



**Planning Office**

## **Agenda**

**7:30 p.m., Tuesday, October 13, 2026**

**202 A & B**

**Development Services Building**

**5 County Complex Court**

**Prince William, VA 22192**

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Remote Participation Request from Historical Commission Member (if applicable)
5. Approval of September 8, 2026, Meeting Brief and Resolutions
6. Citizens' Time (*3 min/5 min*)
7. Chairman's Time (*3 min*) De Pue
8. Vice-Chairman's Time (*3 min*) Green
9. Members' Time (*3 min each*)
10. Staff Time (*3 min each*)
  - Planning Office
  - Libraries
  - Office of Historic Preservation
11. Land Development Applications Review - (Please provide staff with completed form)
  - Tabled Cases
    - SUP2027-00002, Madera Farm SUP S1 Dobbins
  - Revised Cases
    - PLN2009-00514, Neabsco Overlook Rezoning 5<sup>th</sup> Submission Burgess

New Cases

|                                                                 |         |
|-----------------------------------------------------------------|---------|
| REZ2027-00006, Braemar Village Center Sign Proffer Amendment S1 | Burgess |
| REZ2027-00007, The Station at Nokesville S1                     | Brown   |
| CPA2026-00014, 4030 Prince William Pkwy S1                      | Brace   |
| SUP2027-00008, Gardner Property S1                              | Dobbins |
| REZ2027-00008, Mendez Enterprises of Virginia-Wellington LLC S1 | Brown   |
| SUP2027-00009, Mendez Enterprises of Virginia-Wellington LLC S1 | Brown   |

12. Committee Reports

|                                                                                                                            |          |
|----------------------------------------------------------------------------------------------------------------------------|----------|
| Budget                                                                                                                     | Porta    |
| Allocate \$1000 to the Office of Historic Preservation in support<br>of the History Symposium scheduled for March 20, 2027 |          |
| Publications                                                                                                               | Burgess  |
| Cemeteries                                                                                                                 | Brown    |
| Historic Roadways (1)                                                                                                      | Pearsall |
| County Registered Historic Sites                                                                                           | De Pue   |
| Legislative                                                                                                                | Brickley |
| Events                                                                                                                     | Brace    |
| Historic Communities                                                                                                       | Porter   |

13. Old Business

Bennett School

14. New Business

15. Announcements

16. Adjournment

NOTES: (1) Historic Roadways Committee meets at 7:00 p.m.

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*The Historical Commission's meeting agenda may be amended or revised after it is posted, prior to the commencement of the meeting, and during the meeting, as provided by law.*

# **Meeting Brief and Resolutions**

**September 2026**





Planning Office

**B R I E F**

**Development Services Building  
Conference Room 202 A & B**

**September 8, 2026  
Regular Meeting**

**In Attendance**

Chairman De Pue, Commissioners Brace, Brickley, Brown, Burgess, Green, Kastens, Pearsall, Peterson, Porta arrived @7:50 p.m.; Ford - Remote

Justin Patton – Staff Liaison; Toni Brzyski - Commission Secretary; Emma Dietrich - Cemetery Preservation Coordinator – Remote - left @ 8:30 p.m.; Misha Aggarwal - Historical Commission Intern – Remote - left @ 8:30 p.m.

**7:40 p.m.**

**Pledge of Allegiance & Moment of Silence**

**Roll Call**

Quorum present

RES 26-041

**Approve the request by Commissioner Vanessa Ford to participate in the meeting through electronic communication means - APPROVED - MOTION CARRIED** [VOTING RECORD: Motion Brickley, Green; Ayes-by acclamation; Nays-None; Absent from vote Ford, Porta; Absent from meeting Davis, Dobbins, Dodge, Porter]

RES 26-042

**Approve the August 11, 2026, Meeting Brief and Resolutions as presented - APPROVED - MOTION CARRIED** [VOTING RECORD: Motion Brace, Burgess; Ayes-by acclamation; Nays-None; Absent from Vote Porta; Absent from meeting Davis, Dobbins, Dodge, Porter]

**Citizens' Time**

One citizen spoke about Bennett School.

**Chairman's Time**

Chairman De Pue expressed concern again regarding members being absent from Historical Commission meetings.

**Vice-Chairman's Time**

No Report – Giving her time for the report by the Historical Commission Intern, Misha Aggarwal.

**Member's Time**

Commissioner Brickley distributed brochures about the 9/11 National Memorial Trail that he was instrumental in creating. It is a 1,300-mile multi-purpose trail connecting the three national 9/11 memorials. It's a trail of remembrance lest we forget that fateful day.

Commissioner Brown reported that he'll be participating, in full gear, in the National Capital Region 9/11 Stair Climb at the Gaylord at National Harbor.

### **Staff Time Planning Office**

Virtual Report - Emma Dietrich introduced Misha Aggarwal, Historical Commission Intern, and complimented her on the report she produced on Cemetery Ownership which Ms. Dietrich has already found useful. Ms. Aggarwal provided a comprehensive presentation followed by a brief question and answer period. She also thanked Ms. Dietrich, the Historical Commission, and the Planning Office for this opportunity. Members thanked her for her work. Ms. Dietrich thanked the Commission for choosing Cemetery Ownership as the subject for this intern project.

Justin Patton noted that The Courageous Four Historical Marker to be installed at the Mary G. Porter Traditional School was approved by the School Board last week and the staff report to the Board of County Supervisors is being worked on. Mr. Patton thanked Chantel Stanley, Prince William County Public Schools, for her assistance.

Mr. Patton provided an update about the online application process for land development recommendations. He's working with the County's Information Technology Department to create a portal enabling members to complete their work online.

Mr. Patton provided some clarification about proffer recommendations including making it clear whether the recommendation is for an historical marker or an interpretive sign. If it's for an interpretive sign suggest a wayside sign or wayside kiosk instead of an interpretive sign.

Chairman De Pue asked for information for recommendations regarding proffers versus conditions. Mr. Patton noted that proffers for rezonings run with the land. A proffer is forever. Special use permits allow a use and may have conditions included which run with the use. There always has to be a nexus/connection to the project. Proffers are offered by the applicant; conditions are usually negotiated.

Mr. Patton talked about case law and the new note on the Commission's agenda regarding amendments and revisions to the agenda and when they can be made. A request to allocate money must be on the agenda.

### **Staff Time Libraries**

No Report

### **Staff Time Office of Historic Preservation (OHP)**

On behalf of Lauren Maloy, Toni Brzyski noted that the date for the 2027 Symposium is Saturday, March 20th, and the Office of Historic Preservation asks for the Commission's continued collaboration and support. Members requested an item on the October agenda to allocate funds for the Symposium.

### **Review of Pending Development Applications**

RES 26-043

#### **Land Development Recommendations - APPROVED - MOTION**

**CARRIED** [VOTING RECORD: Motion Porta, Green; Ayes-by acclamation; Nays-None; Absent from Vote None; Absent from meeting Davis, Dobbins, Dodge, Porter]

### **Committee Reports**

#### **Budget**

Commissioner Porta noted there has been minimal activity since the beginning of the fiscal year.

#### **Publications**

Commissioner Burgess distributed the following report and mentioned the concern expressed about an historical marker in the Town of Haymarket: Members didn't think the marker looked that bad.

#### **1. Approved Markers Delivered & Awaiting Installation:**

- Hoadly (Text approved August 2020, \$3000 funded by proffer, \$500 by Commission in 2025)
- Washington-Reid School (Text approved March 2024)
- The Courageous Four (Duplicate marker, funding approved Sept 2024)
- Early Land Patents (Replacement marker in need of new Woodbridge site)

#### **2. Approved Proffered Markers Awaiting Fabrication/Delivery/Installation:**

It is not known at this time if any of the below proffered markers have actually been ordered.

- Prelude to First Manassas (Orchard Bridge/Blackburns Ford) – Text approved Aug. 2022
- Woodbridge School (Riverside Station) – Text approved Jan. 2023
- Old Dominion Speedway Site – Text approved June 2025
- The Hullfish Family General Store - Text approved April 2026
- The Tayloe Family Iron Plantation – Text approved May 2026

#### **3. Historical Marker Installation Fee:**

Rob Orrison has notified us that Park Maintenance must start charging a \$500 fee in FY27 to install all future historical markers separate from the fabrication/delivery costs from Sewah Studios.

#### **4. Dumfries United Methodist Church Marker(?):**

Dumfries Mayor Derrick Wood has suggested a new marker for the Dumfries United Methodist Church. All we need to get this moving forward is draft text from someone knowledgeable about the history of the church.

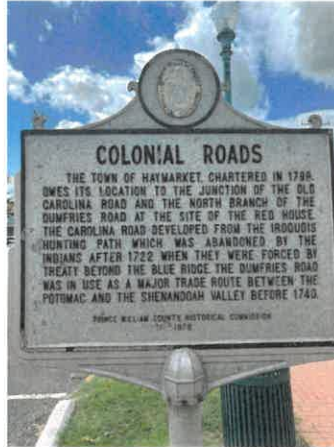
#### **5. Old Woodbine Baptist Church Marker:**

A representative from the Woodbine Baptist Church attended the Commission's March 2025 meeting to request a historical marker for the original church which was to observe its 150<sup>th</sup> anniversary in July 2025. Church representatives approved our edited draft text which was included in the May 2025 agenda packet

for Commission review. However, further action on this marker was put on hold until issues with the church's SUP application are resolved.

**6. Historical Marker Maintenance:**

Matt Burrows, Maintenance Coordinator for the Town of Haymarket, has notified us that the marker at the Haymarket Museum "is looking a little rough." He provided a photo to support his claim (appended). This brings up an important subject for discussion as to who will take responsibility for needed maintenance of county markers and associated costs.



**7. Prince William County Historical Commission Brochure:**

This brochure needs updating with the addition of county properties on the National Register, Virginia Landmarks Registry, and County Registered Historic Sites. Amended text to include a list of currently available commission publications remains on our radar for 2026.

**8. Historical Marker Guide Update:**

The 6<sup>th</sup> edition (2017) Marker Guide remains available, but the supply is dwindling. The online version has the 2017 additions but uses the 5<sup>th</sup> edition (2013) themed format which lacks consistency. At least 12 new markers, 4 revised markers, with several others in the works (see above) need to be added. Website updates need support from the county mapping department and website manager. A possible alternative would be to add our markers to Parks & Recreation's new "PWC RecMapper" App.

Cemeteries No report.

Historic Roadways No report.

County Registered Historic Sites

Commissioner De Pue reported that movement continues regarding Blackburn's Ford.

Legislative

Commissioner Brickley talked about recent changes to State Code which apply to the Historical Commission including:

Agenda must be posted at least 3 days before the meeting date.

Items not on the agenda can be discussed but not acted upon/decided and money cannot be allocated if the request isn't on the agenda.

Events

Commissioner Brace asked for an update on the rolling case and tent. Justin Patton indicated the process hasn't begun.

Historic Communities

No report.

**Old Business**

Bennett School – Commissioner Peterson asked questions about the contract and the results of the Archaeological Research at the School. He wanted to know if the results are available. Mr. Patton said he had no information on the results, and that Eric Brunner in the Department of Transportation and Capital Construction would be the best person to contact about the project.

Some members said they would ask their Supervisor about the results.

**New Business**

Chairman De Pue suggested that differences with County entities should stay within the Historical Commission and not be shared with the media.

**Announcements**

Commissioner Brown noted that his father turns 96 next week on September 15th. He also noted that his father has been Minister at his church, celebrating its 66<sup>th</sup> Anniversary, for the entire 66 years. Members offered congratulations.

**Adjournment**

**9:40 p.m.**

## HISTORICAL COMMISSION RESOLUTION

**MOTION: BRICKLEY**

**September 8, 2026  
Regular Meeting  
Res. No. 26-041**

**SECOND: GREEN**

**RE: APPROVE THE REQUEST BY COMMISSIONER VANESSA FORD TO  
PARTICIPATE REMOTELY THROUGH ELECTRONIC  
COMMUNICATION MEANS**

**ACTION: APPROVED**

**WHEREAS**, the Prince William County Historical Commission (Commission) adopted a policy in its bylaws pursuant to Section 2.2-3708.2, VA Code Ann., to allow for remote participation by Members of the Commission; and

**WHEREAS**, in accordance with the Commission's policy, Vanessa Ford provided appropriate notification that the Member is requesting permission from the Commission to electronically participate at the Commission's September 8, 2026, meeting; and

**WHEREAS**, the Member certified that (*check A or B*):

A. \_\_\_\_\_ the Member is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents the Member's physical attendance; OR

B. **X** \_\_\_\_\_ the Member is unable to attend the meeting due to the following specifically identified personal matter: Business Travel;

AND the Member has not already participated electronically due to a personal reason for more than one meeting this calendar year, (*Section (B) shall be limited to two meetings each calendar year*); and

**WHEREAS**, the remote location from which the Member plans to electronically participate is a business; and this remote location will/will not (*circle one*) be open to the public (*need not be open to the public*); and

**WHEREAS**, the Member verifies that the Member's participation in any closed session of the meeting shall remain confidential and not be disclosed to any unauthorized persons or entities; and

**WHEREAS**, pursuant to the Commission's policy, a request for electronic participation from a remote location shall be approved unless participation violates the Commission's policy or any provisions of the Virginia Freedom of Information Act;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Historical Commission does hereby approve the request by Commissioner Vanessa Ford to participate in the meeting through electronic communication means in accordance with the Commission's policy; a quorum of the Commission was physically assembled at one primary or central meeting location; and arrangements were made for the voice of the Member to be heard by all persons at the primary or central meeting location.

**Votes:**

**Ayes:** by acclamation

**Nays:** None

**Absent from Vote:** Ford, Porta

**Absent from Meeting:** Davis, Dobbins, Dodge, Porter

**MOTION CARRIED**

**ATTEST:** \_\_\_\_\_  
**Secretary to the Commission**

## HISTORICAL COMMISSION RESOLUTION

**MOTION: BRACE**

**September 8, 2026**

**SECOND: BURGESS**

**Regular Meeting**

**Res. No. 26-042**

**RE: APPROVAL OF August 11, 2026, MEETING BRIEF AND RESOLUTIONS AS PRESENTED**

**ACTION: APPROVED**

**WHEREAS**, the Prince William County Historical Commission considered its August 11, 2026, meeting brief and resolutions; and

**WHEREAS**, the Historical Commission provided no corrections;

**NOW, THEREFORE, BE IT RESOLVED**, that the Prince William County Historical Commission does hereby approve its August 11, 2026, meeting brief and resolutions as presented.

**Votes:**

**Ayes:** by acclamation

**Nays:** None

**Absent from Vote:** Porta

**Absent from Meeting:** Davis, Dobbins, Dodge, Porter

**MOTION CARRIED**

**ATTEST:**\_\_\_\_\_

**Secretary to the Commission**

## HISTORICAL COMMISSION RESOLUTION

**MOTION: PORTA**

**September 8, 2026**

**SECOND: GREEN**

**Regular Meeting**

**Res. No. 26-043**

**RE: LAND DEVELOPMENT RECOMMENDATIONS**

**ACTION: APPROVED**

**WHEREAS**, the Prince William County Historical Commission seeks to identify, preserve and protect historic sites and structures in Prince William County; and

**WHEREAS**, the Prince William County Historical Commission's review of pending land development applications assists in determining the necessity for cultural resource surveys and other research and evaluations; and

**WHEREAS**, the Prince William County Historical Commission believes that the identification, preservation and protection of historic sites and structures throughout Prince William County is well served by this action;

**NOW, THEREFORE, BE IT RESOLVED**, that the Prince William County Historical Commission does hereby recommend to the Prince William County Planning Commission the action(s) noted for the following properties:

**Case Number**

REZ2026-00045

**Name**

Haymarket Exchange Rezoning S1

**Recommendation**

Applicant to fabricate and install a "Welcome to Thoroughfare Historic District" sign.

**Case Number**

REZ2024-00046

**Name**

Mary's Landing 4<sup>th</sup> Submission

**Recommendation**

No further work based on the Proffer Statement that includes the Applicant shall install a historical marker sign on the Property. The content on the marker shall be prepared in consultation with the Planning Office and/or the Historical Commission, and the location of the marker shall be shown on the approved site plan. The historical marker shall be installed prior to the issuance of the building permit release letter for 75% of the total dwelling units on the Property. And including that with the approval of this rezoning, the

Historical Marker will be adopted into the Prince William County Historical Commission's Historical Marker program

**Case Number**

REZ2027-00004

**Name**

Potomac Grove Proffer Amendment S1

**Recommendation**

No Further Work

**Case Number**

REZ2027-00003

**Name**

Koons KIA Woodbridge Proffer Amendment S1

**Recommendation**

No Further Work

**Case Number**

SUP2027-00004

**Name**

Koons KIA Woodbridge SUP Amendment S1

**Recommendation**

No Further Work

**Case Number**

SUP2027-00002

**Name**

Madera Farm SUP S1

**Recommendation**

Table

**Case Number**

REZ2027-00005

**Name**

Wellington Road Rezoning S1

**Recommendation**

No Further Work

**Votes:**

**Ayes:** by acclamation

**Nays:** None

**Abstain:** None

**Absent from Vote:** None

**Absent from Meeting:** Davis, Dobbins, Dodge, Porter

**MOTION CARRIED**

**ATTEST:** \_\_\_\_\_  
**Secretary to the Commission**