April 14, 2022, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care

Prince William Area
Continuum of Care

Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Randi Knights (LaTanya Buckhalter)
Oliver Reid (Tony Turnage alternate)
Pamela Wright (Serena Bermudez alternate)
Angel Harrison (Jeanine Gravette alternate)
Vacant

Prince William Area Continuum of Care (CoC)

Date: April 14, 2022
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, DSS Director (Alternate for Mr. Johnson)

AGENDA

- Registration of Attendance
- Welcome and Introductions
- Approve March 10, 2022, CoC Meeting Minutes **ACTION ITEM**
- Old Business
  - VHSP/HTF-HRG application submission information.
- New Business
  - Committee Reports: **ACTION ITEM**
    - Data and Needs Analysis (DANA)
    - Program Analysis and Ranking (PAR)
    - Service Continuum
    - Governance

- Proposed by-law change
- DSS Lead Agency Update
- Adjourn
- Announcements

Next Meeting: Thursday, May 12, 2022, at 1:30 p.m.
Virtual – WebEx Meeting info to follow.

Meeting Minutes

Prince William Area Continuum of Care

Prince William Area
Continuum of Care

Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Randi Knights (LaTanya Buckhalter alternate)
Oliver Reid (Tony Turnage alternate)
Pamela Wright (Serena Bermudez alternate)
Angel Harrison (Jeanette Gravette alternate)
Vacant

Prince William Area Continuum of Care (CoC)

Date: March 10, 2022
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, PWC DSS Director (Alternate for Mr. Johnson)

Meeting Minutes

Voting Member Attendees - Quorum Yes ☒ No ☐

1. Action in Community Through Services – Ashley Taylor
2. City of Manassas Park – Francis Rath
3. Catholic for Hosing – Brenda Via
4. Easterseals Homeless Veteran Reintegration Program – Lewis Arnette
5. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
6. Good Shepherd Housing Foundation – Patricia Johanson
7. Independence Empowerment Center - Roberta McEachern
8. Manassas City Department of Social Services – LaTanya Buckhalter
9. Manassas Park Department of Social Services – Randi Knights
10. New Creatures-in-Christ Ministries- Madlin Edmonds
11. Northern Virginia Family Service – Crystal Pittman
12. Operation Renewed Hope Foundation – April Ballard
13. Pathway Homes Inc. – Michelle Halcombe
14. People Inc – Samantha Barber
15. Prince William County Community Service – Lynn Fritts
16. Prince William Public Schools – McKinney Vento Office – Tamara Eppolit-McKinney
17. Prince William County- OHCD – Joan Duckett
18. Private Citizen – Karen DeVito
19. Saved Hands Foundation – Pamela Wright
20. Serving Our Neighbors – Teresa Belcher
21. Streetlight Community Outreach Ministries – Rose Powers
22. The Church -God's Assembly – Maria Wells
23. Virginia Cooperative Extension – Marjorie Leon
24. Virginia Employment Commission – Serena Bermudez
25. Unsheltered Homeless Coalition – Dori Cook

Organizations with Voting Members not present

1. Cardinal Resources
2. Carried to Full Term
3. Consulting Connection Services

Other Attendees

1. Action in Community Through Services – Lisa Chill
2. City of Manassas - Ivette Monney
3. Department of Veterans Affairs -Nancy Espinal
4. Friendship Place – Dana DeMartino
5. Friendship Place – Lindsay Miller
6. Helping Neighbors-in-Need Outreach – Madlin Edmonds
7. Norther Virginia Family Service – Caitlin O'Connell
8. Northern Virginia Family Service – Michael-Sean Adam
9. Northern Virginia Family Service – Renate Canfield
10. Northern Virginia Family Service – Mychal Tamillow
11. Northern Virginia Family Service – Devin Heilmeier
12. People Inc. – Dawn Clark
13. Prince William County Department of Social Services – Samantha Biller
14. Prince William County Department of Social Services – Dana Carey
15. Prince William County Department of Social Services – Alberta Floode
16. Prince William County Department of Social Services – Duanchy Cayetano
17. Prince William County Department of Social Services – Jeanine Gravette
18. Prince William County Department of Social Services – Tonya Golden
19. Prince William County Department of Social Services – Alicia La Patra
20. Prince William County Department of Social Services – Samantha Marandino
21. Prince William County Department of Social Services – Oliver Reid
22. Prince William County Department of Social Services – Tony Turnage
23. Prince William County Office Executive Management – Maria Burgos
24. Prince William County Office of the Public Defender – Kiya McDuffie
25. Prince William County – BOCS – Jason Shriner
26. Prince William County - OCJS – Mark Perez
27. Prince William County – [redacted]
28. Streetlight Outreach Community Ministries – Gabriele Tibbs
29. Virginia Employment Commission – Lakia Graham
30. Virginia Employment Commission – Susan Orehowsky
31. Volunteers of America Chesapeake & Carolinas – Michele Porter

Welcome and Introductions

- The meeting was called to order at 1:35 p.m.
- Courtney Tierney introduced Angel Harrison from ACTS who is the newest member to the Governance committee. She will be replacing Crystal Pitt, representing the Service Continuum committee.

Minutes Approval

- CoC Minutes for February 10, 2022, were approved unanimously. 1) Randi Knights. 2) Lynn Fritts

Motion to change the Agenda to start with the Veterans Services Panel in the Agency Spotlight and add an action item for the VHSP/HTF-HRG Motion unanimously approved.
1) Roberta McEachern 2) Lakia Graham

Agency Spotlight
Veterans Providers

- April Ballard with Operation Renewed Hope Foundation gave a presentation. *(see attached)*
  For more information, please click on the web link: www.OperationRenewedHopeFoundation.org
- Michele Porter with Volunteers of America Chesapeake & Carolinas gave a presentation. *(see attached)*
  For more information, please click on the web link: www.VOAchesapeake.org
- Nancy Espinal with Department of Veterans Affairs gave a presentation on Health Care for Homeless Veterans Programs and Services. *(see attached)*
  For more information, please click on the web link: https://www.va.gov/
- Lindsay Miller with Friendship Place: LMiller@friendshipplace.org

Old Business

- No old business was discussed.

New Business

- **Committee Reports:**
  - Data and Needs Analysis (DANA), Program Analysis and Ranking (PAR), Service Continuum, and Governance Committee reports were submitted.

A Motion to accept the committee summaries as submitted. Motion was unanimously approved.
1) Lynn Fritts 2) Francis Rath

VHSP/HTF-HRG
A Motion was made to give the Governance Committee authority to approve the VHSP/ Application using the recommendations from the PAR Committee. The Governance will update the CoC of the action taken at the April 14th CoC meeting. Motion unanimously approved.
1) Maria Wells 2) Roberta McEachern

DSS Lead Agency Update:

- Tony Turnage presented the DSS Lead Agency Update.
  - Dana Carey presented the Quarter 1 and 2 Financial Reports *(see attached)*.
  - Alicia LaPatra presented the Quarter 1 and 2 Report Cards *(see attached)*.

Adjourn

- Meeting adjourned at 2:47 p.m.

Next Meeting: Thursday, April 14, 2022, 1:30 p.m.
Virtual – Meeting Info to Follow.

Committee Summaries

Prince William Area Continuum of Care

Prince William Area
Continuum of Care

Data and Needs Analysis Committee

Date: March 10, 2022
Time: 3:00 p.m.
Location: Virtual Meeting
Facilitators: Alicia La Patra, PWC DSS Senior Business Systems Analyst
Samantha Biller, PWC DSS Human Services Manager
Governance Representative: Vacant

MEETING SUMMARY

Voting Member Attendees - Quorum Yes ☒ No ☐

1. Action Community Through Service – Darlene Robinson
2. Easterseals Homeless Veteran Reintegration Program – Lewis Arnette
3. Northern Virginia Family Services – Mychal Tamillow
4. Operation Renewed Hope Foundation – April Ballard
5. Streetlight Community Outreach Ministries – Gabriele Tibbs

Other Attendees

1. Action Community Through Service – Ashley Taylor
2. Action Community Through Service – Johnte Davis
3. Good Shepherd Housing Foundation – Rhodeisha Coleman
4. Northern Virginia Family Service – Michael Best
5. Northern Virginia Family Service – Mandy McCain
6. Northern Virginia Family Service – Devin Heilmeier
7. Northern Virginia Family Service – Renate Canfield
8. Prince William County Department of Social Services – Samantha Biller
9. Prince William County Department of Social Services – Duanchy Cayetano
10. Prince William County Department of Social Services – Alberta Floode
11. Prince William County Department of Social Services – Tonya Golden
12. Prince William County Department of Social Services – Alicia La Patra
13. Prince William County Department of Social Services – Samantha Marandino
14. Prince William County Department of Social Services – Tony Turnage

Welcome and Introduction

Old Business
Governance Representative

- Alicia held an open discussion regarding the dissolvement of the DANA committee citing the following reasons:
  - The Governance Committee has not had a committee representative in over a year due to no volunteer.
  - Information discussed is redundant considering many DANA members also attend other committee meetings and HMIS workshops that provide the same information.

- There are several other committees where providers can stay involved and receive HMIS/data information (Service Continuum, CoC At-Large, & PAR).
- Feedback and thoughts from committee: Several members (T. Golden., M. Tamillow, G. Tibbs, R. Coleman, and A. Ballard) agreed DANA is no longer the best use of time and it should be dissolved. Providers recommend a quarterly spotlight for HMIS/data at the CoC "at-large" committee. The quarterly HMIS workshop will be "revamped" as a one-on-one Technical Assistance session with each participating provider.

- A motion was made to recommend the dissolvement of the DANA committee to the Governance Committee: Motion unanimously approved.
  1.) Gabriele Tibbs 2.) Lewis Arnette

2022 Point in Time (PIT) Count

- PIT data is being finalized and will be submitted for the regional report this month; outcomes will be available to the CoC by April 2022.

Homeless Data Integration (HDIP)

- HDIP workgroup is making final edits to governance documents this month; next step is to present documents to the CoC and discuss data-sharing options.

Regional Racial Equity Project

- COG is working with the consultant to create a framework for continuing the racial equity discussion within individual CoCs; this work will continue through other committees.

Longitudinal Systems Analysis (LSA)

- Report has been submitted to HUD; outcomes will be sharedlater.
  .

Systems Performance Measures (SPM)

- Report has been submitted to HUD; outcomes will be shared later.

New Business

2022 Housing Inventory Count (HIC)

- Providers are continuing to complete their HIC forms; Alicia stressed the importance of providing complete grant information and making sure HMIS data matches the information provided on the form.

Announcements/Questions

- Recommendation from Gabriele Tibbs to post RRH and PSH referral packets where they can be accessed by non-HMIS providers; Alicia will look into posting on the County website.

<u>Adjourn</u>

- Meeting adjourned at 3:26 p.m.

Next Meeting: Thursday, April 14, 2022, at 3:00 p.m.
Virtual

Prince William Area
Continuum of Care

Program Analysis and Ranking Committee

Date: March 8, 2022
Time: 3 p.m.
Location: Virtual Meeting
Facilitator: Oliver Reid
Governance Representative: Oliver Reid, PWC DSS Human Service Program Manager

Meeting Summary

Voting Member Attendees - Quorum Yes ☒ No ☐

1. Catholic for Housing – George Davies
2. Prince William County Department of Social Services – Oliver Reid
3. Prince William County- OHCD – David Watkins
4. Private Citizen – Karen DeVito
5. Unsheltered Homeless Coalition – Dori Cook

Other Attendees

1. Prince William County Department of Social Services – Dana Carey

Welcome and Introduction

Old Business

- No old business was discussed.

New Business
DHCD VHSP/HTF-HRG Review of Project Applications

- One project application did not meet the threshold and was eliminated from the CoC Application. This left unaccounted RRH funds. The committee recommends allocating the RRH funds to PWC DSS to operate a RRH/Housing location program. Motion approved. 1) Karen DeVito 2) David Watkins Abstention) Oliver Reed.
- A VHSP renewal application was received late and due to the need for the project, a motion was made to accept the application while placing the applicant on probation and providing technical assistance throughout the grant cycle. Motion approved unanimously. 1) Karen DeVito 2) David Watkins.
- The PAR Committee recommends PWC DSS submit the VHSP/HTF-HRG application on behalf of the PWA CoC. Motion approved unanimously. 1) Karen DeVito 2) David Watkins.
- NOTE: The Governance Committee could not review this PAR Summary prior to the March 10 CoC Meeting. The CoC gave the Governance Committee authority to approve the VHSP/HTF-HRG Application based on the PAR Committee's review at their March 24 meeting and inform the CoC of action taken at their April 14 meeting.

- The committee suggested discussing the lack of applications at the CoC meeting

NVFS Final Report

- The committee reviewed the NVFS final report letter and moved to obtain clarifying information. Motion approved unanimously 1) Karen DeVito 2) David Watkins

Adjourn

- Meeting adjourned at 3:54 p.m.

Next Meeting: Tuesday, April 12, 2022, at 3 p.m.
Virtual

Prince William Area
Continuum of Care

Service Continuum Committee

Date:	March 3, 2022
Time:	9:30 a.m.
Location:	Virtual Meeting
Facilitator:	Jeanine Gravette, PWC DSS Human Service Program Manager
Governance Representative:	Angel Harrison, ACTS RRH Case Manager

Meeting Summary

Voting Member Attendees - Quorum Yes ☒ No ☐

1. Action in Community Through Service – Darlene Robinson
2. Easterseals Homeless Veteran Reintegration Program - Lewis Arnette
3. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
4. Manassas Church of Brethren – Tina Fisher
5. New Creatures in Christ- Madlin Edmonds
6. Northern Virginia Family Service – Crystal Pitt
7. Operation Renewed Hope Foundation – April Ballard
8. People Inc. – Dawn Clark
9. Prince William County Community Services – Lynn Fritts
10. Saved Hands Foundation – Pamela Wright
11. Serving Our Neighbors – Teresa Belcher
12. The Church -God's Assembly – Maria Wells
13. Virginia Department of Veteran Services – Ahime Harris
14. Virginia Employment Commission - Lakia Graham

Other Attendees

1. Action in Community Through Service – Angel Harrison
2. Action in Community Through Service- Ashley Taylor
3. Friendship Place – Lindsay Miller
4. Friendship Place – Dana DeMartino
5. Helping Neighbors in Need Outreach Center- Madlin Edmonds
6. Infiniti Community Housing – Veronica Pinckney
7. Infiniti Community Housig – Dallow Turay
8. Serving Our Neighbors – Shannon Allison
9. Serving Our Neighbors- Richard Wehrle
10. Northern Virginia Family Service – Michael-Sean Adams
11. Northern Virginia Family Service - Mychal Tamillow
12. Northern Virginia Family Service – Virginia Smith
13. Northern Virginia Family Service – Katrina Soto

14. Prince William County Department of Social Services – Samantha Biller
15. Prince William County Department of Social Services – Tonya Golden
16. Prince William County Department of Social Services – Alicia La Patra
17. Prince William County Department of Social Services - Damien Quesada
18. Prince William County- OHCD – David Watkins
19. Prince William County – OHCD – Angela Bassette
20. Virginia Employment Commission – Susan Orenhowsky
21. Volunteers of America Chesapeake – Kelsey Golias
22. Washington D.C. Department of Veterans Affairs– Nancy Espinal

Welcome and Introductions

Old Business

- No old business was discussed.

New Business
Veterans Report

- April Ballard – Operation Renewed Hope Foundation (ORHF) made the following announcements:
    - Providers held an open-floor discussion regarding current veteran cases to include a Veterans Homeless By-Names List.
    - The updated By-Names list was emailed to the committee.
    - Four Veterans was housed.
    - If anyone interested in attending the VASH meeting, please reached out to Nancy Espinal with the Department of Veterans Affairs at nancy.espinal@va.gov

Dawson Beach Transitional Housing

- David Watkins, Community Development Analyst, PWC Office of Housing & Community Development and Angela Bassette, Community Development Analyst, PWC Office of Housing & Development presented about Dawson Beach Transitional Housing.
  (see Attached)

Infiniti Community Housing LLC

- Veronica Pinckney, Director of Marketing, and Dallow Turay, the Director of Operations, presented about Infiniti Community Housing. *(see Attached)*

CES Policies & Procedures
Rapid Re-housing Forms

- Jeanine Gravette reviewed each of the RRH forms and answered questions from the committee. The following forms were addressed:

    - HSD CES PWA RRH CoC Housing Search Log
    - HSD CES PWA RRH CoC CHERP RRH Project participant eligibility
    - HS CES PWA RRH CoC VHSP Project participant eligibility
    - HSD CES PWA RRH CoC Client Grievance Policy
    - HSD CES PWA RRH CoC Exit/Transfer Summary
    - HSD CES PWA RRH CoC Housing Stabilization Plan
    - HSD CES PWA RRH CoC Community Income Expense Statement
    - HSD CES PWA RRH CoC Consent for release of confidential information

- HSD CES PWA RRH CoC Participant Agreement Form
- HSD CES PWA RRH CoC Participant Termination of Services For

A Motion was made to accept the Rapid re-housing forms for FY23. Motion unanimously approved. Lynn Fritts 2) Darlene Robinson

Adjourn

- Meeting adjourned at 11:37 a.m.

Next Meeting: Thursday, March 17, 2022, at 9:30 a.m.
Virtual

Prince William Area
Continuum of Care

Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Randi Knights (LaTanya Buckhalter alternate)
Oliver Reid (Tony Turnage alternate)
Pamela Wright (Serena Bermudez alternate)
Angel Harrison (Jeanine Gravette alternate)

Governance Committee

Meeting Summary

Date: March 24, 2022
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, PWC DSS Director (Alternate for Mr. Johnson)

Voting Member Attendees: - **Quorum Yes ☒ No ☐**

1. Action in Community Through Service – Angel Harrison
2. City of Manassas Park Department of Social Services – LaTanya Buckhalter
3. Prince William County Department of Social Services – Oliver Reid
4. Saved Hands Foundation – Pamela Wright

Other Attendees:

1. Prince William County Department of Social Services – Dawn Cayetano
2. Prince William County Department of Social Services – Alicia La Patra
3. Prince William County Department of Social Services – Courtney Tierney
4. Virginia Employment Commission – Serena Bermudez

Meeting called to order: Courtney Tierney at 1:02 p.m.

Welcome and Introductions

Approval of March 10, 2022, CoC Meeting Minutes.

- **Approval of CoC Minutes** – March 10, 2022, unanimous approval
  1) LaTanya Buckhalter 2) Pamela Wright/Serena Bermudez

Approval of Committee Summaries

- Program Analysis and Ranking (PAR)
  - Oliver Reid reviewed the PAR summary with the committee.
- Data and Needs Analysis (DANA) Committee
  - Alicia La Patra reviewed the DANA summary with the committee.
- Service Continuum Committee
  - Angel Harrison reviewed the Service Continuum summary with the committee.

A Motion to accept the committee summaries was made and unanimously approved.
1) Serena Bermudez/Pamela Wright 2) Angel Harrison

By-law change dissolving the DANA Committee
The By-laws were reviewed and based on the DANA Committee recommendation and the current practice, a motion was made to change the by-laws to dissolve the DANA Committee and increase the non-provider member to the Governance Committee to two years. Motion approved unanimously.
1) LaTanya Buckhalter 2) Angel Harrison

Approve the VHSP/HTF-HRG Application
Given the authority by the CoC, the Governance Committee moves to approve the VHSP/HTF-HRG application as recommended by the PAR Committee with funding and programs as such: The PWA CoC is requesting $856,798 in VHSP (Virginia Housing Solutions Program) grant funds for the following proposed projects (see attached).
Motion unanimously approved. 1) LaTanya Buckhalter 2) Pamela Wright/Serena Bermudez with DSS and ACTS abstained.

DSS Lead Agency Update:

- Oliver Reid presented the DSS Lead Agency Update *(see attached)*.

Develop and Approve CoC Agenda
A Motion was made to accept and approve the CoC Agenda. Motion unanimously approved.
1) LaTanya Buckhalter 2) Agnel Harrison

Adjourn

- Meeting adjourned at 1:37 p.m.

Next Meeting: Thursday, April 28, 2022, at 1:00 p.m.