



Planning Office

Agenda

7:00 p.m. – Thursday, October 8, 2026 *

**Development Services Building Room 202 B
5 County Complex Court
Prince William, Virginia 22192**

1. Call to Order
2. Roll Call/Quorum
3. Remote Participation Request from Architectural Review Board Member (as needed)
4. Approval of July 2, 2026, Brief and Resolutions
5. Citizens' & Visitors' Time
6. Staff Time
7. Members' Time/Announcements
8. Chairman's Time
9. Vice Chairman's Time
10. Old Business
11. New Business
12. Next Meeting and Adjournment

*** Please note new meeting day.**

The Architectural Review Board's meeting agenda may be amended or revised after it is posted, prior to the commencement of the meeting, and during the meeting, as provided by law.

Brief & Resolutions

July 2026



Architectural Review Board

BRIEF

Development Services Building
Conference Room 202 B

July 2, 2026
Regular Meeting

In Attendance

Members Garcia, Landrum, Long

Eric Griffiths – Heritage Resources Specialist; Toni Brzyski – Board Secretary; David Breedin – Department of Parks & Recreation left at 7:25 p.m.

Call to Order

7:10 p.m.

Quorum present

RES 26-020

Approve the agenda for the July 2, 2026, meeting as presented – **APPROVED - MOTION CARRIED** [VOTING RECORD: Motion Long, Garcia; Ayes by acclamation; Nays None; Absent from Vote None; Absent from meeting Hill, Nasir, Washington]

RES 26-021

Approve the May 13, 2026, meeting brief and resolutions as presented – **APPROVED - MOTION CARRIED** [VOTING RECORD: Motion Landrum, Garcia; Ayes by acclamation; Nays None; Absent from Vote None; Absent from meeting Hill, Nasir, Washington]

Citizens' & Visitors' Time

None

Staff Time

Certificate of Appropriateness - #CRP2026-00087, Hazel House Demolition – A request by the Prince William County Department of Parks and Recreation to demolish the Hazel House, a non-contributing resource in the Buckland Historic Overlay District.

Eric Griffiths provided a presentation about the request. There was a question and answer session with members, Mr. Griffiths and Mr. Breedin of the Department of Parks and Recreation followed by discussion by members.

RES 26-022

Approve the Application for a Certificate of Appropriateness for #CRP2026-00087, Hazel House Demolition, subject to the conditions included in the staff report and authorize the Planning Director to sign the Certificate of Appropriateness application for final approval - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Landrum, Long; Ayes Garcia, Landrum, Long; Nays None; Absent from Vote None; Absent from meeting Hill, Nasir, Washington]

Member Training – Eric Griffiths reminded members of their yearly training requirement. He'll send out videos. Please watch at least one and keep him updated on your progress.

**Members' Time/
Announcements**

None

Chairman's Time

Chairman Landrum announced that he was appointed to the Purchase of Development Rights Committee.

Vice Chairman's Time

Vice Chairman Garcia congratulated Chairman Landrum.

Old Business

Window Cling – Chairman Landrum suggested moving forward on this project.

New Business

None

Next Meeting

The Architectural Review Board will not meet in August or September. The next Architectural Review Board meeting will be held at 7:00 p.m. on **Thursday**, October 8, 2026, in Conference Room 202 B in the Development Services Building.

Adjournment

7:50 p.m.

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: LONG

**July 2, 2026
Regular Meeting
Res. No. 26-020**

SECOND: GARCIA

RE: APPROVE THE AGENDA FOR THE JULY 2, 2026, MEETING AS PRESENTED

ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board considered the agenda presented at its July 2, 2026, meeting; and

WHEREAS, the Architectural Review Board provided no changes;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby approve the agenda for its July 2, 2026, meeting as presented.

Votes:

Ayes: by acclamation

Nays: None

Absent from Vote: None

Absent from Meeting: Hill, Nasir, Washington

MOTION CARRIED

ATTEST: _____
Secretary to the Board

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: LANDRUM

**July 2, 2026
Regular Meeting
Res. No. 26-021**

SECOND: GARCIA

RE: APPROVE THE MAY 13, 2026, MEETING BRIEF AND RESOLUTIONS AS PRESENTED

ACTION: APPROVED

WHEREAS, the Prince William County Architectural Review Board considered its May 13, 2026, meeting brief and resolutions; and

WHEREAS, the Architectural Review Board provided no corrections;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby approve its May 13, 2026, meeting brief and resolutions as presented.

Votes:

Ayes: by acclamation

Nays: None

Absent from Vote: None

Absent from Meeting: Hill, Nasir, Washington

MOTION CARRIED

ATTEST: _____
Secretary to the Board

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: LANDRUM

July 2, 2026

SECOND: LONG

Regular Meeting

Res. No. 26-022

RE: APPROVE THE APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR #CRP2026-00087, HAZEL HOUSE DEMOLITION, SUBJECT TO THE CONDITIONS INCLUDED IN THE STAFF REPORT AND AUTHORIZE THE PLANNING DIRECTOR TO SIGN THE CERTIFICATE OF APPROPRIATENESS APPLICATION FOR FINAL APPROVAL

ACTION: APPROVED

WHEREAS, in 1981 the Prince William Board of County Supervisors established the Architectural Review Board (ARB) to advise and assist in efforts to preserve and protect cultural resources and to administer sections of the zoning ordinance relating to historic districts; and

WHEREAS, one of the duties of the ARB is to review and render a decision on certificate of appropriateness applications within the Buckland Historic Overlay District and to advise the Planning Director of its decision; and

WHEREAS, an application for a certificate of appropriateness was accepted as received on June 3, 2026, Hazel House Demolition at 16210 Lee Highway, which is within the Buckland Historic Overlay District; and

WHEREAS, the proposed demolition activity is defined in the scope of work included in the staff report; and

WHEREAS, the ARB is authorized to approve, with or without modifications, or deny the application for a certificate of appropriateness; and

WHEREAS, the ARB has evaluated the applicant's proposed work, as depicted in the staff report and at today's meeting; and

WHEREAS, the ARB has evaluated the proposed request against Sec. 32-502.05 Historic Overlay District Regulations of the Zoning Ordinance, *The Secretary of the Interior's Standards for Rehabilitation*, and Prince William County's Historic Overlay Districts Design Review Guidelines; and

WHEREAS, the ARB approves the application subject to the conditions included in the staff report;

NOW, THEREFORE, BE IT RESOLVED, that Prince William County Architectural Review Board does hereby approve the Application for a Certificate of Appropriateness for #CRP2026-00087, Hazel House Demolition, subject to the conditions included in the staff report and authorizes the Planning Director to sign the Certificate of Appropriateness application for final approval.

Votes:

Ayes: Garcia, Landrum, Long

Nays: None

Absent from Vote: None

Absent from Meeting: Hill, Nasir, Washington

MOTION CARRIED

ATTEST: _____
Secretary to the Board