Planning Office

Agenda

7:00 p.m. – Thursday, November 12, 2026
Development Services Building Room 202 B
5 County Complex Court
Prince William, Virginia 22192

1. Call to Order
2. Roll Call/Quorum
3. Remote Participation Request from Architectural Review Board Member (as needed)
4. Approval of October 8, 2026, Brief and Resolutions
5. Citizens' & Visitors' Time
6. Staff Time
   Meeting Date for November 2027 as the Second Thursday is Veterans Day
7. Members' Time/Announcements
8. Chairman's Time
9. Vice Chairman's Time
10. Old Business
    Bennett School
    Request to County Attorney for Legal Clarification
11. New Business
    Architectural Review Board Vacancies Especially Architect Requirement
    Letter to Transportation & Capital Construction
12. Next Meeting and Adjournment

The Architectural Review Board's meeting agenda may be amended or revised after it is posted, prior to the commencement of the meeting, and during the meeting, as provided by law.

Brief & Resolutions
October 2026

PRINCE WILLIAM COUNTY

Planning Office
Tanya M. Washington, AICP
Director of Planning

Architectural Review Board

BRIEF

Development Services Building
Conference Room 202 B

October 8, 2026
Regular Meeting

In Attendance

Members Hill, Kitchen, Landrum, Long

Eric Griffitts – Heritage Resources Specialist; Toni Brzyski – Board Secretary

Call to Order

7:15 p.m.

Quorum present

RES 26-023

Approve the July 2, 2026, meeting brief and resolutions as presented – APPROVED - MOTION CARRIED [VOTING RECORD: Motion Long, Hill; Ayes by acclamation; Nays None; Absent from Vote None; Absent from meeting Garcia, Nasir, Washington]

Citizens' & Visitors' Time

None

Staff Time

Toni Brzyski distributed a handout from the Virginia Acts of Assembly – 2026 Session about "Meetings to be public; notice of meetings; recordings; minutes."

Eric Griffitts noted the following:

- CLG Workshop information has been sent out to members.
- The next phase of the Thoroughfare project has begun.
- A memo to the Board of County Supervisors, from Chris Shorter, regarding vacancy needs on the Architectural Review Board (ARB), especially the requirement for an architect, is under review.

Members' Time/ Announcements

Member Long reported she sent an email to Supervisor Boddye noting that she's a licensed architect and her interest in stepping down after over 20 years of service on the ARB. She also mentioned the requirement that there be at least one licensed architect on the ARB and that she is currently the only one.

Additionally, Ms. Long offered to assist in finding a replacement and provided draft language for a possible vacancy notice to be posted by the Northern Virginia chapter of the American Institute of Architects.

Chairman's Time

Chairman Landrum talked about the need for an architect to serve on the ARB and wondered if there are consequences if there isn't an architect on the ARB. He plans to send a memo to the County Attorney's Office asking this question.

Chairman Landrum talked about possible future ordinances covering viewshed protection for roadways/arterial roads as a part of tourism/historic tourism routes/tourism overlay districts.

There was talk about touring Ned the Distiller House in Buckland as well as touring the town. Perhaps holding an ARB meeting there in the Spring.

There was discussion about input from the ARB on Architectural features of Bennett School to be included in the new construction.

New member, Mike Kitchen, was introduced and he provided some background about himself and his interests particularly in how the ARB can be involved in the Bennett School construction.

Vice Chairman's Time No report.

Old Business None. Request to add Bennett School to next agenda.

New Business None. Request to add ARB vacancies, especially the need for an architect, to the next agenda.

Next Meeting The next Architectural Review Board meeting will be held at 7:00 p.m. on **Thursday,** November 12, 2026, in Conference Room 202 B in the Development Services Building.

Adjournment **8:35 p.m.**

ARCHITECTURAL REVIEW BOARD RESOLUTION

MOTION: **LONG** **October 8, 2026**
Regular Meeting

SECOND: **HILL** **Res. No. 26-023**

RE: **APPROVE THE JULY 2, 2026, MEETING BRIEF AND RESOLUTIONS AS PRESENTED**

ACTION: **APPROVED**

WHEREAS, the Prince William County Architectural Review Board considered its July 2, 2026, meeting brief and resolutions; and

WHEREAS, the Architectural Review Board provided no corrections;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William County Architectural Review Board does hereby approve its July 2, 2026, meeting brief and resolutions as presented.

Votes:
Ayes: by acclamation
Nays: None
Absent from Vote: None
Absent from Meeting: Garcia, Nasir, Washington
MOTION CARRIED

ATTEST:_____
Secretary to the Board

Bennett School Draft Letter to Department of Transportation and Capital Construction

PRINCE WILLIAM COUNTY

Planning Office
Tanya M. Washington, AICP
Director of Planning

Architectural Review Board

November 12, 2026

Rick Canizales, Director
Department of Transportation and Capital Construction
5 County Complex Ct., Ste. 290
Prince William, VA 22192

DRAFT

Re: Bennett School and the Judicial Center Expansion Project

Dear Mr. Canizales:

On behalf of the Architectural Review Board (ARB), I am writing to confirm the ARB's involvement as a consulting party on the Judicial Center Expansion project and to request information about plans for the Bennett School.

We understand that on July 21, 2026, the Board of County Supervisors authorized a change order allowing demolition of the school to proceed. This letter does not seek to revisit that decision. Our interest is in how the county will document, mitigate and memorialize the loss of this resource, and in how the ARB can contribute to that work.

Planning Office staff have advised us that the ARB and the Historical Commission have been identified as consulting parties for the project. That role fits the ARB's duty under Section 32-502.02 of the Zoning Ordinance to advise other county officials and departments on the protection of local cultural resources.

So that the ARB can participate effectively, I respectfully request the following information:

1. **Consultation process:** The steps and schedule for consulting party review, when the ARB will receive materials and be asked for comment, and who our primary project contact will be.

2. **Scope of work:** The current mitigation and memorialization scope, including the Dewberry proposal to incorporate significant architectural pieces into the design and create an interactive exhibit.

3. **Documentation:** The status and timing of the Historic American Buildings Survey Level I documentation, and confirmation that it will be completed before demolition begins.

4. **Reported burials:** How the reported burials on the site are being investigated and how the county plans to address them.

DRAFT

5. **Salvage:** Which architectural features will be retained, and how they will be protected during demolition and stored until reuse.

We also ask that the ARB be consulted while the design of the new building can still change. Ideas raised by ARB members include reconstructing the school's front façade, with its columns, stairs and brick, as a principal entrance to the new building. Virginia precedents include Virginia Commonwealth University's Gladding Residence Center in Richmond, whose main entrance preserves part of a former public bathhouse, and The Main in Norfolk, which incorporates the reconstructed façade of the Decker Building. Members have also discussed integrating salvaged architectural elements into the building and its grounds.

The ARB would welcome a briefing from a project representative at an upcoming meeting. Please send your response, or any questions, through Eric Griffitts, the ARB's Planning Office liaison.

Thank you for your attention to this matter. We look forward to working with your department to honor the Bennett School's place in the county's history.

Sincerely,

Brian Landrum, Chairman
Prince William County Architectural Review Board

cc: Eric Brunner, Assistant Director of Capital Construction
Eric Griffitts, Heritage Resources Specialist
Justin Patton, County Archaeologist
ARB members Hansen Troy Hill, Michael Garcia II, Frank Washington, Elizabeth Long, Michael Kitchen and Naumaan Nasir