



Prince William County Government  
Board of County Supervisors



# Commercial Development Committee

October 16, 2019

*Wade A. Hugh*  
*Development Services*

# Small Business Project Management

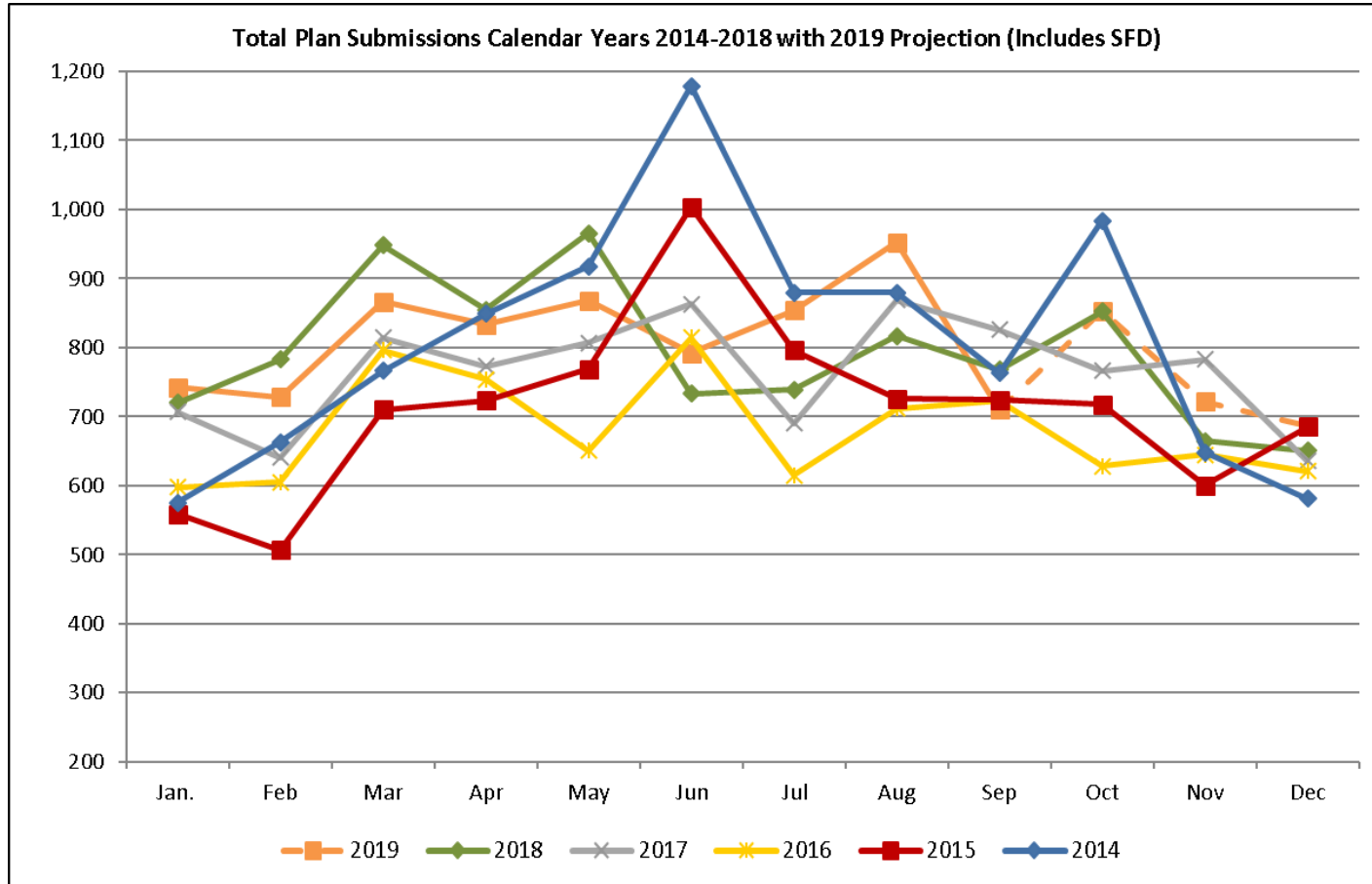


## ■ October 1, 2018 – September 30, 2019

- ◆ Number of small businesses engaged through the program – 491
  - Number of small businesses opened – 379
    - JOE Level 1 – 266
    - JOE Level 2 – 93
    - TLO - 20
  - Number of businesses working through the plan review, permit and inspection process – 45
  - Number of businesses that met with staff as part of their due diligence – 67



# Building Plan Submissions



<u>2019 – Projected</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
9,606	9,497	9,175	8,162	8,521	9,686

**Note:** CY19 assumes no growth over CY18.



# Performance/Workload Data



## Building Plan Review

### First Quarter (Jul-Sept)

	FY17	FY18	FY19	FY20
◆ New Structures (target 4.5 weeks)				
➤ Number of plans	14	17	2	15
➤ Average weeks for first review	3.2	3.6	4.4	3.3
◆ Tenant Layout (target 2.3 weeks)				
➤ Number of plans	46	40	56	46
➤ Average weeks for first review	1.3	1.8	2.0	1.8



# Performance/Workload Data



## Commercial New Structures

### First Quarter (Jul-Sept)

### Total Plans

	FY17	FY18	FY19	FY20
◆ Number of approved plans	8	12*	11/9**	8
◆ Average reviews to approval	3.1	2.8	4.18/3.3	2.1
◆ Average days to approval				
➤ County time	49	71	68/50	45
➤ Applicant time/Outside Agencies time	118	62	161/90	47

**Total Plans** = include major and minor plans. (minor plans: canopy, dumpster enclosure, kiosk, flag pole, etc.)

\*One special inspections project took 364 days to be ready for permit. Excluded county time 41 and applicant time 51.

\*\*Excludes two projects, one with 9 reviews and one with 7 reviews.



# Performance/Workload Data



## Commercial New Structures

### First Quarter (Jul-Sept)

### Major Plans

	FY17	FY18	FY19	FY20
◆ Number of approved plans	4*	8**	6/4***	3
◆ Average reviews to approval	3.3	3.1	5.0/3.5	2.7
◆ Average days to approval				
➤ County time	68	96	86/54	72
➤ Applicant time/Outside Agencies time	37	89	209/73	70

**Major Plans** = New Construction (projects that bring in revenue).

Excludes the following plans: targeted plans, apartments and apartment-related, condos and condo-related, public schools, churches and other minor projects.

\*PWC Parks and Recreation project excluded.

\*\*One special inspections project took 364 days to be ready for permit. Excluded county time 53 and applicant time 77.

\*\*\*Excludes two projects, one with 9 reviews and one with 7 reviews.



# Performance/Workload Data



## Tenant Layout

### First Quarter (Jul-Sept)

### Total Plans

	FY17	FY18	FY19	FY20
◆ Number of approved plans	45	40	55	51
◆ Average reviews to approval	2.3	2.4	2.5	2.3
◆ Average days to approval				
▶ County time	16	21	23	21
▶ Applicant time/Outside Agencies time	25	37	32	45



# Performance/Workload Data



## Tenant Layout

### First Quarter (Jul-Sept)

### Excluding Expedited and Targeted Plans

	FY17	FY18	FY19	FY20
◆ Number of approved plans	38	36	53	46
◆ Average reviews to approval	2.5	2.4	2.5	2.3
◆ Average days to approval				
▶ County time	17	21	23	26
▶ Applicant time/Outside Agencies time	28	40	32	51
% of plans targeted & expedited	17%	10%	4%	10%





# Performance/Workload Data



## Site Plans

### First Quarter (Jul-Sept)

	FY17	FY18	FY19	FY20
◆ Number of approved plans	20	7	11	16
◆ Average reviews to approval	3.3	3.1	3.6	3.44
◆ Average days to approval				
➤ County time	43	43	68	62
➤ Applicant time/Outside Agencies time	268	140	172	240



# Performance/Workload Data



## Permits Issued

### First Quarter (Jul-Sept)

	FY17	FY18	FY19	FY20
◆ Site permits issued*	53	42	42	48
◆ Building permits issued – NS	37	33	37	15
◆ Building permits issued – TLO	180	134	181	164

\*Prior year reports included all site permits issued. Effective FY19, only the “site plan” related permits will be shown.



# Performance/Workload Data



## Occupancy Permits Issued

### First Quarter (Jul-Sept)

	FY17	FY18	FY19	FY20
◆ Occupancy permits issued – NS	31	19	17	9
◆ Occupancy permits issued – TLO	46	39	52	44
◆ OP issued – Change of Tenant	27	24	19	34
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◆ Building – New Residential	336	395	256	341
◆ Occupancy – New Residential	392	369	342	319



# Questions

