September 10, 2026, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care

Prince William Area Continuum of Care

Governance Committee

Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Samantha Biller alternate)
Maria Wells (Vacant)
Valarie Hunt (Tontee Verbal alternate)
Deborah Owens (Marlene Richards)

Prince William Area Continuum of Care (CoC)

Date: September 10, 2026
Time: 1:30 PM
Location: Virtual
Facilitator: Elijah Johnson, PWC Deputy County Executive

AGENDA

➢ Registration of Attendance	Kylie Phillips
➢ Welcome and Introduction	Elijah Johnson
➢ Approval of September 9, 2026, CoC Meeting Minutes	**ACTION ITEM**
➢ Approval of Committee Reports:	**ACTION ITEM**
o Service Continuum x1	
o Governance x2	
o PARx1	
➢ Nominations for CoC Non-Provider Alternate Governance Committee	Dana Carey
➢ Housing Board Update	Candice Stancil
➢ DSS Lead Agency Update	Dana Carey
➢ Agency Spotlight:	
o Rally Point Recovery, Terrell Jones	
o Koumaza Independent Housing, Oumy Diallo	
➢ Announcements	

Next Meeting: Thursday, November 12th, 2026, Time 1:30pm
Virtual- Webex Meeting Info to Follow.

Meeting Minutes

Prince William Area Continuum of Care

Prince William Area Continuum of Care

Governance Committee

Elijah Johnson, Chair (Phyllis Jennings-Holt)
Nicole Kirven (Randi Knights alternate)
Dana Carey (Samantha Biller alternate)
Maria Wells (Vacant alternate)
Tontee Verbal (Valarie Hunt alternate)
Marlene Richards (Deborah Owens)

Prince William Area Continuum of Care (CoC)

Date: July 9, 2026
Time: 1:30 p.m.
Location: Webex
Facilitator: Elijah Johnson, Deputy County Executive

Meeting Minutes

Voting Member Attendees - Quorum Yes ☒ No ☐

1. ACTS– Valarie Hunt
2. Aya Housing Collective– Fatima Abdulla
3. Casa BruMar Foundation– Heidi BruMar
4. Centro de Apoyo Familiar– Teresa Quiroz
5. CFH, Inc.– Brenda Via
6. Citizen Representative– Marlene Richards
7. City Of Manassas Department of Social Services– Nicole Kirven
8. City of Manassas Park Department of Social Service– Randi Knights
9. Friendship Place– Vanessa O'Rourke
10. Northern Virginia Family Services– Tontee Verbal
11. Operation Renewed Hope Foundation– April Ballard
12. Pathway Homes, Inc.– Sergio Barrionuevo
13. People, Inc.– Brandi Day
14. Prince William County Community Services– Lynn Fritts
15. Prince William County Department of Social Services– Dana Carey
16. Prince William County Office of Housing and Community Development– Joan Duckett
17. Serving Friends– Teresa Belcher
18. StreetLight Community Outreach Ministries– Jenny Tran
19. The Church-God's Assembly– Maria Wells
20. The House, Inc. – Todd McCormick

Organizations with Voting Members Not Present

1. Birmingham Green
2. Good Shepherd Housing Foundation
3. Virginia Works

Other Attendees

1. ACTS– Janiera Alexander
2. ACTS– Nadia Aslam
3. ACTS– Shala Carter

4. ACTS– Sherri Stewart
5. ACTS– Whitney Hamn
6. Firm Foundation Living, LLC. – Anita Talley
7. Northern Virginia Family Services– Devin Heilmeier
8. Northern Virginia Family Services– Renate Canfield
9. Prince William County Community Services– Harry Hogshead
10. Prince William County Community Services– Katherine Kelly
11. Prince William County Department of Social Services– Candice Stancil
12. Prince William County Department of Social Services– Damien Quesada
13. Prince William County Department of Social Services– Felicia Garrison
14. Prince William County Department of Social Services– Jeanine Gravette
15. Prince William County Department of Social Services– Kylie Phillips
16. Prince William County Department of Social Services– Pricilla Castillo-Woyak
17. Prince William County Department of Social Services– Samantha Biller
18. The Human Services Alliance of Greater Prince William– Madelle Kangha
19. Tree of Kingdom Life Ministries– Randall E. Griggs, Sr.
20. Virginia Women & Family Support Center– Binja Bahirwe
21. Virginia Women & Family Support Center–Jenni Yowell-Amos

I. Call to Order

Elijah Johnson called the meeting to order at 1:30 p.m.

Introduction

II. FY2026 CoC NOFO High Level Overview

Dana Carey provided a FY2026 CoC Notice of Funding Opportunity (NOFO) High Level Overview (*attachment*).

III. Review of Minutes

The May 14th, 2026, CoC Minutes were submitted to the committee for approval.

MOTION: Joan Duckett made a motion to approve May 14th, 2026, CoC Meeting Minutes. Valarie Hunt seconded the motion. The minutes were approved, with Maria Wells abstaining.

IV. Committee Reports

Four Service Continuum, two Governance, and two Program Analysis and Ranking (PAR) committee reports were submitted.

MOTION: Valarie Hunt made a motion to approve the committee reports as submitted. Brenda Via seconded the motion. The committee reports were approved, with Maria Wells abstaining.

V. FY27 Coordinated Entry System (CES) Policy & Procedure Updates

Jeanine Gravette presented the FY27 CES Policy and Procedure Updates (*attachment*). One grammatical correction was identified and incorporated. Dana Carey presented the updated domestic violence language in the CES Policy and Procedures (*attachment*). There was one grammatical error amended.

MOTION: Maria Wells made a motion to approve the FY27 CES Policy and Procedure updates as amended. Tontee Verbal seconded the motion. The motion was passed with no abstentions.

VI. Domestic Violence Policy & Procedures

Dana Carey presented the Sexual Assault, Domestic Violence and Gender Based Violence Policy and Procedures (*attachment).*

MOTION: Maria Wells made a motion to approve the Sexual Assault, Domestic Violence and Gender Based Violence Policy and Procedures. Tontee Verbal seconded the motion. The motion was approved with no abstentions.

VII. New Project Priority Ranking

Dana Carey presented the New Project Priority Ranking *(attachment).*

MOTION: Maria Wells made a motion to approve the New Project Priority Ranking. Valarie Hunt seconded the motion. The motion was approved with no abstentions.

VIII. Nominations for CoC Non-Provider Alternate for Governance Committee

Dana Carey announced there is still a need for nominations for the CoC Non-Provider alternate to the Governance Committee.

IX. Housing Board Update

Candice Stancil provided the Housing Board Update.

- The Housing Board met on June 25, 2026.
- Lease Up Report- 5 VASH vouchers available, 10 mainstream vouchers available, 12 Net vouchers available, 3 Family unification vouchers available, 60 PSH vouchers available, and currently working on EHV transitioning to HCV at the end of the year.
- SPARC Sponsoring Partnerships and Revitalizing Communities (SPARC) Report- OHCD announced that they will apply for full funding in the fall.
- HUD FY 2026 Income limits have been updated.

X. DSS Lead Agency Update.

Dana Carey presented the DSS Lead Agency Update.

- FY2026 local application for new projects for the CoC NOFO is open, the deadline is July 24, 2026.
- FY27 CES Policy and Procedures Training is on July 16, 2026, at 9:30 a.m.
- Dana Carey reminded the CoC members to register and utilize Civic Roundtable.

XI. Adjourn

There being no further business, Elijah Johnson declared the meeting adjourned at 2:34p.m.

Next Meeting: September 10th, 2026, 1:30pm
Virtual Info to Follow

Committee Summaries

Prince William Area Continuum of Care

Prince William Area
Continuum of Care

Program Analysis and Ranking Committee

Date: July 14, 2026
Time: 3:00 p.m.
Location: Virtual Meeting
Facilitator: Dana Carey
Governance Representative: Dana Carey, PWC DSS Senior Business Services Administrator

Meeting Summary

Voting Member Attendees - Quorum Yes ☒ No ☐

1. CFH– George Davies
2. Citizen Representative– Marlene Richards
3. Prince William County Department of Social Services– Dana Carey
4. Prince William County Office of Housing and Community Development– Amira Gonzalez

Other Attendees

1. Prince William County Department of Social Services– Samantha Biller
2. Prince William County Department of Social Services– Tony Turnage

Welcome and Introductions

I. FY2026 CoC NOFO Updates
Dana Carey shared the preliminary renewal project scoring and informed the committee this information must remain confidential until it is published to the community. Currently awaiting NOFO instructions and CoC application.

II. New Project Application & Scoring Tool
Dana Carey presented the New Project Scoring Tool *(attachment)*.

III. FY2026 NOFO Timeline

- Dana Carey presented the New Project Scoring Timeline.
- New Project applications are due July 24th,2026.
- Dana Carey confirmed the scheduled PAR Meeting for August 4th, 2026, 1:00-3:00pm.

Adjourn
Meeting adjourned at 1:23 p.m.

Next Meeting: Tuesday, August 4th, 2026, at 1:00 p.m.
Virtual – Microsoft Teams

Prince William Area Continuum of Care

Governance Committee

Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
Nicole Kirven (Randi Knights alternate)
Dana Carey (Samantha Biller alternate)
Maria Wells (Alternate Vacant)
Tontee Verbal (Valarie Hunt alternate)
Marlene Richards (Deborah Owens alternate)

Governance Committee

Meeting Summary

Date: July 23, 2026
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Phyllis Jennings-Holt, Director of Department of Social Services

Voting Member Attendees: - Quorum Yes ☒ No ☐

1. City of Manassas Department of Social Services– Nicole Kirven
2. Citizen Representative– Marlene Richards
3. Northern Virgina Family Services– Tontee Verbal
4. Prince William County Department of Social Services– Dana Carey
5. The Church- God's Assembly– Maria Wells

Other Attendees

1. Prince William County Department of Social Services– Jeanine Gravette
2. Prince William County Department of Social Services– Kylie Phillips
3. Prince William County Department of Social Services– Phyllis Jennings- Holt
4. Prince William County Department of Social Services– Samantha Biller
5. Prince William County Department of Social Services– Tony Turnage

I. Call to Order:

Elijah Johnson called the meeting to order at 1:01 p.m.

Introduction

II. Approval of CoC Minutes

The July 9th, 2026, CoC meeting minutes were submitted.

MOTION: Tontee Verbal made a motion to approve the July 9th, 2026, meeting minutes as submitted. Nicole Kirven seconded the motion. The motion was passed with Elijah Johnson abstaining.

III. Review of Committee Summaries

One Programs Analysis and Ranking (PAR) Summary was submitted.

MOTION: Tontee Verbal made a motion to approve the PAR summary with the amended time of 3pm to 1pm. Nicole Kirven seconded the motion. The motion was passed with no abstentions.

IV. FY26 HUD NOFO Update

Dana Carey provided the FY26 HUD Notice of Funding Opportunity (NOFO) Update.

- Currently working with the renewal project applicants to submit applications.
- The new project applications are due tomorrow July 24th, 2026.
- Awaiting the CoC Application to be released from HUD. It is expected to be released this week.

V. Reschedule Governance Meeting

Dana Carey informed the committee of the need to reschedule the August Governance meeting to review and approve the CoC final application and ranking.

MOTION: Marlene Richards made a motion to move the August 27th, 2026, meeting to August 20th, 2026. Tontee Verbal seconded the motion. The motion was passed with no abstentions.

VI. DSS Lead HSD Update

Dana Carey presented the DSS Lead HSD Update and directed the committee to Civic Roundtable to stay current on opportunities.

- The NOFO is currently the priority.
- VHA Housing Virginias Most Vulnerable Conference is October 21st-22nd.
- COG Grant Writing Training
- The new project applications are due tomorrow July 24th, 2026.

VII. Adjourn

The meeting adjourned at 1:23 p.m.

Next Meeting: Thursday, August 20th, 2026, 1:00 p.m.

Prince William Area
Continuum of Care

Service Continuum Committee

Date:	August 6, 2026
Time:	9:30 a.m.
Location:	Virtual Meeting
Facilitator:	Jeanine Gravette, PWC DSS, Human Services Program Manager
Governance Representative:	Tontee Verbal, NVFS, Program Manager

Meeting Summary

Voting Member Attendees - Quorum Yes ☒ No ☐

1. ACTS– Sherri Stewart
2. Aya Housing Collective– Fatima Abdulla
3. Centro de Apoyo Familiar– Josselin Gomez
4. Citizen Representative– Marlene Richards
5. City of Manassas Department of Social Services– Nicole Kirven
6. Northern Virginia Family Service– Tontee Verbal
7. Operation Renewed Hope Foundation– April Ballard
8. Pathway Homes– Lauren Leventhal
9. Prince William County Community Services– Lynn Fritts
10. Serving Friends– Teresa Belcher
11. StreetLight Community Outreach Ministries– Gabriele Tibbs
12. The Church God's Assembly– Maria Wells
13. Virginia Works– Ashley Doyle

Other Attendees

1. ACTS–Amy Moore
2. ACTS– Janiera Alexander
3. ACTS– Nadia Aslam
4. ACTS– Shala Carter
5. ACTS– Tennasia Chandler
6. ACTS– Whitney Hamn
7. Aetna Better Health of Virginia– Felicia Bolling
8. Friendship Place– Vanessa O'Rourke
9. Northern Virginia Family Services– Devin Heilmeier
10. Northern Virginia Family Services– Renate Canfield
11. Northern Virginia Family Services–Venita Julien
12. Pathway Homes– Sergio Barrionuevo
13. Prince William County Adult Protective Services– Brenda Nowlin- Patten
14. Prince William County Community Services– Harry Hogshead
15. Prince William County Community Services– Heather Martinsen
16. Prince William County Cooperative Extension– Marjorie Leon
17. Prince William County Department of Social Services– Alicia La Patra
18. Prince William County Department of Social Services– Damien Quesada

19. Prince William County Department of Social Services– Kylie Phillips
20. Prince William County Department of Social Services–Mabel Bonilla
21. Prince William County Department of Social Services– Tony Turnage
22. Prince William County Department of Social Services– Tonya Golden
23. Prince William County Office of Housing & Community Development– Elizabeth Funes
24. StreetLight Ministries– Marc Douglas
25. Virginia Women and Family Support Center– Jenni Yowell

Welcome and Introductions

I. FY27 CES Policy & Procedures

- Jeanine Gravette presented the Service Continuum Layout *(attachment)*.
- Tony Turnage presented the Prioritization Layout *(attachment)*.

II. HMIS

Alicia La Patra provided the HMIS update.

- The local annual report period of July 1,2025 - June 30, 2026, has ended and HMIS users are encouraged to correct errors as quickly as possible.
- ESG reporting is due to the Office of Housing and Community Development on August 7, 2026.
- CoC funded projects annual reports are due in September.
- Preparation for the Annual Point and Time Count will begin soon.

III. Develop Service Continuum Agenda

The agenda was developed for August 20th, 2026, Service Continuum Meeting.

IV. Adjourn

Meeting adjourned at 10:22 a.m.

Next Service Continuum:
Thursday, August 20th, 2026, 9:30 am- 11:30 pm
Virtual Webex

Prince William Area Continuum of Care

Governance Committee

Elijah Johnson, Chair (Phyllis Jennings-Holt alternate)
Nicole Kirven (Randi Knights alternate)
Dana Carey (Samantha Biller alternate)
Maria Wells (Alternate Vacant)
Tontee Verbal (Valarie Hunt alternate)
Marlene Richards (Deborah Owens alternate)

Governance Committee

Meeting Summary

Date: August 27, 2026
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson, Deputy County Executive

Voting Member Attendees: - Quorum Yes ☒ No ☐

1. Citizen Representative– Marlene Richards
2. Prince William County Department of Social Services– Dana Carey
3. The Church- God's Assembly– Maria Wells

Other Attendees

1. Prince William County Department of Social Services– Alicia La Patra
2. Prince William County Department of Social Services– Jeanine Gravette
3. Prince William County Department of Social Services– Kylie Phillips
4. Prince William County Department of Social Services– Phyllis Jennings- Holt
5. Prince William County Department of Social Services– Samantha Biller

I. Call to Order:

Elijah Johnson called the meeting to order at 1:05 p.m.

Introduction

II. Review of Committee Summaries

One Service Continuum Summary was submitted *(attachment)*.
One Governance Summary was submitted *(attachment)*.

MOTION: Maria Wells made a motion to approve the committee summaries as submitted. Dana Carey seconded the motion. The motion was passed with no abstentions.

III. CoC Priority Ranking

Dana Carey presented the CoC Priority Ranking *(attachment)*. The committee was unable to vote due to two members being required to abstain and additional members not being present to establish the required voting quorum.

IV. DSS Lead HSD Update

- Samantha Biller presented the FY26 Quarter 4 Financial Report *(attachment)*.
- Alicia La Patra presented the FY26 Annual Provider Report Card *(attachment)*.
- Dana Carey provided the DSS Lead update.
  - The FY2026 CoC NOFO is currently on hold.

- The Housing Trust Fund grant application is open, due September 18th.
- Registration is open for the Virginia's Governors Conference and the Housing Virginia's Most Vulnerable Conference.

Members were encouraged to review Civic Roundtable for additional upcoming announcements, training opportunities, and events related to the CoC.

V. Adjourn

The meeting adjourned at 1:45 p.m.

Next Meeting: Thursday, September 24th, 2026, 1:00 p.m.
Virtual- Webex Meeting Info to Follow.