), OHCD requested HUD Field Office to reallocate the FFY 2017–FFY 2020 CHDO funds originally allocated to the County under the required CHDO percentage be reduced and reallocated to HOME Entitlement funds to be used for the FTHB Program. The reallocation was processed and approved by the U.S. Department of Housing and Urban Development (HUD) in July 2025.

There were no CHDO activities during FFY 2025 (FY 2026). OHCD typically provides CHDO funding opportunities over a two-year period before transitioning to a competitive application process for eligible affordable housing projects. However, due to the limited number of eligible CHDOs located and operating within the Prince William County area,

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OHCD continues to have unspent HOME CHDO funds available from FFY 2021 through FFY 2025.

OHCD continues to provide requirements for applicants as well as program information for HOME CHDO certification and funding. Despite ongoing outreach and efforts to identify eligible organizations, no applications for CHDO certification or funding have been received during the reporting period. Currently, there are only two nonprofit housing providers in Prince William County that meet the eligibility requirements to become a CHDO. OHCD has contacted both organizations on multiple occasions and encouraged them to pursue CHDO certification and apply for available HOME CHDO funding; however, neither organization has expressed interest in applying for the available funds.

OHCD will continue outreach and engagement efforts with eligible nonprofit organizations and will monitor opportunities to utilize available HOME CHDO funds in accordance with HUD requirements.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Of the six (6) First Time Homebuyer (FTHB) disbursements in FFY2025 funding was used through the HOME FY22 and FY23 HOME Funds and prior year HOME Program Income. These funds expended benefited a total of six (6) households or 21 persons, of which all six (6) households were low income (60% of AMI).

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

No other actions taken.

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CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 1 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including drafting resume, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding childcare.					
Assisted residents to apply for or attend community college or a four year educational institution.					
Assisted residents to apply for or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Table 2 – Qualitative Efforts - Number of Activities by Program

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Prince William County Office of Housing and Community Development (OHCD) has been proactive in providing guidance and informational training to the Contractors that participate within the applicable assistance programs through OHCD.

CR-60 – ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*
For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	PRINCE WILLIAM COUNTY
Organizational DUNS Number	003096740
EIN/TIN Number	546001531
Identify the Field Office	WASHINGTON DC
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Prince William County CoC

ESG Contact Name

Prefix	Ms
First Name	Joan
Middle Name	S
Last Name	Duckett
Suffix	0
Title	Director of Housing

ESG Contact Address

Street Address 1	15941 Donald Curtis Drive, Suite 112
Street Address 2	0
City	Woodbridge
State	VA
ZIP Code	22191
Phone Number	703-792-7539
Extension	0
Fax Number	703-792-4978
Email Address	jduckett@pwcgov.org

ESG Secondary Contact

Prefix	
First Name	
Last Name	
Suffix	
Title	
Phone Number	
Extension	

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Email Address

2. Reporting Period—All Recipients Complete Program

Year Start Date 07/01/2025
Program Year End Date 06/30/2026

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: Prince William County Department of Social Services
City: Woodbridge
State: VA
Zip Code: 22191, 4256
DUNS Number: 003096740
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Unit of Government
ESG Subgrant or Contract Award Amount: $48,558 (FY26 Shelter Operations)

Subrecipient or Contractor Name: Action in Community Through Service, Inc. (ACTS)
City: Dumfries
State: VA
Zip Code: 22026, 0074
DUNS Number: 052280195
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: $23,615.81 (Shelter OperationsFY26 $20,326 & RRH (FY25 (417 & FY26 RRH $2,872.81) =3,289.81

Subrecipient or Contractor Name: Northern Virginia Family Service
City: Oakton
State: VA
Zip Code: 22124, 2764
DUNS Number: 162818561
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: $56,959.33 (FY26 Shelter Operations $43,759.33 & RRH $13,200)

**** CR-65 through CR-75data has been replaced by the submission of a separate Sage report**

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Attachments

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